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INTRODUCTION

The Solon Dixon Forestry Education Center ("Solon Dixon"), within the School of Forestry and Wildlife Sciences, provides quality natural resource education to a variety of user groups, particularly Auburn University students. It also provides a place for natural resource research and serves as a source of information and technology transfer from the scientific community to the general public. Students from the Auburn University main campus attend summer practicums at the facility and live on-site during that time. Forestry majors attend an eight-week practicum and Wildlife Science majors a six-week practicum. Labs occasionally meet at the facility in the summer as well, and the facility is open for research throughout the year.

This report has been prepared by the Auburn University Department of Public Safety & Security in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act). It includes important information regarding policies on campus safety and related issues, such as crime reporting; emergency procedures and notification; alcohol and drug use; weapons; sexual violence and relationship violence; fire safety in on-campus student housing facilities; and other safety and security topics. The report also includes crime statistics for the previous three calendar years covering crimes reported to have occurred within Solon Dixon's Clery geography (on campus; in certain off-campus buildings and property owned or controlled by the university and used by students; and on public property within or immediately adjacent to and accessible from the campus) and fire statistics for the previous three calendar years covering fires occurring in on-campus student housing facilities.

Campus crime, arrest and referral statistics contained in this report include those reported to the Covington County Sheriff’s Office, other law enforcement agencies, the Auburn University Department of Public Safety & Security, and designated "campus security authorities" as defined under the Clery Act (including, but not limited to Student Conduct, Athletics, and the Title IX Coordinator), and are compiled by the Auburn University Department of Public Safety & Security. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. Statistics are provided for crimes specified under the Clery Act as referenced in the Crime Statistics section of this report.

This report is published by October 1 each year and is available by selecting the appropriate link at www.auburn.edu/campussafety. Hard copies may be obtained at the Auburn University Department of Public Safety & Security located at 543 West Magnolia Avenue, Auburn or by calling (334) 844-2207.

In addition to this report, a daily crime log is maintained, which is available for review at 543 West Magnolia Avenue, Auburn. Crimes occurring at this location are included in the Auburn University Main Campus’ crime log because Auburn University does not provide security personnel at this location. The log is also available online on the Public Safety & Security Web site at http://www.auburn.edu/crimelog (select the Main Campus crime log). In addition to the crime log, a fire log is maintained, which is available for review at Solon Dixon’s main office during normal business hours.

Auburn University is an equal opportunity educational institution/employer and operates without regard to race, sex, color, age, religion, national origin, disability or veteran status. As a matter of policy, Auburn University prohibits discrimination on the basis of sexual orientation, gender identity, or gender expression in matters regarding academic acceptance, academic performance or dismissal, as well as employment decisions regarding hiring, promotion, and termination.
PROMPT REPORTING OF A CRIME OR EMERGENCY

Solon Dixon students, faculty, staff, contractors, and visitors are encouraged to immediately DIAL 911 to promptly and accurately report all crimes and public safety-related incidents to the Covington County Sheriff’s Office. Individuals are encouraged to report a crime when the victim elects not to or is unable to make such a report. Callers should be prepared with as much of the following information as possible:

- Name
- Exact location of the incident
- Description of the scene
- Description of any suspects
- Description and license numbers of any involved vehicles.

After dialing 911, the caller should immediately notify the Solon Dixon director or assistant director of the incident. For any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of the campus community, all members of the Auburn University community should also immediately notify the Auburn University Department of Public Safety & Security at 334-750-9795. Crimes reported to the Auburn University Department of Public Safety & Security will be assessed for timely warning notification and potential inclusion in the annual statistical disclosure.

In addition to crimes, all suspicious activity should be reported to the police. For emergencies, dial 911. For non-emergencies, call 334-428-2640. Examples of suspicious activity include a person with a weapon; dangerous actions or comments; someone acting unusual, out of place, or loitering; and someone accessing unauthorized areas.

### CALL ANY OF THE FOLLOWING AUTHORITIES 24 HOURS A DAY

*On campus phones, dial 9 to get an outside line. Long distance calls cannot be made from the cafeteria/kitchen.*

<table>
<thead>
<tr>
<th>DIAL 911</th>
<th>Report emergencies of any type or non-emergency crimes in progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covington County Sheriff’s Office</td>
<td>Report non-emergency requests for police services</td>
</tr>
<tr>
<td>334-428-2640</td>
<td></td>
</tr>
<tr>
<td>Dixie Volunteer Fire Department</td>
<td>Report non-emergency requests for fire services</td>
</tr>
<tr>
<td>334-222-3418</td>
<td>334-222-7779 (back-up number)</td>
</tr>
<tr>
<td>Auburn University Public Safety &amp; Security</td>
<td>Report non-emergency campus safety and security concerns</td>
</tr>
<tr>
<td>334-844-8888</td>
<td></td>
</tr>
<tr>
<td>Safe Harbor</td>
<td>Services and support to survivors of sexual assault, domestic violence, dating violence and stalking</td>
</tr>
<tr>
<td>334-844-SAFE (7233)</td>
<td><a href="http://www.auburn.edu/safeharbor">http://www.auburn.edu/safeharbor</a></td>
</tr>
<tr>
<td>Dixon Center Administration</td>
<td>Report all emergencies or facilities-related issues such as utility outages</td>
</tr>
<tr>
<td>Director, Joel Martin</td>
<td>334-222-3934 (h)</td>
</tr>
<tr>
<td>334-343-6236 (c)</td>
<td></td>
</tr>
<tr>
<td>Assistant Director, John Gilbert</td>
<td>334-329-0236</td>
</tr>
</tbody>
</table>
### MAIN CAMPUS RESOURCES

*On campus phones, dial 9 to get an outside line. Long distance calls cannot be made from the cafeteria/kitchen.*

<table>
<thead>
<tr>
<th>Resource</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Student Affairs</td>
<td>Access to a full range of services for students</td>
</tr>
<tr>
<td>334-844-1304</td>
<td><a href="http://www.auburn.edu/studentaffairs">http://www.auburn.edu/studentaffairs</a></td>
</tr>
<tr>
<td>Student Counseling Center</td>
<td>Counseling and other mental health services</td>
</tr>
<tr>
<td>334-844-5123</td>
<td>Referrals can be made to local providers if needed</td>
</tr>
<tr>
<td>Title IX Coordinator</td>
<td>Investigations of harassment, discrimination, sexual assault, domestic/dating violence, and stalking</td>
</tr>
<tr>
<td>334-844-4794</td>
<td></td>
</tr>
<tr>
<td>Auburn University Threat Assessment Team</td>
<td>Report non-emergency concerns regarding individuals who may be a threat to themselves or others</td>
</tr>
<tr>
<td>334-844-5010</td>
<td>E-mail: <a href="mailto:autat@auburn.edu">autat@auburn.edu</a></td>
</tr>
<tr>
<td>Office of International Programs</td>
<td>Support and services to international students and students, faculty and staff traveling abroad</td>
</tr>
<tr>
<td>334-844-5001</td>
<td></td>
</tr>
<tr>
<td>Clery Compliance Coordinator</td>
<td>Information regarding Clery Act compliance for Auburn University</td>
</tr>
<tr>
<td>334-844-2207</td>
<td></td>
</tr>
</tbody>
</table>

### ADDITIONAL COMMUNITY RESOURCES

*On campus phones, dial 9 to get an outside line. Long distance calls cannot be made from the cafeteria/kitchen.*

<table>
<thead>
<tr>
<th>Resource</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escambia County Sheriff’s Office</td>
<td>County law enforcement agency</td>
</tr>
<tr>
<td>251-809-0848</td>
<td>Solon Dixon property is located in both Covington and Escambia Counties</td>
</tr>
<tr>
<td>Advanced EMS (Andalusia)</td>
<td>Emergency medical services, 24 hours a day</td>
</tr>
<tr>
<td>334-222-4155</td>
<td></td>
</tr>
<tr>
<td>Andalusia Regional Hospital - Emergency</td>
<td>Emergency medical services, 24 hours a day</td>
</tr>
<tr>
<td>334-222-8466</td>
<td></td>
</tr>
<tr>
<td>Covington Family Care</td>
<td>Walk-in Medical Clinic</td>
</tr>
<tr>
<td>334-427-2273</td>
<td></td>
</tr>
<tr>
<td>334-472-9434 (after hours)</td>
<td></td>
</tr>
<tr>
<td>The House of Ruth</td>
<td>Advocacy services and shelter for survivors of domestic/dating violence and sexual assault, 24 hours a day</td>
</tr>
<tr>
<td>334-793-5214 (office)</td>
<td></td>
</tr>
<tr>
<td>334-793-2232 (crisis line)</td>
<td></td>
</tr>
</tbody>
</table>
Response to Reports

Dispatchers are available 24 hours a day to answer calls via 911 for emergency police, fire or medical assistance. An officer or other emergency service personnel will be dispatched to assist as appropriate. All reported crimes will be investigated by the responding agency, generally the Covington County Sheriff’s Office, and may become a matter of public record. The Auburn University Department of Public Safety & Security requests information about crimes occurring on Solon Dixon’s Clery geography from the Covington and Escambia County Sheriff’s Offices. Certain details from these reports may be shared with the Division of Student Affairs for review and referral to the Office of Student Conduct for potential action, as appropriate. If sexual assault, domestic/dating violence or stalking is reported, Solon Dixon staff will offer the victim a wide variety of services, detailed in the section of this report on sexual assault, domestic violence, dating violence and stalking.

Voluntary Confidential Reporting and Anonymous Reporting

Anyone who witnessed or has been a victim of a crime is encouraged to immediately report the incident to the Covington County Sheriff's Office by dialing 911, or for non-emergency situations, 334-428-2640. Police reports in the state of Alabama are public records, meaning that police cannot hold reports of crime in confidence and thus do not allow voluntary confidential reporting.

The Clery Act requires Auburn University to include in our annual crime statistics disclosure all crimes reported in good faith that fall into one of the Clery reportable crime categories and occur on our Clery geography. (See the section of this report on Clery Act reporting definitions for more information about Clery reportable crime categories and geography.) Confidential reports for inclusion in the annual disclosure of crime statistics and for assessment for a timely warning notice generally can be made to those campus security authorities who are not sworn law enforcement officers; however, if a violation of the Title IX Policy is reported or if there is a potential for a serious or ongoing threat to the campus community, some information may be required to be shared with certain campus administrators. In all cases, every effort will be made to maintain the confidentiality of crime victims to the extent possible. Individuals are always encouraged to report incidents to the police so they can be properly investigated.

Campus Security Authorities

Campus security authorities are defined by the Clery Act as Auburn University Department of Public Safety & Security personnel, other individuals who have responsibility for campus security but who do not work for the Department of Public Safety & Security, or officials who have significant responsibility for student and campus activities.

The Auburn University Department of Public Safety & Security collects crime reports from the identified campus security authorities, which typically include (but are not limited to) certain staff from the following units: Auburn University Public Safety & Security, Division of Student Affairs (Office of Health Promotion and Wellness Services, Office of Student Conduct, Greek Life advisors, Student Involvement, Campus Recreation staff), Athletics (directors/ coaches/ assistant coaches), advisors to student organizations, Title IX coordinators, First Year Experience staff, and International Programs coordinators. Campus security authorities are encouraged to promptly notify the Department of Public Safety & Security of all crimes reported to them. Each of these reports is reviewed by Department of Public Safety & Security personnel to assess whether it meets reporting requirements under the Clery Act and to avoid duplicate reporting where possible.

Campus Counselors and Confidential Reporting

Campus “pastoral counselors” and “professional counselors,” when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion in the annual disclosure of crime statistics. Counselors are defined as:
Pastoral Counselor: An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor. Auburn University does not have any pastoral counselors.

Professional Counselor: A professional counselor is an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Auburn University does not have procedures that encourage pastoral and professional counselors to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual statistical disclosure of crime statistics. The staff of Student Counseling Services, if and when they deem it appropriate, does encourage clients to report crimes to the appropriate law enforcement agency.

 TIMELY WARNING OF CRIMES

The Auburn University Department of Public Safety & Security will issue timely warning notices (called Public Safety Notices) to members of the Solon Dixon community whenever a crime is reported directly to Auburn University Department of Public Safety and Security, campus security authorities or local law enforcement that is determined by the executive director of Public Safety & Security, or a designee, to represent a serious or ongoing threat to students or employees. Such warnings will be provided to students and employees in a manner that is timely, that withholds the names of victims as confidential, and that will aid in the prevention of similar occurrences.

