Residency Appeal Packet/Checklist

**MARRIAGE TO AN ALABAMA RESIDENT** - For Married Students

- Application/Checklist Coversheet ([click here](#))
- Brief letter explaining basis for appeal
- Certification Statement - signed/dated by student, parent and/or spouse (if applicable) ([click here](#))
- Copy of marriage license
- Proof of spouse’s current residency status at Auburn University
  
  OR

- Your spouse’s most recent Alabama Form 40 state tax return.
- Your spouse’s most recent Federal 1040 tax return.
- *Letter of employment verification* – must include starting date, position, territory (if applicable), full time status, withholding of Alabama taxes, signature of employer and contact information.
- Copy of spouse’s lease or deed.
- Copy of marriage license

**Note:** Married couple must show one party working full-time for one year before second person/spouse is also eligible for residency.

Please note – supplying all documents required for a residency appeal does NOT guarantee residency but allows us to assess each situation and apply Alabama law accordingly.

**Attention to details:**
- *Only the first two pages of Federal 1040 and Alabama Form 40 tax returns are necessary.*
- *Do not send electronic filing cover sheets.*
- *Do not send W2’s.*
- *Forms submitted with information marked out or erased will not be considered.*  **Exception:** First 5 digits of social security numbers on taxes may be marked out.

All documents may be:

- *Scanned and e-mailed PDF format:* residency@auburn.edu

- *Mailed:* Attention: Residency Advisor - Meg Alexander  
  Office of the Registrar  
  04 Langdon Hall  
  152 South College Street  
  Auburn University, AL 36849

- *Hand carried and delivered to 04 Langdon Hall, Auburn University*