Advisement Schedule
Summer/Fall 2015

Academic Counseling and Advising Center (ACAC)

Students, if you have previously been advised in Cater, you will need to plan ahead and call 844-7277 for an appointment or see walk-in times below. **Students who see Nicole Gaillard will need to refer to the Interdisciplinary Studies (IDSC) section for Nicole’s availability. If you have never been to the Academic Counseling and Advising Center (ACAC) for advising, and have been referred, come to 113 Cater Hall immediately. You will not walk in and see the Advisor and get your PIN # on your first appointment.** This process can take up to 3 weeks; do not wait until the last minute!!

Expanded walk-in times are available for established ACAC and declared IDSC Students starting the week of February 23rd through April 3rd. **DO NOT WAIT UNTIL THE WEEK YOU NEED TO REGISTER!!!! PLAN TO MEET AT LEAST TWO WEEKS PRIOR TO YOUR TIME TICKET.**

Walk-in times during the registration period are:       
Monday      1-4pm  
Tuesday     1-4pm  
Thursday    8:00-10:30am and 1-4pm  

Appointments are available every day except for Thursday.

**COLLEGE OF AGRICULTURE**

The College of Agricultures advising will take place the week of February 16– 20, 2015.

**COLLEGE OF ARCHITECTURE, DESIGN AND CONSTRUCTION**

Advising is MANDATORY for all PARC, PBSC, PGDE and PIND students. Advising will also be MANDATORY for all undergraduate CADC students who have below a 2.00 cumulative grade point average. All PARC, PBSC, PGDE and PIND students, as well as all undergraduate students with less than a 2.00 cumulative grade point average, are required to attend academic advising in order to have their PIN reset for registration. Registration will begin March 6, 2015, so students are encouraged to make an appointment well before this date. Appointments will be available in fifteen minute increments from 8:30 – 11:15 am and 1:00 – 3:45 pm each weekday. Students need to sign up on SARS using Tiger I for advising.

**COLLEGE OF BUSINESS**

Students scheduled to graduate Summer or Fall 2015 should complete a graduation audit with their advisor during the month of February.
All other students should see their advisor 2-3 weeks before their time ticket.
A registration block will be placed on ALL undergraduate KINE students. In addition, all teacher education majors falling below a 2.5 cumulative GPA are required to participate in mandatory academic coaching. All other academic advising is strongly encouraged.

The department will maintain the holds for courses that require Admission to Teacher Education as a Prerequisite.

**Curriculum and Teaching** – *PES Advisor and Faculty Advisor*

Freshmen and Sophomores.................................................................Anytime by appointment
Students will be notified individually via e-mail regarding the online reservation process for mandatory advising. Students may make an appointment throughout the semester with their *PES Advisor* using SARS, an online appointment system found in the student section of our college’s website.

Juniors and Seniors.................................................................March 2 - 4*
*Faculty advisors* are available during their posted office hours, by sign-up sheeting on their door, or through scheduled appointment made via e-mail.

*Students in Elementary Education applying for admission to teacher education for Fall 2015 should schedule an appointment with their faculty advisor between March 30 and April 3 to obtain a plan of study. Early Childhood Education students applying for admission to teacher education for Fall 2015 should schedule an appointment with their faculty advisor between March 2-4 to obtain their plan of study.*

**Kinesiology - Robin Martin and Tina Gottesman**

Advising is MANDATORY for all undergraduate KINE students. Students are required to attend academic advising in order to have their PIN reset for registration. Registration will begin the day after mid-term, so students are encouraged to make an appointment well before this date. Pre-registration advising appointments are now available! Appointments will be available in thirty minute increments each weekday and students may sign up on SARS on the Kinesiology website (Kinesiology>Students>Advising). Only 2 weeks of appointments are visible in SARS at a time, so if you don’t see one the first time you check, continue to check daily for an open appointment time.

- Varsity athletes and Physical Education/Teacher Education (PHPN and HPNB) majors MUST schedule their appointment with Robin Martin. All other majors can schedule appointments with either Robin Martin or Tina Gottesman. Advising is MANDATORY.
- Physical Education/Teacher Education majors who have a GPA below 2.5 and all other majors who have a GPA below 2.0 will be required to attend a session with an academic coach before they will be allowed to register. Students are encouraged to schedule their advising appointment as early as possible to allow for the additional coaching session.
• Graduating Seniors planning to graduate in August or December will be expected to attend group advising sessions February 2nd – 6th. Students will be emailed instructions.
• Applications for admission into Teacher Education (Tk20) are due by midterm. Additional information about interviews is forthcoming.
• Applications for Admission to Exercise Science are due February 4, 2015. They should be submitted to Room 201 in the Kinesiology building no later than 4:45 pm that day. Incomplete applications will not be considered. Notification of acceptance results will be made via email by March 5, 2015.
• Notification of acceptance results will be made via email by midterm.

**Special Education – Kelly Brumbeloe Schweck and Kathryn Burnett**

Freshmen and Sophomores.................................................................Mandatory Group Advising
Students will be notified individually via e-mail regarding the online reservation process for group advising. Students may also make an appointment with Kathryn Burnett using SARS, the online appointment system found on the student section of the college’s website.