Timely warnings are usually distributed for the following crime classifications when they are determined to pose a serious or ongoing threat to the campus community and they occur on campus; in certain off-campus buildings and property owned or controlled by the university and used by students; and on public property within or immediately adjacent to and accessible from the campus:

- Murder/non-negligent manslaughter;
- Sexual assault (considered on a case-by-case basis depending on the facts of the case, when the incident occurred, when it was reported, and the amount of information known by the Auburn University Department of Public Safety & Security);
- Robbery, involving force or violence (cases involving pick pocketing and purse snatching are classified as larceny in the Uniform Crime Reporting system and will typically not result in the issuance of a crime alert, but will be assessed on a case-by-case basis);
- Aggravated assault (cases involving assaults, such as two students fighting, which results in aggravated injury, will be evaluated on a case-by-case basis to determine if there is an ongoing threat to the campus community);
- Major incidents of arson;
- Other crimes as determined necessary by the executive director of Public Safety & Security or, in the executive director’s absence, an associate director within the Auburn University Department of Public Safety & Security.

Timely warnings will generally be distributed to the campus community via blast e-mail and in person via site administrators. The Auburn University Department of Public Safety & Security develops the contents of the messages and initiates distribution of the messages via these systems.
EMERGENCY PREPAREDNESS

Emergencies can occur at any time, often without warning. Auburn University’s emergency guidelines can help you deal with many emergency situations appropriately. Your judgment often determines whether an incident is an emergency. If in doubt, err on the side of safety. Visit the Auburn University Emergency Management Web page for more information on emergency management: www.auburn.edu/emergency.

What to Do in the Event of a Campus Emergency

If you have an EMERGENCY requiring police, fire or ambulance, DIAL 911 without delay.

- When you dial 911 for emergency services, stay on the line and give the following information:
  - Your name, telephone number, and exact location.
  - The location of the emergency.
  - The nature and extent of the emergency (e.g. Are there injuries and how many?)
- Be informed and prepared in advance. Review emergency guidelines and do not wait until an emergency strikes to know what to do.
- Be aware of your surroundings, and report any suspicious activities.
- Know the locations of fire alarm activation pull stations in your building and how to evacuate your building if the alarm is set off.
- Know the locations of severe weather shelter areas in your building and when to seek shelter.

Questions or suggestions regarding emergency procedures and response on campus should be directed to:

- AU Emergency Management – emergencymanagement@auburn.edu
- AU Executive Director of Public Safety & Security – publicsafety@auburn.edu

Emergency Response and Evacuation Procedures

Emergency Response Procedures

The Auburn University Department of Public Safety & Security has primary responsibility for emergency management on campus. Auburn University has an Emergency Operations Plan in place that defines the organizational structure for response to emergencies of a magnitude that would cause significant disruption to university operations. The plan identifies responsibilities of the Crisis Management Team, which is responsible for managing the operational aspects of the university’s response to an emergency event.

In the event of any crisis situation, including a fire, weather emergency, significant utility disruption, hazardous materials release, or campus violence incident, the appropriate members of the Crisis Management Team may, if needed, assemble to mitigate the consequences, promote the safety of the community, and provide for “continuity of business” for the university’s educational, research and outreach missions.

Standard Operating Guidelines

Standard Operating Guidelines (SOGs) provide a more detailed framework for university operations during emergency events. Since all emergencies are unique in nature, these guidelines are designed to be flexible in order to accommodate contingencies of various types and magnitudes.

Emergency response guidelines are available from the Department of Public Safety & Security in a variety of formats, including fold out emergency guidelines cards for students (which are provided to all incoming students at student orientation and to others at outreach events), emergency guidelines folders (which are provided to new employees at new hire orientation and to others at outreach and training events), building-specific emergency response plans, and hazard-specific guidance on both the Emergency Management Web page.
Emergency response and building evacuation procedures are included in building-specific emergency response plans.

The senior site administrator present (Solon Dixon director, assistant director, office manager, or designee), in coordination with the Covington County Sheriff’s Office or other first responders, is responsible for initiating any partial or campus-wide evacuations. The Auburn University Department of Public Safety & Security is available 24 hours a day at 334-750-9795 for assistance or consultation as needed.

When deciding whether to conduct an evacuation, consideration will be made for the type of hazard or threat, credibility of the threat, area of campus in danger, and ability to contain the threat to a specified area of campus. The Solon Dixon campus community may be notified to evacuate on foot or by vehicle, depending on the nature and timing of the threat, as well as other hazards that may impact the safety of persons evacuating.

Communication of an evacuation order should be facilitated through the senior site administrator present, using the AU ALERT system. Instructions should include the nature of the incident and directions for the Solon Dixon campus community, including when the evacuation will begin, how to evacuate (on foot or by vehicle), where to go, and how updates will be provided.

The method and direction of the evacuation route during a campus evacuation will depend on the nature and location of the emergency or disaster warranting the evacuation. Once public safety officials decide it is safe to return, announcements will be made to return to normal operations.

Tests of Emergency Procedures

The Auburn University Department of Public Safety & Security reviews and updates plans and coordinates tests of emergency response and evacuation procedures at least annually, via announced and/or unannounced tests, to evaluate the university’s response. Tests include drills, exercises and follow-through activities to review each test. Emergency response and evacuation procedures are publicized during these tests and documentation of the tests are maintained by the Auburn University Department of Public Safety & Security.

Tests of the components of the AU ALERT system listed below are conducted and documented at least twice per year during the fall and spring semesters, via announced tests. Performance results are documented.

EMERGENCY NOTIFICATIONS

The Covington County Sheriff’s Office has the primary responsibility of responding to, and summoning the necessary resources to mitigate, investigate, and document, emergencies on campus. Solon Dixon campus resources can be requested through the center’s director, and additional university resources can be requested through the Auburn University Department of Public Safety & Security. In addition, the Covington County Sheriff’s Office or other responding public safety agency has the responsibility to determine if the situation does, in fact, pose a threat to the Solon Dixon campus community and to notify the senior site administrator present (Solon Dixon director, assistant director, office manager, or designee) when this determination is made. If a situation poses an immediate threat to the Solon Dixon campus community, the institution will immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

The Solon Dixon site administration and Auburn University Department of Public Safety & Security utilize different methods of emergency notification depending on the nature of the incident or event requiring notification, as further outlined below.
Notification Procedure

Upon confirmation by the Covington County Sheriff’s Office or other responding public safety agency that a significant emergency or dangerous situation poses an immediate threat to the health or safety of members of the Solon Dixon campus community, the agency making the determination will immediately notify the Solon Dixon senior site administrator present and/or the Auburn University Department of Public Safety & Security. The Solon Dixon site administration or Auburn University Department of Public Safety & Security may receive information regarding significant emergencies or dangerous situations from other sources as well, such as campus administrators, other first responders and the National Weather Service. In such cases, the Solon Dixon site administration will be responsible for confirming that a significant emergency or dangerous situation poses an immediate threat to the health or safety of the Solon Dixon campus community. This may be done in consultation with the Auburn University Department of Public Safety & Security and/or first responders, if needed.

Upon confirmation of an immediate threat to the safety or health of the Solon Dixon campus community, the Solon Dixon site administration, in consultation with the Auburn University Department of Public Safety & Security, will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of first responders (including, but not limited to, the Covington County Sheriff’s Office, the Dixie Volunteer Fire Department, and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Solon Dixon site administration, with support from the Auburn University Department of Public Safety & Security, is charged with coordinating communication of immediate threats to the Solon Dixon campus community, or to the appropriate segment(s) of the community that may be affected, and will determine the content of the notification using all available information. The content will convey the nature of the threat and immediate actions to be taken by the campus community, or affected segment thereof. The notification will be initiated by a member of the Solon Dixon site administration (or Auburn University Public Safety & Security, if requested). Campus staff members are instructed that they are responsible for notifying others on the campus without delaying taking protective actions for themselves.

AU ALERT System

Auburn University has numerous systems in place for communicating information quickly to Solon Dixon students, faculty, staff, and visitors. The main components of the AU ALERT System that are used for notification to the Solon Dixon campus are briefly described below.

Text and E-mail Messaging

This contracted emergency notification system has the ability to notify students, faculty, and staff of critical information and situations affecting campus through the use of text messages to multiple phone numbers and e-mail to multiple e-mail addresses. This system makes immediate notifications to the Solon Dixon campus community without delay. All active university e-mail addresses are automatically included in the system for main campus alerts. Students, faculty, and staff are required to sign up with a phone number by logging into AU Access and clicking on the “Add/Update AU ALERT Contacts” link located on the Campus Life tab. Visit www.auburn.edu/aualert for more information. All Solon Dixon students, faculty and staff are encouraged to also subscribe to alerts that are specific to the Solon Dixon campus by clicking on the “Groups” tab in their AU ALERT profile and selecting to receive text and/or email alerts for the “Solon Dixon” group.

NOAA Weather Radios

Located in the director’s house, a NOAA weather radio receives information directly from the National Weather Service. This information includes current weather and also any issued watches or warnings for Covington County, Alabama, where the Solon Dixon campus is located.
Building Fire Alarms

Fire alarms are in place in some buildings to notify building occupants of possible fire dangers. Older buildings have smoke detectors only. If you hear the fire alarm or smoke detector, evacuate the building immediately. The fire alarm has a distinct tone that is not used for any other purposes.

Additional Notification Methods

Emergency management personnel are routinely evaluating and adopting new technologies for emergency notification in an effort to most effectively reach members of the campus community during an emergency.

Alerts for the Solon Dixon campus community are developed and distributed to the Solon Dixon community by site administrators, but the Auburn University Department of Public Safety & Security is also available 24 hours a day at 334-750-9795 to immediately send a notification if needed.

Emergency Updates

Pertinent follow-up information will be disseminated as soon as it is available. For members of the campus community, updates and follow-up messages may be sent via any of the communication methods listed above. In addition, for members of the larger community (parents, neighbors, etc.), the Solon Dixon campus will post information during a significant emergency or dangerous situation on its Web page at http://sdfec.auburn.edu/.

CAMPUS SECURITY AND LAW ENFORCEMENT

The Covington County Sheriff’s Office provides police services, including the investigation of criminal incidents, for the Solon Dixon campus. Covington County Sheriff’s Office sworn officers conduct investigations, write reports for all criminal offenses, and enforce all laws.

Auburn University employs a limited number of sworn officers on the main campus with arrest powers, to assist in university-specific investigations and enforcement of university policies. These officers do not have responsibility for writing reports for criminal offenses or enforcing laws. These officers do have the authority to enforce laws and university policies on any university owned or controlled property, including the Solon Dixon campus.

The Solon Dixon campus does not have a campus police or security department, and does not employ security personnel or contract for such services. Local law enforcement personnel patrol on and near the campus, but not through a written agreement or contract for these services.

Auburn University maintains an excellent working relationship with local and state law enforcement agencies, including the Covington County Sheriff’s Office and Alabama Law Enforcement Agency. Radio communication is in place with these agencies.

Non-Campus Organizations

The Solon Dixon campus does not have any recognized student organizations. Student organizations are coordinated through the main campus Division of Student Affairs and the School of Forestry and Wildlife Sciences.
MISSING STUDENT POLICY STATEMENT

The Solon Dixon campus provides on-campus student housing for students completing a six- or eight-week practicum in Forestry or Wildlife Sciences. If a member of the campus community has reason to believe that a student residing in on-campus housing is missing, he or she should immediately notify the Covington County Sheriff’s Office at 911 (emergencies) or 334-428-2640 and then notify the Solon Dixon director at 334-343-6236. The Covington County Sheriff’s Office has primary responsibility for investigating reports of missing students residing in on-campus housing and will make an official determination as to whether a student is missing.

Upon investigation, should the Covington County Sheriff’s Office determine that the student is missing, they will promptly notify Solon Dixon site administration and the Auburn University Department of Public Safety & Security. Within 24 hours of a determination by police that a student is missing, Auburn University will notify:

- The student’s missing person confidential contact(s), if he or she has registered any;
- The student’s custodial parent or legal guardian, and any other designated contact person, if the missing student is under the age of 19 and is not an emancipated individual.
  - Because the age of adulthood in Alabama is 19, we choose to notify the parent or legal guardian of a missing student who is under the age of 19, which also meets the Clery Act requirement to notify the parent or legal guardian of a missing student under the age of 18.

Auburn University will make reasonable efforts to assist with missing person investigations for all Auburn University students, regardless of whether they reside in on-campus housing.

Identifying Emergency Contacts and Missing Person Confidential Contacts

In addition to registering general emergency contacts, students, faculty, and staff have the option to confidentially identify one or more individuals to be contacted by Auburn University in the event the student, faculty, or staff member is determined to be missing for more than 24 hours. Missing person confidential contact information is only accessible to authorized campus officials and law enforcement and will not be disclosed outside of a missing person investigation.

In AU Access, on the Campus Life tab, there is a channel titled “My Emergency Contacts” where students, faculty, and staff can register the following:

- **AU ALERT contact information**: This is how the university notifies students, faculty, and staff of emergencies requiring their immediate action.
- **General emergency contacts**: This is who the university will contact in the event a student, faculty member, or staff member is involved in a serious emergency or crisis.
- **Missing person confidential contacts**: This is who the university will contact if the police determine the student, faculty member, or staff member to be missing.

