

## **ADVISEMENT SCHEDULE – SUMMER AND FALL 2012**

### **Cater (OUS –Academic Counseling and Advising Center) and IDSC (Interdisciplinary Studies)**

Students, if you have previously been advised in Cater, you will need to plan ahead and call 844-7277 for an appointment or see walk-in times below. If you have never been to the Cater Center for advising, and have been referred, come to 113 Cater Hall immediately. You will not walk in and see the Advisor and get your PIN # on your first appointment. This process can take up to 3 weeks; do not wait until the last minute!!

Expanded walk-in times are available for established Cater and declared IDSC Students starting the week of February 27<sup>th</sup> through March 30<sup>th</sup>. **DO NOT WAIT UNTIL THE WEEK YOU NEED TO REGISTER!!!! PLAN TO MEET AT LEAST TWO WEEKS PRIOR TO YOUR TIME TICKET.**

Walk-in times during the registration period are:

Monday	1-3pm
Tuesday	1-4pm
Wednesday	9:00-11:30am
Thursday	8:30-11am and 1-4pm

Appointments are available every day except for Thursday.

### **COLLEGE OF AGRICULTURE**

All majors will be advised the week of February 27 – March 2.

### **COLLEGE OF ARCHITECTURE, DESIGN AND CONSTRUCTION**

The Office of Student Services will follow the normal Open Door Policy in 120 Dudley Hall.

Advising will take place during the following hours:

8:30 am – 11:30 am

AND

1:00 pm – 4:00 pm

### **COLLEGE OF BUSINESS**

Summer 2012 and Fall 2012 Graduating Seniors: February 1-February 21 (must meet February 21<sup>st</sup> deadline)

Priority students and seniors who are not graduating Summer or Fall 2012: February 22-February 29

Juniors: March 1 - March 8

Sophomores: March 9 - March 21

Freshmen: March 22 - March 27

**The College of Business will not offer registration advising during the week of Spring Break.**

## COLLEGE OF EDUCATION

A registration block will be placed on ALL undergraduate KINE students. In addition, all teacher education majors falling below a 2.5 cumulative GPA are required to participate in mandatory academic coaching. All other academic advising is strongly encouraged.

The department will maintain the holds for courses that require Admission to Teacher Education as a Prerequisite.

### Curriculum and Teaching – PES Advisor and Faculty Advisor

Freshmen and Sophomores.....Anytime by appointment  
Students may make an appointment with their PES Advisor using SARS, an online appointment system found in the student section of our college's website. Students required to participate in program specific advising will be notified individually. Faculty advisors are available during their posted office hours or through scheduled appointments made via email.

Juniors and Seniors.....February 22 – February 24  
Students are encouraged to check with their assigned faculty advisor regarding available appointments. Some faculty advisors will have sign-up sheets posted on their door.

### Kinesiology – Advising appointments will be scheduled with Tina Gottesman

Advising is MANDATORY for ALL undergraduate KINE students. Students are required to attend academic advising in order to have their PIN reset for registration. Appointments will be available in thirty minute increments from 9-11:00 am and 1:30-4:00 pm most weekdays. Students may schedule an appointment by going to the Advising page (under "Students") of the Department of Kinesiology website.

Graduating Seniors and Priority 1 & 2.....Beginning January 23  
Seniors.....Beginning January 30  
Juniors.....Beginning February 6  
Sophomores.....Beginning February 13  
Freshmen.....Beginning February 20  
Remaining students.....Beginning February 27

Please be considerate of other students' priority in registration and ONLY schedule an advising appointment on or after YOUR advising date. Appointments can be scheduled 2 weeks in advance. Check daily for available appointments on or after your advising date. Appointments during this time should ONLY be for Summer/Fall Registration Advising! Any other issues/questions should be initiated through email with Robin Martin and/or Tina Gottesman.

Exercise Science applications are due in COLSM 2047 no later than 4:30 pm on Monday, January 30, 2012 (15<sup>th</sup> class day). Physical Education/Teacher Education interviews will be held in Spring AND Fall.

The Department of Kinesiology will not process transient permission requests until February 29. Students are advised to register for any class(es) they intend to take at Auburn BEFORE they request transient permission for classes to be taken elsewhere.

Special Education – Kathryn Burnett and Kelly Brumbeloe

Freshmen and Sophomores.....February 6 – February 10  
Students may make an appointment with Kathryn Burnett using SARS, the online appointment system found on the student section of our college’s website.

Juniors and Seniors.....February 6 – February 10  
Students may make an appointment with Kelly Brumbeloe by using the sign-up sheet on her door (1234B Haley Center).

Graduate Students should email their advisor prior to registration to schedule an advising appointment.

Rehabilitation and Disability Studies - Dr. Rebecca Curtis  
Contact Dr. Curtis to make an appointment.

Professional Education Services.....3464 Haley Center  
*Mandatory Academic Coaching*- Students required to participate in academic coaching will be notified individually via e-mail. Coaching appointments will be held from February 1 – March 1. Academic Coaching is NOT a replacement to academic advising. Students are still expected to communicate with their faculty advisor regarding registration for upcoming semesters.

### COLLEGE OF ENGINEERING

Holds will be placed on all students except MECH.

Students should bring a planned tentative schedule when they meet with advisors.