Seniors and Juniors.................................................................March 5, 6 and 9
Sophomores.................................................................March 10-12
Students may make an appointment with Kelly Brumbeloe Schweck by using the sign-up sheet on her door (1234B Haley Center).

Graduate Students should email their advisor prior to registration to schedule an advising appointment.

**Rehabilitation and Disability Studies – Dr. Lee Ann R. Alderman**

Freshman and Sophomores.................................................................Mandatory Group Advising
Students will be notified individually via e-mail regarding the online reservation process for mandatory group advising.

Juniors and Seniors.................................................................Anytime by appointment
Contact Dr. Alderman via-email ([lrr0006@auburn.edu](mailto:lrr0006@auburn.edu)) to schedule an appointment.

**Professional Education Services..................................................3464 Haley Center**

*Mandatory Academic Coaching*- Students required to participate in academic coaching will be notified individually via e-mail. Academic Coaching is NOT a replacement to academic advising. Students are still expected to communicate with their faculty advisor regarding registration for upcoming semesters.

*Mandatory Advising*- Students will be notified individually via e-mail regarding the online reservation process.

*Appointments Available*- Students wishing to meet with an academic advisor in 3464 Haley Center may schedule an appointment through SARS, an online appointment system. Students may access SARS by visiting the clock icon in the student section of the college’s website.
COLLEGE OF ENGINEERING

Engineering Student Services  1210 Shelby Center.
Begin Monday, Feb. 23, 2015 by appointment (All Pre-Engineering except Chemical, Aerospace).

Aerospace  Rob Kulick  308 Davis Hall
Begin Monday, Feb. 23 all Aero and pre-Aero
Appointment Only

Biosystems  Faculty Advisors  209 Corley
Email your assigned faculty advisor to make an appointment.
For questions about assigned advisors, contact Genta Stanfield at gms0008@auburn.edu

Chemical  Jennifer Harris  214 Ross Hall
Students will sign up for advising appointments about a week before their advising time
(214 Ross Hall). Advising Dates are as follows:
FEB 11 – MARCH 5  SENIORS
FEB 23 – MARCH 5  PRIORITY
MARCH 2 – 9  JUNIORS
MARCH 9 – 20  SOPHOMORES/FRESHMEN

Co-ops away for work, email advisor: harrijm@auburn.edu

Please sign up for an advising appointment at 214 Ross Hall about a week prior to your time
ticket date. Freshmen do not need to go to Engineering Student Services for a folder.

Please sign up for an advising appointment based on your classification at the end of Fall
Semester. Students do not need to go to Engineering Student Services to get a folder. Check
Tigeri for your registration status and time ticket information.

Civil Engineering  Ashley Winfree  238 Harbert
Begin Monday, Feb. 23

Computer Science/Software/Wireless Software  Barbara McCormack  3101 Shelby
CSSE begins advising  March 2nd Hours available for
advising each day are between 9:30 until 11:30 AM and 1:00 until 4:00 PM. No
appointment necessary.
First come, first served. Be sure and bring your folder from Engineering Service (1210
Shelby) to the Advising appointment.

Electrical/Elec.-Computer Hardware/Wireless Hardware  Jo Ann Loden  229 Broun
Advising dates for ECE students will be February 23 – March 31. Advising hours are 8:00-
11:30 and 1:00-4:30. No appointment is necessary. – Seniors, Juniors and Sophomores
(Freshmen see ESS)

Industrial & Systems  Lu Ann Sims  1301 C Shelby Center.
Feb. 23-26: Seniors
Mar. 2 – 6: Juniors
Mar. 9-13: Sophomores
Mar. 16-20: Anyone

**Mechanical**  Dr. Bhavnani  1418 C Wiggins Hall
Feb 23-27, March 2-5 (from 2—4 p.m.).

**Materials**  Dr. Cheng  284 Wilmore Labs
Begin Monday, Feb.23  E-Mail Dr. Cheng for an appointment  (not available Mar.15-30)

**Polymer & Fiber**  Julia Freeman
Begin Monday, Feb. 23
PFEN students should come to Textile 116D for advising. Advising hours are 1:30-4:30 p.m.
M-F.
Pre- students come to 1210 Shelby
Email appointments are recommended, but walk-ins are welcome.