Students residing in on-campus housing are notified upon arrival at the Solon Dixon campus for their practicum of the need to provide missing person confidential contacts.
DANGEROUS WEAPONS AND FIREARMS POLICY

In order to maintain a safe academic environment, Auburn University prohibits the possession and use of any dangerous or potentially dangerous weapon(s) or instruments, including but not limited to those described below, on all university properties, with limited exceptions.

This policy is applicable to all members of the university community, including students, faculty, staff, visitors (invited or uninvited), contractors, and guests at any university campus, facility, or event.

The following dangerous weapons and firearms are included within this policy:

- Firearms – Shotgun, rifle, pistol, revolver or other shoulder gun including ammunition. This also includes starter guns; the frame or receiver of any such weapon; any firearm muffler or silencer; or any machine gun.
- Any non-culinary knife, fixed or lockblade (e.g. Bowie knife, knife, or instrument of like kind or description), except common pocket knife or legitimate tools appropriately used in authorized work on campus.
- Stun Gun, Taser or instrument of like kind or description
- Air gun (e.g., air or gas powered rifle or pistol)
- Bow and arrow (e.g., archery equipment)
- Slingshots (including throwing weapons)
- Swords
- Crossbows
- Brass knuckles
- Fireworks or explosive devices

Except as otherwise provided in this policy or in controlling law, the possession, transportation, and use of firearms on campus is prohibited. Dangerous weapons are not permitted on campus at any time.

Temporary exclusions may be granted in writing by the executive director of Public Safety & Security for job-related, educational, or demonstration purposes. Department heads and respective instructors may be granted authorization for organized activities by the executive director of the Department of Public Safety & Security of Auburn University. The requesting organization must guarantee qualified instruction, safety, and security for such activities. This policy shall not apply to duly designated law enforcement officers while in the discharge of their lawful duties.

An employee may not possess firearms on campus or while otherwise engaged in duties associated with their employment, except for a firearm properly maintained in a personal vehicle in a manner consistent with Alabama law. University students may not possess firearms at any time on campus (except as expressly authorized by the executive director of Public Safety & Security). The Department of Public Safety & Security provides temporary storage for firearms lawfully possessed by students at its office on the main campus.

Where applicable, all federal, state, and local laws and ordinances will be strictly enforced by Auburn Police Division and respective mutual aid agencies and shall be separate from this administrative policy.
THREAT ASSESSMENT TEAM

The Auburn University Threat Assessment Team is in place to advise and make recommendations on incidents involving members of the university community that pose, or may reasonably pose, a threat to the safety and well-being of themselves and/or other members of the university community. This is accomplished through outreach and educational programming, consultation, and appropriate referrals.

Referrals to the Threat Assessment Team

It is the responsibility of the university community to report any situation that could possibly result in a threat to the safety and well-being of other members of the university community. Any member of the university community that may become aware of such a situation can report the matter to the Threat Assessment Team.

It is important to emphasize that reports to the Threat Assessment Team not be made anonymously because of the limitations to investigating without complete information. Please include, at a minimum, your name, phone number and e-mail address.

Threat Assessment Team Contact Information

Phone: 334-844-5010

E-mail: autat@auburn.edu

Emergency Situations

In cases where a person may pose an immediate risk of violence to self or others, please DIAL 911 to reach the Covington County Sheriff’s Office.

More information about the Auburn University Threat Assessment Team can be found on their Web page: http://www.auburn.edu/administration/public_safety/threat_assessment.html.

ACCESS TO AND SECURITY OF CAMPUS FACILITIES

The Solon Dixon campus is generally open to the public during normal hours of operation (7:00 a.m. to 3:30 p.m., Monday through Friday).

Covington County Sheriff’s Office deputies patrol the campus periodically. Officers patrol the campus via foot and cars. For information about the access protocol for a specific building, see the Solon Dixon director.

Access to residence halls is restricted by policy to residents, their approved guests, and site administrators. Students residing in Dorms 1-5 are issued individual keys to their rooms. Residents in Dorms A1-A4 and B1-B4 can lock their rooms when occupied. Guests of residents must be accompanied at all times by the resident whom they are visiting, and are not allowed after hours. For security reasons, residents should not allow individuals without authorized access into their dorm room.

Covington County Sheriff’s Office deputies patrol the dorms periodically. Additionally, the Solon Dixon director and assistant director live on site in close proximity to the dorms.

Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Campus personnel are encouraged to report malfunctioning lights and other unsafe physical conditions to the Solon Dixon director, assistant director, or main office for correction.
The university offers a variety of informative programs for students and employees dealing with crime prevention, security awareness and campus safety. These programs are available several times a year and upon request by student groups, employees, or individuals. Programs address topics such as security procedures and practices, personal safety, emergency preparedness and response, alcohol and drug abuse awareness, sexual assault, and violence prevention. All programs offered on the main campus are available to members of the Solon Dixon campus community, for students when they are attending classes at the main campus and for employees through classes offered on site upon request.

During the 2014-2015 academic year, Auburn University Department of Public Safety & Security provided 25 scheduled security awareness and crime prevention programs. Other programs were provided upon request by specific groups. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Community members are encouraged to take part in the programs listed below in order to receive important tips and information pertaining to their personal safety. A training schedule for the courses on main campus is available on the Public Safety & Security Web site at http://www.auburn.edu/administration/public_safety/emergency/training_resources.html. The Department of Public Safety & Security will schedule trainings at the Solon Dixon campus upon request to emergencymanagement@auburn.edu.

**For Students**

**Emergency Preparedness and Active Shooter Response Training**

This two-hour training program is offered periodically during the year by the Department of Public Safety & Security. It covers general emergency preparedness, crime prevention and security awareness, and guidelines for responding to an active shooter situation.

**RAD Self-Defense Class for Women**

This 12-hour training program is offered at four different times each semester as a for-credit class (one credit hour) through Physical Education. Students can sign up when they register for classes by selecting PHED2200. This class, taught by Department of Public Safety & Security and local law enforcement personnel, teaches security and safety awareness, risk reduction strategies, and hands-on self-defense techniques.

**For Employees**

**Employee Emergency Preparedness**

This one-hour training program is offered on a regular basis by the Department of Public Safety & Security, generally at least twice per semester, and covers emergency guidelines, crime prevention and security awareness.

**Active Shooter Response Training**

This two-hour training program is offered on a regular basis by the Department of Public Safety & Security, generally at least twice per semester, and provides an overview of a variety of options available in response to an active shooter situation.

**RAD Self-Defense Class for Women**

This 12-hour training program is offered by the Department of Public Safety & Security periodically for employees, and teaches security and safety awareness, risk reduction strategies, and hands-on self-defense techniques.
CRIME PREVENTION TIPS

Campus safety is everyone’s responsibility. It is important that we all take our personal safety seriously. It is impossible to prevent all crimes and the perpetrator ultimately decides whether to commit a crime. However, there are some actions you can take to reduce your chance of being a victim of crime.

Three Simple Rules for Personal Safety

• Stay alert and tuned in to your surroundings. Be aware and prepared.
• Stand tall and walk confidently; do not show fear.
• Trust your instincts.
  o If you do not feel comfortable in a place or situation, leave.
  o If you see suspicious activity or a person behaving suspiciously, notify the Covington County Sheriff’s Office at 911 (emergencies or crimes in progress) or 334-428-2640 (non-emergencies).

Protecting Your Property

• Use a combination padlock on all storage units. Check the unit periodically to make sure nothing has been disturbed.
• Don’t mark your key chain with your name, address and/or license number. Lost keys can lead to theft. Take care of keys; don’t give anyone the chance to duplicate them.
• Engrave all valuable personal property with your name and a unique number known only to you. Keep a detailed list of all valuables and serial numbers. Keep a copy of this list at your permanent residence as a backup. This list may help police recover your belongings.
• Move valuables out of view from windows and doors.
• Lock your vehicle and residence at all times, even when you’re in them.
• Copy all important papers and cards that you carry in your purse or wallet, including your driver’s license. Keep the copies in a safe place. The information will be invaluable if anything is stolen or lost.
• Copy your vehicle ID and tag number. If your vehicle is stolen, it cannot be entered into the nationwide law enforcement network without this information.

Protecting Yourself At Home

• Keep doors and windows locked at all times, even if you are only away for a few minutes. Do not “prop open” doors in residence halls.
• Be assertive and demand that any unwanted person in your residence leave, or leave yourself. Anyone who refuses to leave is a trespasser.
• Make sure hallways, entrances, garages, and grounds are well lit. Leave porch lights on all night. Keep blinds and curtains shut after dark and never dress in front of a window.
• On campus, immediately report exterior lights that are out to the Solon Dixon director. Off campus, immediately report exterior lighting problems to the management of your apartment complex or landlord.
• When you expect to return after dark, leave an interior light on with the shades drawn.
• Know who is at your door before you open it. Campus staff members carry identification, and solicitors are not allowed on campus. Require proper identification from any repair or utility personnel. If you live off campus, install a peephole in your front door.
• Do not open your door to strangers or let them in. If they need assistance and ask to use your phone, make the phone call for them.
• List initials and last names only on your mailbox or door and in the telephone book. Don’t leave your name on your door or answering machine if you live alone.
• If you are going out of town, do not state you are away or when you will return on your voice mail recording, e-mail automated reply, or social media networks.
• Get to know your neighbors. If you live off campus, join a neighborhood watch system and share information on suspicious circumstances.
• When you go home on breaks, have someone pick up your mail, newspaper, etc. Install timers and leave on all outside lights. Make your residence appear “lived in.”
• If you come home and see a broken window or a jimmed door, don’t go inside. Confronting a burglar can be dangerous. Phone police immediately at 911.

**Protecting Yourself Away from Home**

• Walk or jog with one or more friends. Avoid jogging after dark. If you must jog at night, stay in well-lit, well-traveled areas and do not go alone.
• Carry a whistle and don’t hesitate to use it to alert others you need help. Vary your pattern frequently.
• Don’t wear ear buds when jogging or biking, or at least leave one ear open so you can hear what’s going on around you. Ear buds and headphones significantly reduce your ability to hear and thus affect your awareness.
• Tell someone where you are going and when you will return.
• Make sure your cell phone is charged before you go out, in case you need to use it to call for help.
• Don’t fight back if your purse or wallet is snatched. Throw it in one direction and run in the other rather than risk personal injury. Call the police immediately at 911.
• Be careful when and where you patronize ATM machines. Accessing ATM cash machines in remote locations, particularly at night, could increase your risk of robbery and personal injury. While you are standing at the machine, keep turning around and scanning for people approaching you or loitering around.
• Avoid working or studying alone in a building other than your residence at night.
• Stand and walk tall with a brisk, purposeful stride. Make brief eye contact with someone who makes you feel uneasy to let them know that you see them and are not afraid, but don’t stare too long or prolong your glance.
• Trust your instincts.

**Protecting Yourself in Your Car**

• Check the back seat before entering.
• Keep vehicle doors locked at all times, even when driving in daylight, so no one can jump in at a red light.
• Be suspicious of people approaching your car asking for directions or change, or handing out flyers.
• When stopping in traffic, leave enough distance between your car and the one in front of you, so you can quickly pull away if necessary.
• Keep enough gas in your tank for emergencies. Keep emergency supplies such as a flashlight, blanket, nonperishable snacks/food, and water in your vehicle in case you break down.
• Don’t offer rides to anyone you don’t know, no matter who they claim to be.
• Honk your horn if someone suspicious approaches your vehicle.
• If your car breaks down, lift the hood, put on flashers, and wait for help inside the car with the doors locked. Ask people who stop to call the police or AAA. Don’t go with anyone.
• Don’t stop for stranded motorists. You are of greater help to them by calling the police.
• Keep valuables in the trunk or glove box of your vehicle where they will be out of sight, not on the seats.
• Park your car in well-lit areas.
• Remove all keys from your vehicle. Thieves look for keys under fenders and in magnetic key cases. Walk with your keys in your hand so that you don’t have to focus your attention on finding them in a backpack, bag or purse.
• Remember to buckle up. It’s the law in Alabama.
Protecting Yourself at Work

- Avoid working or studying alone in a building at night.
- When working late, make sure doors are locked.
- Keep your purse in a locked cabinet or drawer. Never leave it on or underneath a desk.
- Avoid using stairs in remote sections of the building.
- Do not hold the door open for strangers after normal business hours.
- Ask people you don’t recognize if you can help them.
- Report suspicious activity to police (911 for emergencies and crimes in progress; 334-428-2640 for non-emergencies).
- Be careful what you leave on your desk and on your computer screen when you step away from your desk.
- Keep passwords in secure places.

Have a Plan

It is very important for you to have a plan if an attacker tries to steal your bag, attack you from behind, or your car breaks down at night, etc. Knowing how you would handle situations if you should ever have to face an attacker could save your life. Always be on your guard, pay attention to your surroundings, trust your instincts and report suspicious activity to the police.

If you have a cell phone, keep it with you at all times so you can call for help if needed.