Feb. 15 (begin)

Seniors, Juniors and Sophomores for the following majors:

<b>AERO</b>	Dr. Gross	308 Aerospace
<b>FBEN, PLEN</b>	Ms. Winfree	116 D Textile

Feb. 15 (begin)

<b>BSEN</b>	Dr. Taylor	209 Corley
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<b>CHEN</b>	Ms. Harris	214 Ross
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Chemical Engineering and Pre-Chemical Engineering students need to sign up for an advising appointment on the sign-up sheets across from Ross 214 based on their classification at the end of Spring Semester:

Priority I: Feb 14 – 20  
Seniors: Feb 21 – 28  
Juniors/Priority II: Feb 29 – March 6  
Sophomores: March 7 – 20 (excluding Spring Break week)  
Freshmen: March 19 – 28

**CIVL** Ms. Storey 236 Harbert Center  
Feb. 28 & 29

**CSCI, SWEN, WIRS** Ms. McCormack 3103 Shelby  
Feb. 27 (begin) - NO APPOINTMENT NECESSARY drop in 9:00-11:30 and 1:00 -3:45

**ELEC, ECPE, WIRE** Ms.Loden 229 Broun  
February 20 – 23 (advising suspended Feb 24 for E-Day) - Seniors and priority groups  
February 27-March 9 – Seniors continued and Juniors  
March 19-March 23 – Juniors continued and Sophomores

**INSY** Ms. Sims 3301C Shelby  
UG/U3 – Feb 27  
Seniors – March 5  
Juniors-March 9  
Sophomores-March 21  
Freshmen-March 23

**MATL** Dr. Fergus 284 Wilmore  
Feb. 15 (begin)

**MECH** Dr. Bhavnani 1418 C Wiggins Hall  
Feb. 29 – March 6 (2 - 4 pm only)

**PRE-ENGINEERS**  
Feb. 13 (begin) Pre-Engineers 1210 Shelby

### **SCHOOL OF FORESTRY AND WILDLIFE SCIENCES**

A registration hold will be placed on all Pre-Forestry, Forestry, Wildlife Ecology and Management, Wildlife Pre-Veterinary, and Natural Resources Management students until they have seen their advisor.

All students in the School of Forestry and Wildlife Sciences (SFWS) must contact their assigned faculty advisor for an appointment according to the schedule shown below. Each student must complete a plan of study form, have it signed by the advisor and deliver it to the SFWS Student Services Office in Room 2223 of the Forestry and Wildlife Sciences Building at 602 Duncan Drive. This is required to clear the registration hold for the next academic term. The alternate

pin for registration will then be changed to "111111", allowing the student to register. All students in the School, who do not have a previously assigned advisor, should see the Director of Student Services, Dale Dickens, for assistance in completing their summer and fall registrations. Call (334) 844-1001 or -1050 if there are any questions. You may send an email with three times you are available to Mrs. Lane Messer at [messejl@auburn.edu](mailto:messejl@auburn.edu) to be placed on Mr. Dickens' schedule.

**Summer Registration:**

February 6 - February 17                      All summer students

(Students planning to attend the summer practicum should note that the application deadline is March 1st. Click the hyperlink, [Practicum Website](#) , for details.)

**Fall Registration:**

February 6 – February 24                      Seniors, Juniors, Priority I and Priority II students  
February 13 – February 24                      Sophomores and Freshmen  
Registration begins February 29, 2012 for Priority 1 students and Seniors, covering the upcoming summer and fall terms.

**--Alternative Group Advising--**

There will be an opportunity for group advising in the afternoon and evening of February 16<sup>th</sup>. Look for email messages and the Woodlands Advisor for details.

**COLLEGE OF HUMAN SCIENCES**

All Human Sciences freshmen or students with a 2.0 or lower GPA will be blocked from registration until they see their advisor. HDFs majors who have not presented proof of fingerprinting and criminal background check to the HDFs office (203 Spidle Hall) will be blocked from registration.

Human Sciences students assigned to Mrs. Lackey or Ms. Parker must attend an advising session or attend walk in advising prior to registration. Dates and times are as follows:

**Walk in Advising Schedule (first come, first serve):**

Tuesday, February 28<sup>th</sup> – Friday, March 9<sup>th</sup> and Monday, March 19<sup>th</sup> - Friday, March 23<sup>rd</sup>  
9:00 am – 11:00 am and 1:00 pm – 4:00 pm  
266 Spidle Hall

### **COLLEGE OF LIBERAL ARTS**

There will be a registration block on ARTF, ARTH, ATLA, MULA, PMSC, THEA, and THLA Majors.  
These blocks may only be removed by the appropriate academic office.

All CLA students with 90 or more hours will have registration blocks that will only be removed after such students have been advised by their CLA Student Services Advisor in 321 Tichenor Hall. The link for appointments is here: <http://www.cla.auburn.edu/cla/student-services/>

In addition, students with declared majors are advised on issues related to their major in the home department by their faculty advisor. Undeclared students and students needing general advising prior to registration should make an appointment to see their CLA Student Services advisor in Tichenor Hall 321 at least two weeks prior to their time ticket.

### **COLLEGE OF NURSING**

No blocks placed requiring advisement.  
Advisement will be held February 22 – March 28, 2012  
Call 334-844-5665 to set up an advising appointment.

### **HARRISON SCHOOL OF PHARMACY**

Contact the Harrison School of Pharmacy concerning advisement.

### **COLLEGE OF SCIENCES AND MATHEMATICS**

Advising will take place March 5th – 29th.  
Advising hours will **not** be held during Spring Break.