**SCHOOL OF FORESTRY AND WILDLIFE SCIENCES**

**Advising Dates:** Monday, February 9, 2015 thru Friday, April 17, 2015

**Freshman & Sophomores > 2.50 and above GPA and all Juniors and Seniors:**
Advised by SFWS Faculty Advisors. To find your Faculty Advisor please look at your Auburn
DegreeWorks in your TIGER I and email them for an appointment.
http://www.auburn.edu/administration/degree_works/

**Freshman and Sophomores 2.0 > 2.49 GPA :**
Advised by SFWS Student Services Office by appointment only.
To schedule your appointment send an email to:
SFWSSSO@auburn.edu or hollalp@auburn.edu

**All SFWS Students < 2.0 GPA :**
Referred to the Academic Counseling and Advising Center (ACAC).
Follow the link below to get started:
http://www.auburn.edu/academic/provost/undergrad_studies/acac/advising.html
You can also find the Advising Schedule on our website:
http://wp.auburn.edu/sfws/

---

**THE HONORS COLLEGE**

Advising is mandatory for all first-year Honors College students during fall semester in
order to complete the Honors Plan of Study. Advising is also required for upperclassmen at
least once each year to update the Plan of Study and discuss progress in completing the
curriculum. Students may make appointments for advising on the Honors College [website](http://www.auburn.edu/academic/provost/undergrad_studies/acac/advising.html) or
by emailing their advisor.

**COLLEGE OF HUMAN SCIENCES**
All Human Sciences freshmen or students with a 2.0 or lower GPA will be blocked from registration until they see their advisor.

Human Sciences students assigned to Mrs. Lackey or Ms. Parker must attend advising prior to registration. Dates and times are as follows:

Priority Advising Meetings (Walk in advising)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 2nd</td>
<td>9:00 - 11:00 and 1:00 – 3:00</td>
<td>266 Spidle</td>
</tr>
<tr>
<td>March 3rd</td>
<td>9:00 - 11:00 and 1:00 – 3:00</td>
<td>266 Spidle</td>
</tr>
</tbody>
</table>

Walk in Advising Schedule (first come, first serve):

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 6-12</td>
<td>9:00 - 11:00 and 1:00 – 3:00</td>
<td>266 Spidle</td>
</tr>
<tr>
<td>March 16-20</td>
<td>9:00 - 11:00 and 1:00 – 3:00</td>
<td>266 Spidle</td>
</tr>
<tr>
<td>March 30-31</td>
<td>9:00 - 11:00 and 1:00 – 3:00</td>
<td>266 Spidle</td>
</tr>
</tbody>
</table>

HDFS majors who have not presented proof of fingerprinting and criminal background check to Dr. Pittman will be blocked from registration. Only Dr. Pittman can remove this block.

INTERDISCIPLINARY STUDIES (IDSC)

The information listed below is for all students of Nicole Gaillard. Students who see Jennifer Jackson will need to refer to the Academic Counseling and Advising Center (ACAC) section for Jennifer’s availability.

Expanded walk-in times are available for established declared IDSC Students and established ACAC Students starting the week of March 2nd through April 3rd. **DO NOT WAIT UNTIL THE WEEK YOU NEED TO REGISTER!!! PLAN TO MEET AT LEAST TWO WEEKS PRIOR TO YOUR TIME TICKET.**

Walk-in times during the registration period are:
- Monday 1-3:30pm
- Tuesday 1:4pm
- Thursday 8-10 am & 1:30-4pm

Appointments are available every day except for Thursday.

Please call 334-844-7277 to schedule an appointment

COLLEGE OF LIBERAL ARTS

There will be a registration block on THLA, THEA, ARTF, ATLA, MULA, and MSLA Majors. These blocks may only be removed by the appropriate academic office.

All CLA students with a Cumulative Auburn GPA below 2.0, UNLA/PLAU students who have completed 65+ hours, and all CLA students (regardless of major) with 90 hours or more will have registration blocks that will only be removed after such students have been advised by their CLA Student Services advisor in Tichenor Hall 321.

The link for appointments is here: [http://www.cla.auburn.edu/cla/student-services/](http://www.cla.auburn.edu/cla/student-services/)
Students with declared majors are advised on issues related to their major in the home department by their faculty advisor. Undeclared students and students needing general advising prior to registration should make an appointment to see their CLA Student Services advisor in Tichenor Hall 321 at least two weeks prior to their time.

**COLLEGE OF NURSING**

All PNUR students with a 2.0 or lower GPA and all first semester students will be blocked from registration until they see an advisor. All students in this category must attend an advising session in order to have their PIN reset for registration.

Registration appointments can be made from Jan 27 – March 17 by going here https://sars.auburn.edu/esars/nurs/esars.asp

We will do walk-in advising (no appointment needed) on the following days and times:

Feb. 11 from 9-11 am and 1-4 pm  
Feb. 18 from 9-11 am and 1-4 pm  
Feb. 25 from 9-11 am and 1-4 pm  
Mar. 4 from 9-11 am and 1-4 pm  
Mar. 11 from 9-11 am and 1-4 pm

**SCHOOL OF PHARMACY**

Advisement for Harrison School of Pharmacy will take place the week prior to registration and distributed to the classes via email.

**COLLEGE OF SCIENCES AND MATHEMATICS**

COSAM Student Services will be advising March 2 - 18. Our hours are 2-3:30 Monday, and 8:30-11:00 and 2-3:30 Tuesday through Thursday. If you are a pre-health student who has officially declared a major, you will see Mrs. Diehl. You can pick up her schedule in 239 SCC. If you have an assigned faculty advisor, you must see that person for unblocking. Please contact your faculty advisor for unblocking hours.