SEXUAL ASSAULT, DOMESTIC & DATING VIOLENCE, AND STALKING

Auburn University is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect in an environment free of discrimination on the basis of sex. Sex-based discrimination includes all forms of sexual misconduct, including sexual harassment, sexual violence, domestic violence, dating violence and stalking. As a result, Auburn University issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a university official. In this context, Auburn University prohibits the offenses of sexual assault, domestic violence, dating violence, and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community.


The University’s Title IX Coordinator, Kelley Taylor, can be contacted by calling 334-844-4794, by visiting her campus office at 317 Foy Hall, or by emailing her at taylokg@auburn.edu. The university also has two Deputy Title IX Coordinators, Lady Cox and Meredith Jenkins. Lady Cox can be contacted by calling 334-844-3200, by visiting her campus office at Suite 3248, Student Center, or by emailing her at lady@auburn.edu. Meredith Jenkins can be contacted by calling 334-844-9733, by visiting her campus office at the Auburn Athletics Complex, or by emailing her at heinsml@auburn.edu.
Definitions

There are numerous terms used by Auburn University in our policies and procedures. Some key definitions applicable to sexual assault, domestic violence, dating violence, and stalking are listed below.

General Definitions According to Alabama Statute

Lack of consent (AL Code § 13A-6-70 (2012)):

(a) Whether or not specifically stated, it is an element of every offense defined in this article, with the exception of subdivision (a)(3) of Section 13A-6-65, that the sexual act was committed without consent of the victim.

(b) Lack of consent results from:

(1) Forcible compulsion; or
(2) Incapacity to consent; or
(3) If the offense charged is sexual abuse, any circumstances, in addition to forcible compulsion or incapacity to consent, in which the victim does not expressly or impliedly acquiesce in the actor's conduct.

(c) A person is deemed incapable of consent if he is:

(1) Less than 16 years old; or
(2) Mentally defective; or
(3) Mentally incapacitated; or
(4) Physically helpless.

Forcible compulsion (AL Code § 13A-6-60 (2012)): Physical force that overcomes earnest resistance or a threat, express or implied, that places a person in fear of immediate death or serious physical injury to himself or another person.

Mentally defective (AL Code § 13A-6-60 (2012)): Such term means that a person suffers from a mental disease or defect which renders him incapable of appraising the nature of his conduct.

Mentally incapacitated (AL Code § 13A-6-60 (2012)): Such term means that a person is rendered temporarily incapable of appraising or controlling his conduct owing to the influence of a narcotic or intoxicating substance administered to him without his consent, or to any other incapacitating act committed upon him without his consent.

Physically helpless (AL Code § 13A-6-60 (2012)): Such term means that a person is unconscious or for any other reason is physically unable to communicate unwillingness to an act.

Sexual Intercourse (AL Code § 13A-6-70 (2012)): Such term has its ordinary meaning and occurs upon any penetration, however slight; emission is not required.

Deviate Sexual Intercourse (AL Code § 13A-6-70 (2012)): Any act of sexual gratification between persons not married to each other involving the sex organs of one person and the mouth or anus of another.

Sexual Contact (AL Code § 13A-6-70 (2012)): Any touching of the sexual or other intimate parts of a person not married to the actor, done for the purpose of gratifying the sexual desire of either party.
Sexual Assault Definition According to the Clery Act

Sexual Assault: “Sexual assault” means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape is defined as non-forcible sexual intercourse with a person who is under the statutory age of consent.

Sexual Offenses According to Alabama Statute

Rape in the first degree (AL Code § 13A-6-61 (2012)):

(a) A person commits the crime of rape in the first degree if:

(1) He or she engages in sexual intercourse with a member of the opposite sex by forcible compulsion; or
(2) He or she engages in sexual intercourse with a member of the opposite sex who is incapable of consent by reason of being physically helpless or mentally incapacitated; or
(3) He or she, being 16 years or older, engages in sexual intercourse with a member of the opposite sex who is less than 12 years old.

(b) Rape in the first degree is a Class A felony.

Rape in the second degree (AL Code § 13A-6-62 (2012)):

(a) A person commits the crime of rape in the second degree if:

(1) Being 16 years old or older, he or she engages in sexual intercourse with a member of the opposite sex less than 16 and more than 12 years old; provided, however, the actor is at least two years older than the member of the opposite sex.
(2) He or she engages in sexual intercourse with a member of the opposite sex who is incapable of consent by reason of being mentally defective.

(b) Rape in the second degree is a Class B felony.

Sodomy in the first degree (AL Code § 13A-6-63 (2012)):

(a) A person commits the crime of sodomy in the first degree if:

(1) He engages in deviate sexual intercourse with another person by forcible compulsion; or
(2) He engages in deviate sexual intercourse with a person who is incapable of consent by reason of being physically helpless or mentally incapacitated; or
(3) He, being 16 years old or older, engages in deviate sexual intercourse with a person who is less than 12 years old.
Sodomy in the first degree is a Class A felony.

**Sodomy in the second degree** (AL Code § 13A-6-64 (2012)):

(a) A person commits the crime of sodomy in the second degree if:

(1) He, being 16 years old or older, engages in deviate sexual intercourse with another person less than 16 and more than 12 years old.
(2) He engages in deviate sexual intercourse with a person who is incapable of consent by reason of being mentally defective.

(b) Sodomy in the second degree is a Class B felony.

**Sexual misconduct** (AL Code § 13A-6-65 (2012)):

(a) A person commits the crime of sexual misconduct if:

(1) Being a male, he engages in sexual intercourse with a female without her consent, under circumstances other than those covered by Sections 13A-6-61 and 13A-6-62; or with her consent where consent was obtained by the use of any fraud or artifice; or
(2) Being a female, she engages in sexual intercourse with a male without his consent; or
(3) He or she engages in deviate sexual intercourse with another person under circumstances other than those covered by Sections 13A-6-63 and 13A-6-64. Consent is no defense to a prosecution under this subdivision.

(b) Sexual misconduct is a Class A misdemeanor.

**Sexual torture** (AL Code § 13A-6-65.1 (2012)):

(a) A person commits the crime of sexual torture:

(1) By penetrating the vagina or anus or mouth of another person with an inanimate object by forcible compulsion with the intent to sexually torture or to sexually abuse.
(2) By penetrating the vagina or anus or mouth of a person who is incapable of consent by reason of physical helplessness or mental incapacity with an inanimate object, with the intent to sexually torture or to sexually abuse.
(3) By penetrating the vagina or anus or mouth of a person who is less than 12 years old with an inanimate object, by a person who is 16 years old or older with the intent to sexually torture or to sexually abuse.

(b) The crime of sexual torture is a Class A felony.

**Sexual abuse in the first degree** (AL Code § 13A-6-66 (2012)):

(a) A person commits the crime of sexual abuse in the first degree if:

(1) He subjects another person to sexual contact by forcible compulsion; or
(2) He subjects another person to sexual contact who is incapable of consent by reason of being physically helpless or mentally incapacitated.

(b) Sexual abuse in the first degree is a Class C felony.
Sexual abuse in the second degree (AL Code § 13A-6-67 (2012)):

(a) A person commits the crime of sexual abuse in the second degree if:

1. He subjects another person to sexual contact who is incapable of consent by reason of some factor other than being less than 16 years old; or
2. He, being 19 years old or older, subjects another person to sexual contact who is less than 16 years old, but more than 12 years old.

(b) Sexual abuse in second degree is a Class A misdemeanor, except that if a person commits a second or subsequent offense of sexual abuse in the second degree within one year of another sexual offense, the offense is a Class C felony.

Domestic Violence Definition According to the Clery Act

Domestic Violence: The term “domestic violence” means felony or misdemeanor crimes of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

For the purposes of complying with the Clery Act, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Domestic Violence Offenses According to Alabama Statute

Domestic Violence in the first degree (AL Code § 13A-6-130 (2012)):

(a) A person commits the crime of domestic violence in the first degree if the person commits the crime of assault in the first degree pursuant to Section 13A-6-20 or aggravated stalking pursuant to Section 13A-6-91, and the victim is a current or former spouse, parent, child, any person with whom the defendant has a child in common, a present or former household member, or a person who has or had a dating or engagement relationship with the defendant. Domestic violence in the first degree is a Class A felony, except that the defendant shall serve a minimum term of imprisonment of one year without consideration of probation, parole, good time credits, or any other reduction in time for any second or subsequent conviction under this subsection.

(b) The minimum term of imprisonment imposed under subsection (a) shall be double without consideration of probation, parole, good time credits, or any reduction in time if a defendant willfully violates a protection order issued by a court of competent jurisdiction and in the process of violating the order commits domestic violence in the first degree.

Domestic Violence in the second degree (AL Code § 13A-6-131 (2012)):

(a) A person commits the crime of domestic violence in the second degree if the person commits the crime of assault in the second degree pursuant to Section 13A-6-21; the crime of intimidating a witness pursuant to Section 13A-10-123; the crime of stalking pursuant to Section 13A-6-90; the crime of burglary in the second or third degree pursuant to Sections 13A-7-6 and 13A-7-7; or the crime of criminal mischief in the first degree pursuant to Section 13A-7-21 and the victim is a current or former spouse, parent, child, any person with whom the defendant has a child in common, a present or former household member, or a person who has or had a dating or engagement relationship with the defendant. Domestic violence in the second degree is a Class B
felony, except the defendant shall serve a minimum term of imprisonment of six months without consideration of probation, parole, good time credits, or any reduction in time for any second or subsequent conviction under this subsection.

(b) The minimum term of imprisonment imposed under subsection (a) shall be double without consideration of probation, parole, good time credits, or any reduction in time if a defendant willfully violates a protection order issued by a court of competent jurisdiction and in the process of violating the order commits domestic violence in the second degree.

**Domestic Violence in the third degree** (AL Code § 13A-6-132 (2012)):

(a) A person commits domestic violence in the third degree if the person commits the crime of assault in the third degree pursuant to Section 13A-6-22; the crime of menacing pursuant to Section 13A-6-23; the crime of reckless endangerment pursuant to Section 13A-6-24; the crime of criminal coercion pursuant to Section 13A-6-25; the crime of harassment pursuant to subsection (a) of Section 13A-11-8; the crime of criminal surveillance pursuant to Section 13A-11-32; the crime of harassing communications pursuant to subsection (b) of Section 13A-11-8; the crime of criminal trespass in the third degree pursuant to Sections 13A-7-22 and 13A-7-23; or the crime of arson in the third degree pursuant to Section 13A-7-43; and the victim is a current or former spouse, parent, child, any person with whom the defendant has a child in common, a present or former household member, or a person who has or had a dating or engagement relationship with the defendant. Domestic violence in the third degree is a Class A misdemeanor.

(b) The minimum term of imprisonment imposed under subsection (a) shall be 30 days without consideration of reduction in time if a defendant willfully violates a protection order issued by a court of competent jurisdiction and in the process of violating the order commits domestic violence in the third degree.

(c) A second conviction under subsection (a) is a Class A misdemeanor, except the defendant shall serve a minimum term of imprisonment of 10 days in a city or county jail or detention facility without consideration for any reduction in time.

(d) A third or subsequent conviction under subsection (a) is a Class C felony.

(e) For purposes of determining second, third, or subsequent number of convictions, convictions in municipal court shall be included.

**Domestic Violence by strangulation or suffocation** (AL Code § 13A-6-138 (2012)):

(a) For the purposes of this section, the following terms have the following meanings:

1. Qualified relationship: The victim is a spouse, former spouse, parent, stepparent, child, stepchild, or a person with whom the defendant has a child in common, or with whom the defendant has or had a dating or engagement relationship within 10 months preceding this event.

2. Strangulation: Intentionally causing asphyxia by closure or compression of the blood vessels or air passages of the neck as a result of external pressure on the neck.

3. Suffocation: Intentionally causing asphyxia by depriving a person of air or by preventing a person from breathing through the inhalation of toxic gases or by blocking or obstructing the airway of a person, by any means other than by strangulation as defined in this section.

(b) A person commits the crime of domestic violence by strangulation or suffocation if the person commits an assault with intent to cause physical harm or commits the crime of menacing pursuant to Section 13A-6-23, by strangulation or suffocation or attempted strangulation or suffocation against a person with whom the defendant has a qualified relationship.
(c) Domestic violence by strangulation or suffocation is a Class B felony punishable as provided by law.

**Dating Violence Definition According to the Clery Act**

**Dating Violence:** The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

For the purposes of this definition:

- The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

For the purposes of complying with the requirements of the Clery Act, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Dating Violence Offenses According to Alabama Statute**

According to Alabama statute, dating violence is considered domestic violence and is covered under the domestic violence definitions above.

**Stalking Definition According to the Clery Act**

**Stalking:** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

For the purposes of complying with the requirements of the Clery Act, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Stalking Offenses According to Alabama Statute**

Definitions (AL Code § 13A-6-92 (2012)):

- **Course of conduct:** A pattern of conduct composed of a series of acts over a period of time which evidences a continuity of purpose.
- **Credible threat:** A threat, expressed or implied, made with the intent and the apparent ability to carry out the threat so as to cause the person who is the target of the threat to fear for his or her safety or the safety of a family member and to cause reasonable mental anxiety, anguish, or fear.
**Harasses:** Engages in an intentional course of conduct directed at a specified person which alarms or annoys that person, or interferes with the freedom of movement of that person, and which serves no legitimate purpose. The course of conduct must be such as would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress. Constitutionally protected conduct is not included within the definition of this term.

**Stalking in the first degree** (AL Code § 13A-6-90 (2012)):

(a) A person who intentionally and repeatedly follows or harasses another person and who makes a threat, either expressed or implied, with the intent to place that person in reasonable fear of death or serious bodily harm is guilty of the crime of stalking in the first degree.

(b) The crime of stalking in the first degree is a Class C felony.

**Stalking in the second degree** (AL Code § 13A-6-90.1 (2012)):

(a) A person who, acting with an improper purpose, intentionally and repeatedly follows, harasses, telephones, or initiates communication, verbally, electronically, or otherwise, with another person, any member of the other person's immediate family, or any third party with whom the other person is acquainted, and causes material harm to the mental or emotional health of the other person, or causes such person to reasonably fear that his or her employment, business, or career is threatened, and the perpetrator was previously informed to cease that conduct is guilty of the crime of stalking in the second degree.

(b) The crime of stalking in the second degree is a Class B misdemeanor.

**Aggravated stalking in the first degree** (AL Code § 13A-6-91 (2012)):

(a) A person who violates the provisions of Section 13A-6-90(a) and whose conduct in doing so also violates any court order or injunction is guilty of the crime of aggravated stalking in the first degree.

(b) The crime of aggravated stalking in the first degree is a Class B felony.

**Aggravated stalking in the second degree** (AL Code § 13A-6-91.1 (2012)):

(a) A person who violates the provisions of Section 13A-6-90.1 and whose conduct in doing so also violates any court order or injunction is guilty of the crime of aggravated stalking in the second degree.

(b) The crime of aggravated stalking in the second degree is a Class C felony.

**Education and Prevention Programs**

The university engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end sexual assault, domestic violence, dating violence, and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- Identify sexual assault, domestic violence, dating violence, and stalking as prohibited conduct;
- Define what behavior constitutes sexual assault, domestic violence, dating violence, and stalking using definitions provided both by the Department of Education as well as state law;
• Define what behavior and actions constitute a lack of consent to sexual activity in the state of Alabama;
• Provide a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of sexual assault, domestic violence, dating violence, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
• Include information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence;
• Provide an overview of information contained in the Annual Security Report in compliance with the Clery Act.

The university has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation; conducting events throughout the year to include presentations to specific groups, such as Athletics, Greek Life, and student organizations; BeWell Hut peer-to-peer education activities; concourse outreach events; and targeted events during certain months of the year such as Domestic Violence Awareness Month and Sexual Assault Awareness Month.

Each year, prior to matriculation, all students are asked to take an education and awareness program called Haven, which educates students about consent, sexual misconduct, and the importance of being an active bystander in preventing sexual misconduct. The Green Dot We.Auburn bystander intervention education program engages faculty, staff and students as leaders for intervention around power-based interpersonal violence with the goal of reducing sexual violence, relationship violence and stalking. The program engages all communities at the University for a unified prevention effort. A Green Dot is a moment in time when words, choices and behaviors communicate intolerance of violence. Training and social media focus on giving campus community members tools to intervene, as well as building a culture around the premises that (1) violence will not be tolerated, and (2) everyone has a role in preventing violence.
The University offered the following primary prevention and awareness programs for all incoming students in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date(s) Held</th>
<th>Location(s) Held</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>AlcoholEdu &amp; Haven for FYS Students</td>
<td>6/15/14-8/29/14</td>
<td>Online</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Graduate School Convocation</td>
<td>8/17/2014</td>
<td>Auburn Arena</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

The University offered the following primary prevention and awareness programs for new employees in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date(s) Held</th>
<th>Location(s) Held</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Employee Orientation</td>
<td>Bi-weekly, year-round</td>
<td>Human Resources Training Room</td>
<td>SA</td>
</tr>
<tr>
<td>Academic Advisor Caucus Presentation on Safe Harbor</td>
<td>2/19/14</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Health Fair</td>
<td>3/5/14</td>
<td>Recreation and Wellness Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Resident Assistant Orientation</td>
<td>8/12/14</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Faculty/GTA Orientation</td>
<td>8/15/14</td>
<td>Auburn University Hotel &amp; Dixon Conference Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking
The University offered the following **ongoing awareness and prevention programs** for **students** in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date(s) Held</th>
<th>Location(s) Held</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safe Harbor Advocate Trainings</td>
<td>Monthly</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>RAD Self-Defense for Women</td>
<td>Spring 2014 Semester, Fall 2014 Semester</td>
<td>Coliseum</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Health Fair</td>
<td>3/5/14</td>
<td>Recreation and Wellness Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Sexual Assault Awareness Month Events</td>
<td>April 2014</td>
<td>Various</td>
<td>SA</td>
</tr>
<tr>
<td>Study Abroad Pre-Departure Bystander Intervention Video and Discussion</td>
<td>4/9/14; 4/24/14; 11/11/14; 11/12/14</td>
<td>Foy Auditorium</td>
<td>SA</td>
</tr>
<tr>
<td>Residence Life – RA Training</td>
<td>8/7/14</td>
<td>Dobbs Hall</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Addressing Sexual Harassment, Sexual Assault and Interpersonal Violence</td>
<td>8/7/2014, 8/9/2014</td>
<td>Goodwin Hall</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>First Year Seminar Bystander Intervention and Alcohol Risk Reduction Group Motivational Enhancement—50 minute sessions</td>
<td>9/4/14 (4); 9/8/14 (8); 9/9/14 (10); 9/10/14 (7); 9/11/14 (7); 9/15/15 (7); 9/16/14 (4); 9/17/15 (7); 9/22/14 (4); 9/24/14 (3); 9/25/14 (2); 9/29/14 (4); 9/30/14; 10/1/14; 10/9/14 (70 total programs)</td>
<td>Residence Halls: Tiger, Aubie, Eagle Classrooms: Library, Upchurch, Dudley, Teague</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Domestic Violence Awareness Month Events</td>
<td>October 2014; 10/21/14</td>
<td>Various</td>
<td>DoV, DaV, S</td>
</tr>
<tr>
<td>Greek Life Risk Management – Safe Harbor and Bystander Intervention Presentation</td>
<td>10/9/14</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Crisis Counseling Class – Safe Harbor Resource Presentation</td>
<td>10/22/14</td>
<td>Haley Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Bystander Intervention - Phi Sigma Pi</td>
<td>10/29/14</td>
<td>Shelby Hall</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Women’s Chocolate Festival – Health Fair</td>
<td>11/19/14</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Health Communications Social Media Projects</td>
<td>12/1/14</td>
<td>Haley Center</td>
<td>SA</td>
</tr>
</tbody>
</table>

_DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking_
The University offered the following **ongoing awareness and prevention programs** for **employees** in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date(s) Held</th>
<th>Location(s) Held</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safe Harbor Advocate Trainings</td>
<td>Monthly</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Sexual Assault Awareness Month Events</td>
<td>April 2014</td>
<td>Various</td>
<td>SA</td>
</tr>
<tr>
<td>Preventing Unlawful Harassment</td>
<td>4/22/2014, 10/14/2014</td>
<td>Human Resources Training Room</td>
<td>SA</td>
</tr>
<tr>
<td>Manager’s Guide to Dealing with Discrimination or Harassment</td>
<td>7/17/2014, 10/9/2014</td>
<td>Human Resources Training Room</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Graduate Student Resident Assistant Clery &amp; Title IX Training</td>
<td>7/22/2014</td>
<td>Gorrie Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>First Year Seminar Instructor Training</td>
<td>8/4/2014</td>
<td>Aubie Hall</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Resident Assistant Clery &amp; Title IX Training</td>
<td>8/6/2014</td>
<td>Aubie Hall</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Preventing Sexual Harassment, Assault, and Interpersonal Violence</td>
<td>9/12/2014</td>
<td>2213 Haley Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Title IX Training for Student Discipline Committee Members</td>
<td>9/29/2014, 10/3/2014, 10/14/2014</td>
<td>Student Center</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Domestic Violence Awareness Month Events</td>
<td>October 2014</td>
<td>Various</td>
<td>DoV, DaV, S</td>
</tr>
</tbody>
</table>

❖ DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault, and S means Stalking
Procedures for Reporting a Complaint

The university has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking. Procedures include informing individuals about their right to file or choose not to file criminal charges; the availability of counseling, health, mental health, victim advocacy, legal assistance referrals, visa and immigration assistance and other services on and/or off campus; and additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The university will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to local law enforcement. Students should contact Safe Harbor survivor advocates at 334-844-7233 or the Title IX Coordinator at 334-844-4794 for assistance with accommodations requests. Employees should contact the Title IX Coordinator at 334-844-4794 or Safe Harbor survivor advocates at 334-844-7233 for assistance with accommodations requests.

After an incident of sexual assault, domestic violence and/or dating violence, the survivor should consider seeking medical attention as soon as possible. In Alabama, evidence may be collected from your body with your permission, even if you chose not to make a report to law enforcement. Specially trained personnel called Sexual Assault Nurse Examiners (SANE) may be able to collect evidence following a sexual assault or domestic violence incident. Survivors have the right to a sexual assault forensic exam, without having to provide their name or make a report to law enforcement if they choose not to do so. It is important that a survivor of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 72 hours, so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred. This evidence may also be helpful in obtaining a protection order. If survivors do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infection, as appropriate.

Survivors of sexual assault, domestic violence, dating violence, and stalking are encouraged to also preserve evidence by saving text messages, instant messages, social networking posts, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to the university conduct process/investigation or to police. Although the university strongly encourages all members of its community to report violations of this policy to law enforcement, it is the survivor’s choice whether or not to make such a report and survivors have the right to decline involvement with the police. Safe Harbor survivor advocates or Solon Dixon staff will assist any survivor with notifying local police if they so desire. The Covington County Sheriff’s Office may also be reached directly by calling 911 (emergencies or crimes in progress) or 334-428-2640 (non-emergencies). Additional information about the Covington County Sheriff’s Office may be found online at http://covingtonso.com/.

If you have been the victim of sexual assault, domestic violence, dating violence, or stalking, you should report the incident promptly to the Title IX Coordinator, Kelley Taylor, by calling, writing or coming into the office to report in person (317 Foy Hall, 334-844-4794) and the Covington County Sheriff’s Office (if the victim so desires.) The university will provide resources, on campus and/or off campus, to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic violence, dating violence, and stalking; to maintain confidentiality and fairness consistent with applicable legal requirements; and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider

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1 This document will use “victim,” “survivor,” “accuser,” and “complainant” interchangeably. The terms “perpetrator,” “respondent,” and “accused party” are also used interchangeably.
speaking with the Covington County Sheriff’s Office (or other law enforcement if the incident occurred outside of the City of Auburn) to preserve evidence in the event that the victim changes her/his mind at a later date.

If a formal complaint of sexual assault, domestic violence, dating violence, or stalking is made to the university through the Title IX Coordinator, below are the procedures that the university will follow, as well as a statement of the standard of evidence that will be used during any disciplinary hearing on campus arising from such a report.

**Incident Type Being Reported: Sexual Assault, Domestic Violence, Dating Violence or Stalking**

**Evidentiary Standard:** Preponderance of the evidence

**Procedure Auburn University Will Follow:**

1. Depending on when reported (immediate vs. delayed report), university will refer survivor to medical care resources, if appropriate.
2. University will assess immediate safety needs of survivor and assist survivor with safety planning.
3. University will provide a written resource booklet to survivor outlining important information, including reporting options, resources available, how to preserve evidence, and how to apply for a protection order.
4. University will assist survivor with contacting local police if survivor requests and provide survivor with contact information for local police department.
5. University will provide survivor with referrals to on- and off-campus mental health providers, as requested.
6. University will assess need for and provide interim or long-term protective measures, such as housing changes, changes in class schedules, or a “No Contact” directive between both parties directing survivor and accused party not to contact each other.
7. University will provide a “No Trespass” directive to accused party through the Department of Public Safety & Security, banning the accused from university property and/or events, if deemed appropriate.
8. University will provide a copy of the *Title IX Policy and Procedures for Student Sex Discrimination* or the *Policy Regarding Prohibited Harassment of Employees* to survivor and inform the survivor regarding anticipated timeframes for inquiry, investigation and resolution.
9. University will inform the complainant and accused of the outcome of the investigation, whether or not the accused will be administratively charged, and the outcome of the hearing (if applicable).
10. University will enforce the retaliation prohibition and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

**Assistance for Survivors: Rights & Options**

Regardless of whether a survivor elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist survivors of sexual assault, domestic violence, dating violence, and stalking and will provide each survivor with a written explanation of their rights and options.

**Safe Harbor – Advocates for Sexual Assault Survivors**

Auburn University strives to foster a community free of sexual assault and interpersonal violence. Sexual assault or intimate partner violence can have a profound impact on one’s personal and academic life. If sexual assault or an act of interpersonal violence occurs, the university strongly encourages individuals to take action in whatever appropriate way that they see fit.

For many individuals, Safe Harbor can be the most beneficial first point of contact. Safe Harbor has trained survivor advocates who have the ability to connect survivors with a variety of available resources. Through Safe Harbor, university personnel will assist survivors in evaluating options and identifying resources to help with immediate and long-term recovery.
Services are available 24 hours a day, 7 days a week for students and employees. To contact Safe Harbor, please call 334-844-7233 (SAFE).

**Protection Orders**

**Protection orders** are civil court orders (issued by circuit courts) meant to provide protection and relief to victims of domestic violence.

In Alabama, a protection from abuse order is a court order issued based upon a petition filed under the Protection From Abuse Act (PFA), which provides for limited protection for persons who have been threatened, harassed, or physically abused by a spouse, former spouse, common-law or former common-law spouse, parent, child, person with whom they have a child in common, or a present or former household member.

Victims who need protection may go to the local circuit court and request a Petition for a Protection From Abuse Order from the circuit clerk. Victims may file this petition without costs and without assistance from an attorney. However, protection orders may involve long-term legal consequences or safety issues so victims are strongly encouraged to contact a lawyer or the Domestic Violence Intervention Center (334-749-1515 or 800-650-6522; www.dvic2.org) before filing for a protection order. Contact information for domestic violence advocates in areas outside of east central Alabama may be found through ACADV (800-650-6522, www.acadv.org) or by calling the National Domestic Violence Hotline at 800-799-7233 (SAFE).

Relief that may be requested includes:

- Order the victim's home or work address, the phone number, or other related information deleted from all records filed with the court concerning the protection order;
- Restrain the defendant from committing or threatening to commit acts of abuse, or from harassing, annoying, telephoning, contacting, or otherwise communicating directly or indirectly with the victim or other designated persons;
- Order the defendant to stay away from victim's residence and place of work or other designated places or persons;
- Award the victim temporary custody of any minor children and restrain the abuser from removing the children from the victim's custody;
- Remove the defendant from the residence, regardless of who owns the residence;
- Prohibit the defendant from selling, disposing, destroying, hiding, or mortgaging mutually owned or leased real estate or personal property;
- Order other relief as necessary to provide for the safety and protection of the victim;
- A victim may request an emergency temporary protection order if needed. Otherwise a final protection order, if granted, is valid for one year or until the court-determined expiration date.

**Enforcing Protection Orders**

Orders issued by Alabama courts are enforceable under Alabama law. A willful violation of a protection order is a Class A misdemeanor and the officer may arrest without a warrant when there is probable cause that the defendant has violated a valid protection order. Victims should immediately contact local law enforcement if their order is violated.

**Out of State Orders**

Under the federal Violence Against Women Act and Alabama law, valid protection orders should be given full faith and credit. This means that if a protection order is issued in another state and the victim is in Alabama, Alabama will enforce the valid protection order. Violations of valid protection orders from other states are enforced as if the order were issued by an Alabama court. Law enforcement may arrest without a warrant for any violation of the valid protection order and the punishment upon conviction is a Class A misdemeanor.
Protection orders from other states are valid if:

- The order includes the names of the parties;
- The order contains the date the order was issued;
- The order is not expired;
- The order contains the name of the issuing court;
- The order is signed by a judicial officer;
- The order contains specific terms; and
- The defendant has had notice of the order and an opportunity to be heard.

Registration of Protection Orders

Victims may register their out-of-state protection orders by taking a certified copy of the order to their local circuit clerk’s office and requesting that the order be entered into the Alabama Protection Order Database. This is NOT a requirement for enforcement. However, victims should always keep a copy of their protection order with them at ALL times to prove the existence of the order if the defendant violates it. Victims may also choose to give copies of the protection order to their local city police and sheriff departments.

Getting Your Protection Order

If you need assistance with obtaining a protection order you may contact the Domestic Violence Intervention Center or the Auburn University Department of Public Safety & Security.

You will need to go to court to get a protection order. Auburn University cannot apply for a legal protection order for the victim. You do not have to press charges to get a protection order. This is not a criminal matter.

Important things to say when testifying or making a statement in court:

- Be very specific in your details when describing the stalking or abuse, including date(s), time(s) of day and other details.
- Describe exactly what the stalker/abuser said and did to you, and make it clear that you are afraid and for what reason(s).
- Describe any injuries to you or anyone else, and any property damage caused by the abuser/stalker (including injuries to any pets, destruction to valued objects, etc.).
- Show the judge or magistrate any pictures of injuries or property damage.
- For your protection order hearing, have any witnesses testify to the abuse, stalking, injuries, or property damage.

General Information You Should Know About Protection Orders

It is very important to keep a copy of the protection order with you at all times. Keep copies of any of the abuser’s criminal convictions. Show these to the police officer, magistrate, prosecutor, or judge if he/she violates the order.

It isn’t necessary for the abuser to be charged or arrested for any crime for a survivor to request a protection order. If you have questions about protection orders and how to request one, contact the Domestic Violence Intervention Center or the Auburn University Department of Public Safety & Security.

Once the protection order has been issued:

- Remember that a protection order is a piece of paper that must be respected by the stalker/abuser to be effective. It is also only enforceable after a sheriff’s deputy or police officer has served it on the stalker/abuser. After it has been served, if you feel you are in danger, or if the abuser/stalker does not comply with it, call the police immediately (911). If they arrive in time to witness the abuser’s violation of
the order, they can make an immediate arrest. If not, you may need to get a criminal warrant from the magistrate.

- When you get your copy of the order, make sure it says exactly what you want. If there are errors, it is unclear, it has not been signed, or boxes don't appear to be checked, ask the bailiff or your advocate for help.
- Keep a copy with you at all times. This is important if the abuser/stalker violates the order and you must call the police or seek help from other authorities.
- Give a copy to the Title IX Coordinator (if you are a student or employee), your Residence Life staff (if you live in a university residence hall) and your supervisor at work if you are employed.
- If children are included, make sure anyone responsible for them has a copy.
- If you are planning to or are considering leaving the state, make sure you get a certified copy of your order from the clerk's office. Federal law requires recognition of one state's protection order by others.

Auburn University complies with Alabama law in recognizing orders of protection. Any person who obtains a protection order from Alabama or any other state should provide a copy to the City of Auburn Police Division, the Auburn University Department of Public Safety & Security, and the Office of the Title IX Coordinator. A complainant may then meet with Auburn University Department of Public Safety & Security personnel to develop a safety action plan, which is a plan for public safety personnel and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, where reasonable, but is not limited to: escorts, special parking arrangements, providing a temporary cell phone, changing classroom location or allowing a student to complete assignments from home, etc.

**University Protective Actions and Accommodations**

The university may issue an institutional no contact order if deemed appropriate or at the request of the survivor or accused. Upon the survivor’s request and to the extent of the survivor’s cooperation and consent, university offices will work cooperatively to assist the survivor with their health, physical safety, work and academic status, pending the outcome of a formal university investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, working or transportation situations regardless of whether the survivor chooses to report the crime to local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class; complete a medical withdrawal; or make special arrangements for completing coursework in a non-traditional manner. Potential changes to living situations may include moving to a different room or residence hall. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student park in a different location, assisting the student with a safety escort, etc. To the extent possible, Auburn University will also provide assistance with and/or information about obtaining resources and services such as counseling, health services, visa and immigration assistance, and assistance in notifying appropriate local law enforcement.

**Confidentiality**

Additionally, personally identifiable information about the survivor will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the survivor. (For example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the survivor, as defined in 42 USC 1395 (a) (20).) Further, the university will maintain as confidential any accommodations or protective measures provided to the survivor to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The university does not publish the names of crime victims nor house identifiable information regarding victims in the public safety department's daily crime log or online. Victims may request that directory information on file be removed from public sources by request to the Office of Communications & Marketing at 334-844-9999.
Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

To access the resource booklet, *Resources, Information and Support for Addressing Sexual Misconduct*, go to [http://www.auburn.edu/administration/aaeeo/docs/SexualAssaultResources.pdf](http://www.auburn.edu/administration/aaeeo/docs/SexualAssaultResources.pdf).

**MAIN CAMPUS RESOURCES (available to Solon Dixon students & staff)**

*On campus phones, dial 9 to get an outside line. Long distance calls cannot be made from the cafeteria/kitchen.*

<table>
<thead>
<tr>
<th>Resource</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Safe Harbor</strong></td>
<td>Advocacy for survivors of sexual assault, domestic violence, dating violence, and stalking, 24 hours a day</td>
</tr>
<tr>
<td>334-844-7233</td>
<td><a href="http://www.auburn.edu/safeharbor">www.auburn.edu/safeharbor</a></td>
</tr>
<tr>
<td></td>
<td>Information on a full range of services available, including medical care, law enforcement, student conduct, Title IX, counseling, accommodations requests</td>
</tr>
<tr>
<td><strong>Title IX Coordinator</strong></td>
<td>Receives official complaints of sexual misconduct and assists with reasonable accommodations for survivors</td>
</tr>
<tr>
<td>334-844-4794</td>
<td><a href="http://www.auburn.edu/aaeeo">http://www.auburn.edu/aaeeo</a></td>
</tr>
<tr>
<td><strong>Student Counseling Services</strong></td>
<td>Counseling and mental health services for students</td>
</tr>
<tr>
<td>334-844-5123</td>
<td><a href="http://www.auburn.edu/scs">http://www.auburn.edu/scs</a></td>
</tr>
<tr>
<td><strong>Office of International Programs</strong></td>
<td>Visa and immigration assistance</td>
</tr>
<tr>
<td>334-844-5001</td>
<td></td>
</tr>
</tbody>
</table>

**ANDALUSIA COMMUNITY RESOURCES**

*On campus phones, dial 9 to get an outside line. Long distance calls cannot be made from the cafeteria/kitchen.*

<table>
<thead>
<tr>
<th>Resource</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Covington County Sheriff’s Office</strong></td>
<td>County law enforcement agency</td>
</tr>
<tr>
<td>334-428-2640</td>
<td></td>
</tr>
<tr>
<td><strong>Andalusia Regional Hospital - Emergency</strong></td>
<td>Emergency medical services, 24 hours a day</td>
</tr>
<tr>
<td>334-222-8466</td>
<td></td>
</tr>
<tr>
<td><strong>The House of Ruth</strong></td>
<td>Advocacy services and shelter for survivors of domestic/dating violence and sexual assault, 24 hours a day</td>
</tr>
<tr>
<td>334-793-5214 (office)</td>
<td></td>
</tr>
<tr>
<td>334-793-2232 (crisis line)</td>
<td></td>
</tr>
</tbody>
</table>

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

- [http://www.rainn.org](http://www.rainn.org) - Rape, Abuse and Incest National Network
- [http://www.ovw.usdoj.gov/sexassault.htm](http://www.ovw.usdoj.gov/sexassault.htm) - Department of Justice
- [http://www2.ed.gov/about/offices/list/ocr/index.html](http://www2.ed.gov/about/offices/list/ocr/index.html) - Department of Education, Office of Civil Rights
How to be an Active Bystander

Auburn University does not tolerate power-based personal violence, and everyone has a role in preventing it. Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the events that could lead to violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Bystanders may not always know what to do even when they want to help. For further information regarding bystander intervention, contact the Division of Student Affairs Office of Health Promotion & Wellness Services at 334-844-1528.

- If you or someone else is in immediate danger, dial 911. This may include when a person is being physically abusive towards another, or the conflict seems to be escalating, and it is not safe for you to interrupt.
- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
- Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Risk Reduction

With no intent to blame victims and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org):

- Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas. It is more difficult to get help if no one is around.
- Walk with purpose. Even if you don’t know where you are going, act like you do.
- Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
- Make sure your cell phone is with you and charged and that you have cab money.
- Don’t allow yourself to be isolated with someone you don’t trust or someone you don’t know.
- Avoid using ear buds or headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together.
- Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, notify police at 911 (emergencies or crimes in progress) or 334-428-2640 (non-emergencies).
- Don’t leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you’ve left your drink alone, just get a new one.
- Don’t accept drinks from people you don’t know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don’t drink from the punch bowls or other large, common open containers.
- Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they’ve had, or is acting out of character, get him or her to a safe place immediately.
- If you suspect you or a friend has been drugged, contact Covington County Sheriff’s Office by dialing 911. Be explicit with doctors so they can give you the correct tests. (You will need a urine test and possibly...
other tests as soon as possible after the suspected consumption of the drug to get the most accurate results.)

- If you need to get out of an uncomfortable or scary situation, here are some things that you can try:
  - Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
  - Have a code word with your friends or family so you can let them know you are in an uncomfortable situation without alerting the person who is making you uncomfortable. Your friends or family can then come to get you or make up an excuse for you to leave.
  - Lie. If you don’t want to hurt the person’s feelings, it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

- Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

- If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.
Adjudication of Sex Discrimination Against Students

Whether or not criminal charges are filed, the university or a person may file a complaint under the *Title IX Policy and Procedures for Student Sex Discrimination*, alleging that a student was subject to sex discrimination under the university’s policy.


**Decision-Making Process:** Preponderance of the evidence standard

**Anticipated Timeline for Resolution:** Approximately 60 days

**Resolution Options:** Process to use is determined by classification of respondent/accused as student, employee or third party (see below)

<table>
<thead>
<tr>
<th>Situation</th>
<th>Major Steps in Policy</th>
<th>Possible Sanctions</th>
</tr>
</thead>
</table>
| Student complaining about another student | • Preliminary investigation by Title IX Coordinator  
• Formal disciplinary hearing through Office of Student Conduct | • Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking  
• Informal reprimand  
• Formal reprimand  
• Probation  
• Suspension  
• Expulsion  
• Restitution  
• University no contact order and/or no trespass order |
| Student complaining about employee | • EEO/Title IX Office internal investigation | • Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking  
• Verbal or written warning  
• Performance improvement plan required education/training  
• Probation  
• Loss of annual pay increase  
• Loss of supervisory responsibility  
• Demotion  
• Suspension with pay  
• Suspension without pay  
• Termination  
• University no contact order and/or no trespass order |
| Student complaining about third party | • EEO/Title IX Office internal investigation | • Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking  
• Warning  
• Removal of third party offender from campus assignment  
• Loss of university contract  
• University no contact order and/or no trespass order |
**Adjudication of Sex Discrimination Against Employees**

Whether or not criminal charges are filed, the university or a person may file a complaint under the *Policy Regarding Prohibited Harassment of Employees*, alleging that an employee was subject to sex discrimination under the university’s policy.


**Decision-Making Process:** Preponderance of the evidence standard

**Anticipated Timeline for Resolution:** Approximately 60 days

**Resolution Options:** Process to use is determined by classification of respondent/accused as student, employee or third party (see below)

<table>
<thead>
<tr>
<th>Situation</th>
<th>Major Steps in Policy</th>
<th>Possible Sanctions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee complaining about employee</td>
<td>• EEO/Title IX Office internal investigation</td>
<td>• Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Verbal or written warning</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Performance improvement plan required education/training</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Probation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Loss of annual pay increase</td>
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<tr>
<td></td>
<td></td>
<td>• Loss of supervisory responsibility</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Demotion</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Suspension with pay</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Suspension without pay</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Termination</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• University no contact order and/or no trespass order</td>
</tr>
<tr>
<td>Employee complaining about student</td>
<td>• Preliminary investigation by Title IX Coordinator</td>
<td>• Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking</td>
</tr>
<tr>
<td></td>
<td>• Formal disciplinary hearing through Office of Student Conduct</td>
<td>• Informal reprimand</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Formal reprimand</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Probation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Suspension</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Expulsion</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Restitution</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• University no contact order and/or no trespass order</td>
</tr>
<tr>
<td>Employee complaining about third party</td>
<td>• EEO/Title IX Office internal investigation</td>
<td>• Mediated response for incidents not involving sexual assault, domestic violence, dating violence, or stalking</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Warning</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Removal of third party offender from campus assignment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Loss of university contract</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• University no contact order and/or no trespass order</td>
</tr>
</tbody>
</table>
Reports of all sexual assault, domestic violence, dating violence, and stalking made to Auburn University Department of Public Safety & Security will automatically be referred to the Title IX Coordinator for investigation regardless of whether the complainant chooses to pursue criminal charges. The complainant may choose not to participate in the investigation, which may limit the ability of the university to eliminate or address the conduct.

The university disciplinary process is consistent with the university’s policy and will include a prompt, fair, and impartial investigation and resolution process transparent to the accuser and the accused. Usually, the resolution of complaints of sexual misconduct is completed within 60 days of the report; however, the proceedings timeframe allows for extensions for good cause, with notice to the accuser and the accused of the delay and the reason for the delay. Investigators and hearing board members are trained annually on the issues related to sexual assault, domestic violence, dating violence, and stalking and taught how to conduct an investigation and hearing process that protects the safety of the survivor and promotes accountability. University policy provides that, for reports involving a student complaining about a student:

- The accuser and the accused student each have the opportunity to attend a hearing before a properly trained hearing board that protects the safety of survivors and promotes accountability;
- The accuser and the accused will have timely notice for meetings at which the accuser or accused, or both, may be present;
- The university will allow for timely access to the accuser, the accused and appropriate officials to any information that will be used after the fact-finding investigation but during formal and informal disciplinary meeting and hearings;
- The university disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused;
- The university provides the accuser and accused the same opportunities to have others present during an institutional disciplinary proceeding. The accuser and the accused student each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or proceeding. An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing;
- A student conduct decision is based on the preponderance of evidence standard, i.e. “more likely than not to have occurred.” In other words, the conduct process asks: “Is it more likely than not that the accused student violated the university’s Code of Student Discipline?”;
- The accuser and the accused will be notified simultaneously in writing of the result of any disciplinary proceeding, as well as any changes to those results or disciplinary actions prior to the time that such results become final; and
- The accuser and the accused each have the right to appeal the outcome of the hearing by appealing to the president of the university, as outlined in the Code of Student Discipline, and will be notified simultaneously in writing of any change to the result prior to the time that it becomes final and of the final result after the appeal is resolved.

All conduct proceedings against students will be resolved through the Title IX Policy and Procedures for Student Sex Discrimination. When a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the university’s ability to respond to the complaint may be limited.

Confidentiality

The university will protect the identity of persons who report having been victims of sexual assault, domestic violence, dating violence, or stalking to the fullest extent of the law and as previously mentioned in this document.

Sanctions and Protective Measures

In all cases, investigations that result in a finding of more likely than not that a violation of the Title IX Policy and Procedures for Student Sex Discrimination occurred will lead to the initiation of disciplinary procedures against the
The university will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report of the results of any disciplinary proceeding conducted by the university against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

**Registered Sex Offender Search Sites**

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student.

In Alabama, convicted sex offenders must register with local law enforcement in each county/municipality where the offender intends to reside, be employed, or attend school.

Sex offender information is available on the following Web site:

Alabama Law Enforcement Agency Sex Offenders Search (Zip Code 36420):
http://www.alea.gov/home/wfContent.aspx?ID=70&PLH1=plhAlerts-SexOffenders%20
DRUG-FREE CAMPUS AND WORKPLACE POLICY STATEMENT

The full Drug-Free Campus and Workplace Policy can be found on the university’s policies Web page at www.auburn.edu/policies.

Standards of Conduct

The unlawful manufacture, distribution, dispensation, sale, possession, or use of illicit drugs or alcohol by students or employees of Auburn University are prohibited at any time on any university property or at any university activity. No employee will report for work, will work, or be present in the workplace that is impaired by an illegal drug or by alcohol. No student, who is impaired by illegal drugs or alcohol, will attend classes or any other university activity.

The Auburn University Department of Public Safety & Security and the City of Auburn Police Division enforce all liquor laws, including underage drinking violations, and all federal and state drug laws.

Disciplinary Sanctions

The university will impose sanctions (consistent with local, state, and federal law) upon all employees and students who violate these standards of conduct. Such sanctions may include but are not limited to:

- Referral for prosecution;
- Probation, suspension, or expulsion of students;
- Suspension or termination of employees.

Education and Treatment Programs

The university has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including information/education resources, self-help resources, and professional treatment. Educational and treatment programs are available to students and employees of Auburn University, who may be referred back to the main campus for services. Programs include the following:

Employee Assistance Program (EAP): Auburn University’s EAP provides information and referral to employees about a variety of topics, including alcohol and drugs.

Auburn University Medical Clinic (AUMC): AUMC provides students and employees medical evaluation for alcohol and other drug concerns, treatment and/or referral for intensive inpatient or outpatient services, when indicated.

Student Counseling Services (SCS): SCS provides assessment, education, and first-level intervention (individual & group counseling) for students with alcohol and other drug concerns. Referrals are provided for intensive inpatient or outpatient services when indicated. Educational information on alcohol and other drugs is available through SCS. Staff is available to provide campus-wide educational programs upon request. Additional educational resources/links and an online alcohol screening are available at www.auburn.edu/scs. Click on the "Mental Health Screening" icon on the home page and then type in keyword "Auburn."

Auburn University Pharmaceutical Care Center (AUPCC): The AUPCC is located on the second floor of the Harrison School of Pharmacy (HSOP) which is located in the Walker Building on campus. The AUPCC offers the "Pack It Up" tobacco cessation program for employees and students who wish to stop smoking or stop using smokeless tobacco products. This individualized service is provided by pharmacy faculty, post-doctoral pharmacy residents, and senior pharmacy students. Pharmacists meet with each patient one-on-one to evaluate readiness to quit using tobacco and assess whether a medication (such as nicotine replacement therapy, bupropion, varenicline, etc.) might be beneficial. If a prescription product is appropriate, the pharmacist coordinates this care.
by working with the patient’s physician. Exhaled carbon monoxide levels are monitored to provide feedback for smokers during the quit attempt. Pharmacists provide continued monitoring, assistance, and support.

**East Alabama Mental Health Center:** Intensive outpatient treatment for substance abuse problems is available through: Opelika Addictions Center and Russell County Addiction Center.

**Private Alcohol and Drug Treatment Programs:** A number of private programs are operated in proximity to Auburn University, throughout Alabama, and in neighboring states. Those programs are too numerous to list, but information may be obtained from the above referral sources.

**Auburn University Health Promotion and Wellness Services (HPWS)**

This office is responsible for developing and implementing alcohol and drug prevention programs, such as the Tiger Education and Screening Intervention (TESI) and the Auburn University Recovery Community. TESI is an individual educational intervention program for Auburn University students who have experienced negative consequences or other problems related to alcohol use. TESI is designed to help students make better alcohol-use decisions and to reduce their risks for alcohol-related harm. The Auburn University Recovery Community provides a supportive environment in which students recovering from addictive disorders can successfully pursue academic, personal, and professional goals to become productive members of society.

For the full Drug Free Schools and Communities Act Policy, including information on how to access these resources, visit [https://cws.auburn.edu/shared/content/Files/1146/Drug_free%20campus_2013.pdf](https://cws.auburn.edu/shared/content/Files/1146/Drug_free%20campus_2013.pdf).
SEPARATE CAMPUSES

Auburn University has identified 11 separate campuses, listed below. For the purpose of Clery requirements, a location is a separate campus if it meets all of the following criteria:

- The University owns or controls the site;
- It is not reasonably geographically contiguous with the main campus;
- It has an organized program of study; and
- There is at least one person on site acting in an administrative capacity.

The following locations have been determined to be **separate campuses without on-campus student housing**. A separate Annual Security Report has been prepared for each.

- Auburn University Regional Airport – Auburn, AL
- National Center for Asphalt Technology – Auburn, AL
- E.W. Shell Fisheries Center, North – Auburn, AL
- The Harrison School of Pharmacy, Mobile Campus – Mobile, AL
- The Harrison School of Pharmacy, Montgomery Campus – Montgomery, AL
- The Center for Architecture and Urban Studies – Birmingham, AL
- Poultry & Animal Nutrition Center – Auburn, AL

The following locations have been determined to be **separate campuses with on-campus student housing**. A separate Annual Security & Fire Safety Report has been prepared for each.

- Harris Early Learning Center – Birmingham, AL
- Joseph S. Bruno Auburn Abroad in Italy – Ariccia, Italy
- Rural Studio – Newbern, AL
- Solon Dixon Forestry Education Center – Andalusia, AL

The Annual Security Report or Annual Security & Fire Safety Report for each facility can be found at www.auburn.edu/campussafety. Auburn University encourages all current and prospective students and employees to review the report(s) specific to the campus(es) they attend and make themselves familiar with the content.

CLERY ACT CRIME STATISTICS

The statistics on the following pages are provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Crime statistics include reports made in good faith which are collected from the Covington County Sheriff’s Office, other law enforcement agencies, the Auburn University Department of Public Safety & Security, and designated “campus security authorities” as defined under the Clery Act (including, but not limited to Student Conduct, Athletics, and the Title IX Coordinator). Statistics are compiled and published by the Auburn University Department of Public Safety & Security. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

If you have any questions about how statistics are gathered, categorized or reported, please visit the Office of Postsecondary Education Campus Security Search (http://ope.ed.gov/security), or contact Auburn University Public Safety & Security at 334-844-2207 or crimereport@auburn.edu.
### Clery Act Crime Statistics – Criminal Offenses

<table>
<thead>
<tr>
<th>Offense (Reported By Hierarchy)</th>
<th>Year</th>
<th>On Campus</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Total</th>
<th>Student Housing Facilities</th>
<th>Unfounded Crimes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non Negligent Manslaughter</td>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>2014</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>2012</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Sex Offenses (Rape and Fondling)</td>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>2013</td>
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</tr>
<tr>
<td></td>
<td>2012</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Sex Offenses, Non-Forcible</td>
<td>2014</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>(Incest and Statutory Rape)</td>
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<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td>2012</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Robbery</td>
<td>2014</td>
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<td>0</td>
<td>0</td>
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</table>

\(^1\)The Student Housing Facility category is a subset of the On Campus category, and is not included in the total in order to avoid double counting.


\(^3\)The administration of a date rape drug is considered poisoning, which is a form of aggravated assault. According to Department of Education guidance, all allegations made in good faith of the administration of a date rape drug are included in these statistics, regardless of whether there is substantive evidence to prove the allegation.
<table>
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<tr>
<th>Offense (Reported By Hierarchy)</th>
<th>Year</th>
<th>On Campus</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Total</th>
<th>Student Housing Facilities</th>
<th>Unfounded Crimes</th>
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<th>Non-Campus</th>
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</tbody>
</table>

1 The Student Housing Facility category is a subset of the On Campus category, and is not included in the total in order to avoid double counting.


4 New crime categories added under amendments to §668.46 of title 34 of the Code of Federal Regulations, published on October 20, 2014 and effective July 1, 2015. No data collected for 2012. Data for 2013 was collected in good faith, prior to release of the final regulations.
Hate Crime Reporting

2014

There were no hate crimes reported for 2014.

2013

There were no hate crimes reported for 2013.

2012

There were no hate crimes reported for 2012.

CLERY ACT REPORTING DEFINITIONS

The Clery Act specifies the categories of crimes and specific geographic locations that must be included in annual crime statistics. This allows students, parents, and employees to make reasonable comparisons of crime rates at different institutions.

Geographic Locations Included

For purposes of reporting statistics, the university must count criminal offenses according to where they occur. There are four geographic locations for which statistics must be reported. These include:

On Campus: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or retail vendor).

On-Campus Student Housing Facilities: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility. This includes fraternity houses where the land is owned by the university but the building is owned by the fraternity. Crime statistics for on-campus student housing facilities must be reported as a subset of the on-campus totals (i.e. they are included in both on-campus and on-campus student housing facility categories).

Non-Campus: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. This generally includes public streets bordering the campus and the sidewalk on both sides of the street.
Definitions of Reportable Crimes

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another. Any death caused by injuries sustained in a fight, argument, quarrel, assault, or commission of a crime is classified as Murder and Non-negligent Manslaughter. Do NOT count suicides, fetal deaths, traffic fatalities, accidental deaths, attempted murder, or justifiable homicide.

Negligent Manslaughter: The killing of another person through gross negligence. Do NOT count deaths of persons due to their own negligence, accidental deaths not resulting from gross negligence, or traffic fatalities.

Sex Offenses – Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Include assaults or attempts to kill or murder, poisoning, assault with a dangerous or deadly weapon (firearm, knife, mace, hands, fist, feet, or other dangerous weapon), maiming, mayhem, assault with explosives, and assault with disease.

Burglary: The unlawful entry of a structure (4 walls, a roof, and a door) to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding). Include automobiles, trucks, buses, other vehicles, golf carts, trail bikes, mopeds, self-propelled motor homes, motorcycles, motor scooters, motorized wheelchairs, all-terrain vehicles, and snowmobiles.

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another, etc.

Domestic Violence:

(i) A felony or misdemeanor crime of violence committed—

(A) By a current or former spouse or intimate partner of the victim;
(B) By a person with whom the victim shares a child in common;
(C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
(D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
(E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

(ii) For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

(ii) For the purposes of this definition—

   (A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
   (B) Dating violence does not include acts covered under the definition of domestic violence.

(iii) For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Stalking:**

(i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

   (A) Fear for the person's safety or the safety of others; or
   (B) Suffer substantial emotional distress.

(ii) For the purposes of this definition—

   (A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
   (B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
   (C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(iii) For the purposes of complying with the requirements of this section and § 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Bias-Related (Hate) Crimes:**

A bias-related (hate) crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias of race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, and/or disability. We are required to report statistics for bias-related (hate) crimes for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, AND larceny, simple assault, intimidation, and vandalism. If a hate crime occurs where there is an incident involving larceny, vandalism, intimidation, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Arrests (or Citations) & Referrals for Disciplinary Action:**

**Weapon Law Violations:** The violation of state laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying concealed deadly weapons; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. Drunkenness, public intoxication, and driving under the influence are NOT included.

**Unfounded Crimes:**

Auburn University may withhold a reported crime from its crime statistics only if sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore “unfounded.” According to Department of Education federal regulations, only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of Clery crime statistics reporting. Auburn University is required to report to the Department of Education and disclose in this report the total number of crimes that were unfounded and subsequently withheld from its crime statistics, effective beginning with calendar year 2014.
## FIRE STATISTICS

Fire Statistics for On-Campus Student Housing Facilities 2012-2014

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</table>
DESCRIPTION OF ON-CAMPUS HOUSING AND FIRE SAFETY SYSTEMS

Dorms 1-5, 12130 Dixon Center Road

Built in 2007/2008, Dorms 1-5 consist of five dormitory buildings with a total occupant capacity of 40. Each 1,488 square foot building includes four double occupancy rooms, with a capacity to house eight students. There is a backup generator for this set of dormitories, along with a pump system with a 2,500 gallon water tank. Fire safety features include:

- Bedrooms exit directly to the exterior.
- All bedrooms are equipped with smoke detectors that are monitored by an addressable fire alarm system. The fire alarm system is not monitored in a central location.
- An automatic sprinkler and standpipe system is provided. Sprinkler heads are in each bedroom, porch and utility room.
- Portable fire extinguishers are provided in the exterior corridor in the middle of the building.
- Fire evacuation maps are posted inside each bedroom.

Dorms A & B, 12130 Dixon Center Road

Built in 1979, Dorms A & B are two dormitory buildings with a total occupant capacity of 50 (25 per building). Each 2,856 square foot building can house 25 students. A pull cart with hose is available on campus that could be connected to a pump at the Dixon Home and used for fire suppression for these dormitories. Fire safety features include:

- Exits are marked with illuminated exit signs.
- All bedrooms are equipped with smoke detectors. Batteries are changed annually.
- Portable fire extinguishers are provided in each room.
- Fire evacuation maps are posted inside each bedroom.

ON-CAMPUS STUDENT HOUSING FIRE SAFETY SYSTEMS

<table>
<thead>
<tr>
<th>Building</th>
<th>Fire Alarm System</th>
<th>Dry Sprinkler</th>
<th>Wet Sprinkler</th>
<th>Fire Pump</th>
<th>Wet Standpipe</th>
<th>Smoke Detection</th>
<th>Fire Extinguishers</th>
<th>Number of Fire Drills</th>
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<tr>
<td>Dorm 1</td>
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<td>Dorm A</td>
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</table>
FIRE DRILLS

Fire drills have not been held previously because building occupants are transient. Beginning in May 2016 when Auburn University students begin their six- and eight-week practicums, fire drills will be held at least during each practicum session. These drills will be conducted and evaluated by the Solon Dixon director, in conjunction with Dixie Volunteer Fire Department.

Fire drills are required by Alabama law and all residents are required to participate if present. Evacuation is required in all instances. No residents may remain in the building during the fire drill. Residents must remain outside until cleared to return. Procedures for evacuation are explained in orientation shortly after students arrive on site.

STUDENT HOUSING POLICIES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING AND OPEN FLAMES

Appliances

- **Extension Cords**: The use of extension cords in the dormitories is prohibited.
- **Appliances**: Appliances prohibited in all dormitories include, but are not limited to: air-conditioning units, ceiling fans, halogen lamps, personal microwaves exceeding 700 watts, personal refrigerators exceeding 4.3 cubic feet, dishwashers, hot plates, personal washers and dryers, space heaters, crockpots, toaster ovens, toasters, appliances with open or exposed heating coils, and those which pose an electrical overload hazard.

Fire Safety

- **Arson**: Regardless of size of fire or whether or not damage is caused, starting and/or maintaining a fire or causing an explosion in any dormitory, other campus building, or outside area is prohibited.
- **Candles/Incense**: The burning of candles and/or incense is prohibited. Candles with burnt wicks are prohibited.
- **Evacuation Procedures**: Interference with or non-adherence to emergency evacuation procedures in the dormitories during a fire drill are prohibited. Returning to the building before the “all-clear” signal has been given after a fire drill is prohibited.
- **Fireworks/Explosive Materials**: The storage, possession, or use of any type of fireworks, firecracker, or explosive material in the dormitories or surrounding vicinity is prohibited.
- **Flammable**: The storage, possession, or use of flammable materials/liquids in the dormitories is prohibited. Gas grills and gas cylinders/tanks are prohibited.
- **Vandalism of Safety Equipment**: Removal, tampering with, and/or the disabling of fire alarm pull stations, smoke or heat detectors, fire extinguishers, sprinkler heads or other life safety equipment is prohibited.
- **False Fire Alarms**: Activating a fire alarm without due cause and/or falsely reporting a fire to the police or fire department is prohibited.

Smoking

- Smoking is prohibited within all university buildings, facilities, grounds, university-owned vehicles, and property leased to or managed by the University with the exceptions of:
  
  1. Controlled research, or educational, theatrical, or religious ceremonial purposes, with prior approval from the Dean or Director responsible for the facility.
  2. Privately-owned vehicles and locations outside of the campus perimeter.
• Littering the campus with remains of disposable tobacco products is prohibited.
• Assistance with smoking cessation for students, faculty and staff is available through the Auburn University Medical Clinic, the Harrison School of Pharmacy, and the Office of Health Promotion and Wellness Services. More information can be found at http://auburn.edu/smokefree.

Candles

Candles and other sources of open flame are not permitted inside university buildings.

FIRE EVACUATION PROCEDURES FOR ALL CAMPUS BUILDINGS INCLUDING CAMPUS HOUSING

In the event of a fire or fire alarm:

• Exit the area immediately.
• Close all doors as you leave, taking keys and medications with you if possible. DO NOT delay evacuation to retrieve these items.
• Activate the closest fire alarm pull station along your evacuation route.
• Notify others around you as you leave.
• Call 911 and report the emergency after you are out of the building and safe.

If the fire is small enough, you may attempt to extinguish it with a portable fire extinguisher, ONLY IF: The fire alarm pull station has been activated; 911 has been dialed; you are properly trained; and the fire is trash can size or similar.

• If leaving a room, feel the door with the back of your hand before opening it. Do not open any door that feels hot.
• If smoke is present, stay low. The best quality air is near the floor.
• Always use the stairs to exit upper floors.
• DO NOT use the elevator.
• Once the building is evacuated, do not re-enter it for any reason. Return to the building ONLY when instructed to do so by emergency responders or administrators.
• DO NOT return for personal belongings.
• Direct and assist visitors and persons with disabilities who appear to need direction or assistance.
• Notify Risk Management & Safety/Fire Safety at 334.844.4870 that a fire has occurred AFTER you exit the building.

If You Are Trapped and Cannot Evacuate

• Close any doors between you and the fire.
• If available, wedge wet towels or cloth materials along the bottom of the door to keep out smoke.
• Call 911 and notify the dispatcher of your location.
• Remain on the phone with the 911 dispatcher as long as possible.
• Break a window only as a last resort, such as needing oxygen to breathe.
• Use caution when breaking any window.

Response to Fire Alarms

• NEVER assume that a fire alarm is a false alarm.
• If the alarm sounds and/or emergency strobes begin to blink, evacuate immediately.
FIRE SAFETY EDUCATION AND TRAINING PROGRAMS FOR STUDENTS, FACULTY AND STAFF

Solon Dixon provides a life safety class and portable fire extinguisher training annually for all staff. The fire safety policies and procedures covered in this document are discussed with Auburn University students residing in on-campus student housing during orientation to their practicum.

Risk Management & Safety provides the following education/training to all other faculty, staff and students:

- Portable fire extinguisher training (upon request)
- Other fire safety education as requested

REPORTING FIRES

Students and employees may report that a fire occurred to the following persons and organizations:

In the event of a fire emergency, report the fire by dialing 911.

After the emergency, please contact MaryAnn May or Jon Haney. Risk Management and Safety is responsible for investigating and tracking all university fires and recording them on a fire log. This information allows us to take proactive measures to reduce future occurrences.

Contact information is as follows:

MaryAnn May, Fire & Life Safety Specialist: mzm0036@auburn.edu, 334-734-1715
Jon Haney, Fire & Life Safety Specialist: haneyjd@auburn.edu, 334-740-8727
Risk Management and Safety Main Office: 334-844-4870

The fire log can be viewed upon request at the Solon Dixon main office.

PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY

Risk Management and Safety will continue to work collaboratively with the School of Forestry & Wildlife Sciences, Facilities Management, and other administrative offices to ensure plans for future renovations or new construction projects include the required fire protection systems and fire-rated building components.