

8.1.3 Enhancements

The Workforce Central 8.1.3 environment provides a flash-free, all HTML5 option resulting in visual and functional changes between 8.1.3 and earlier version 8 releases. Some enhancements include:

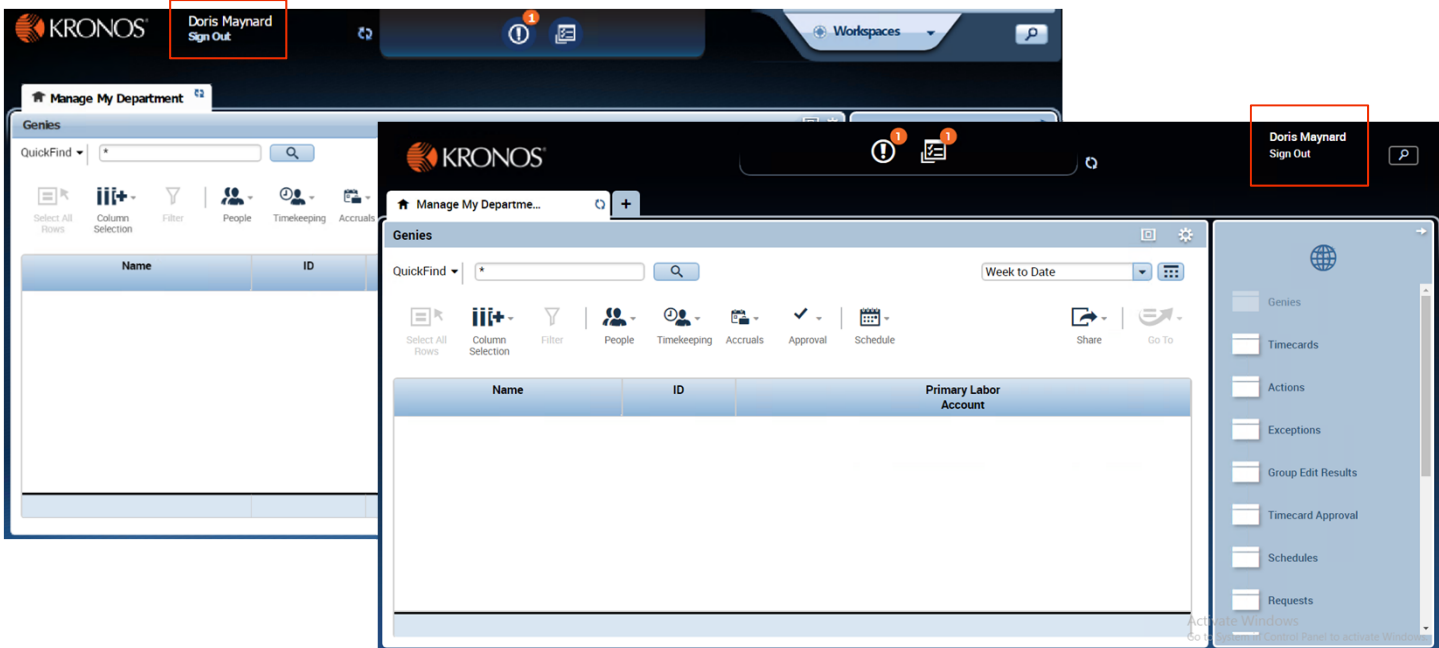
- Navigator look and feel
- Employee Calendar updates
- Timecard Widget updates
- Request Manager Widget updates

In this job aid, you will review some of these enhancements in comparison to earlier Workforce Central 8 releases.

Navigator Enhancements

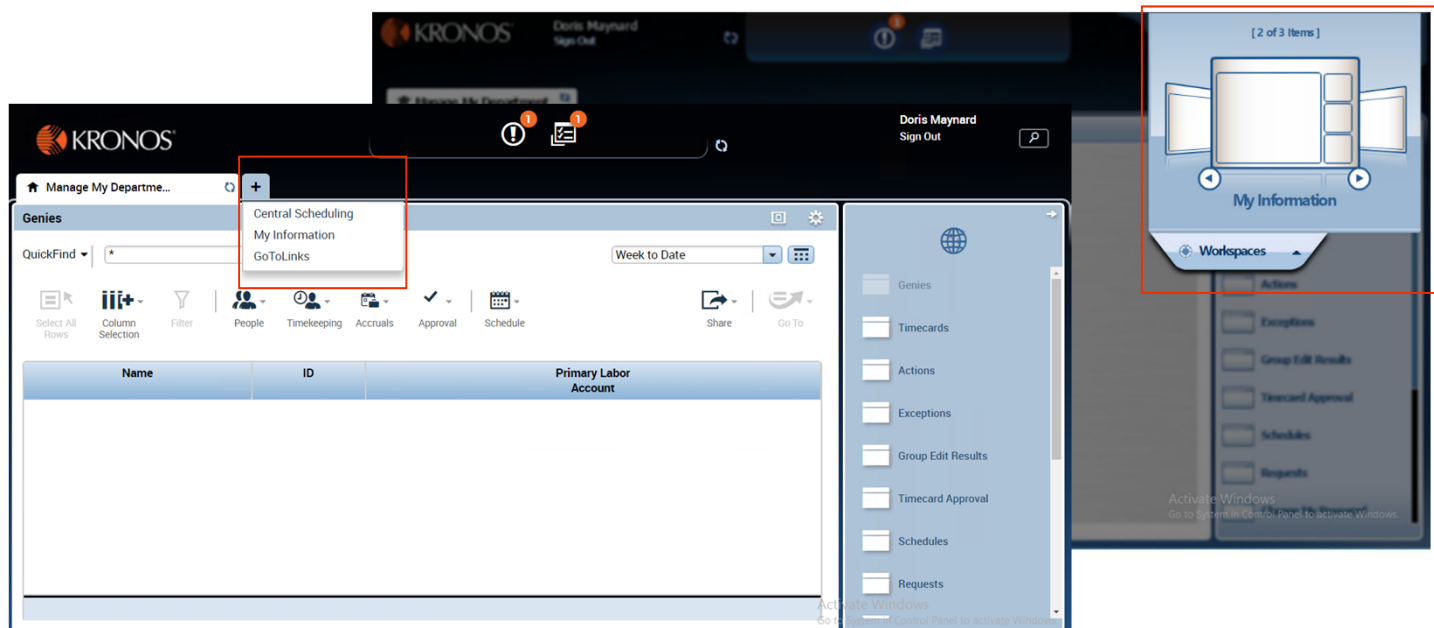
Username and Sign Out

Prior to version 8.1.3, the username and sign-out link are located on the upper left of the navigator. In version 8.1.3, the username and sign-out link are located on the upper right of the navigator.



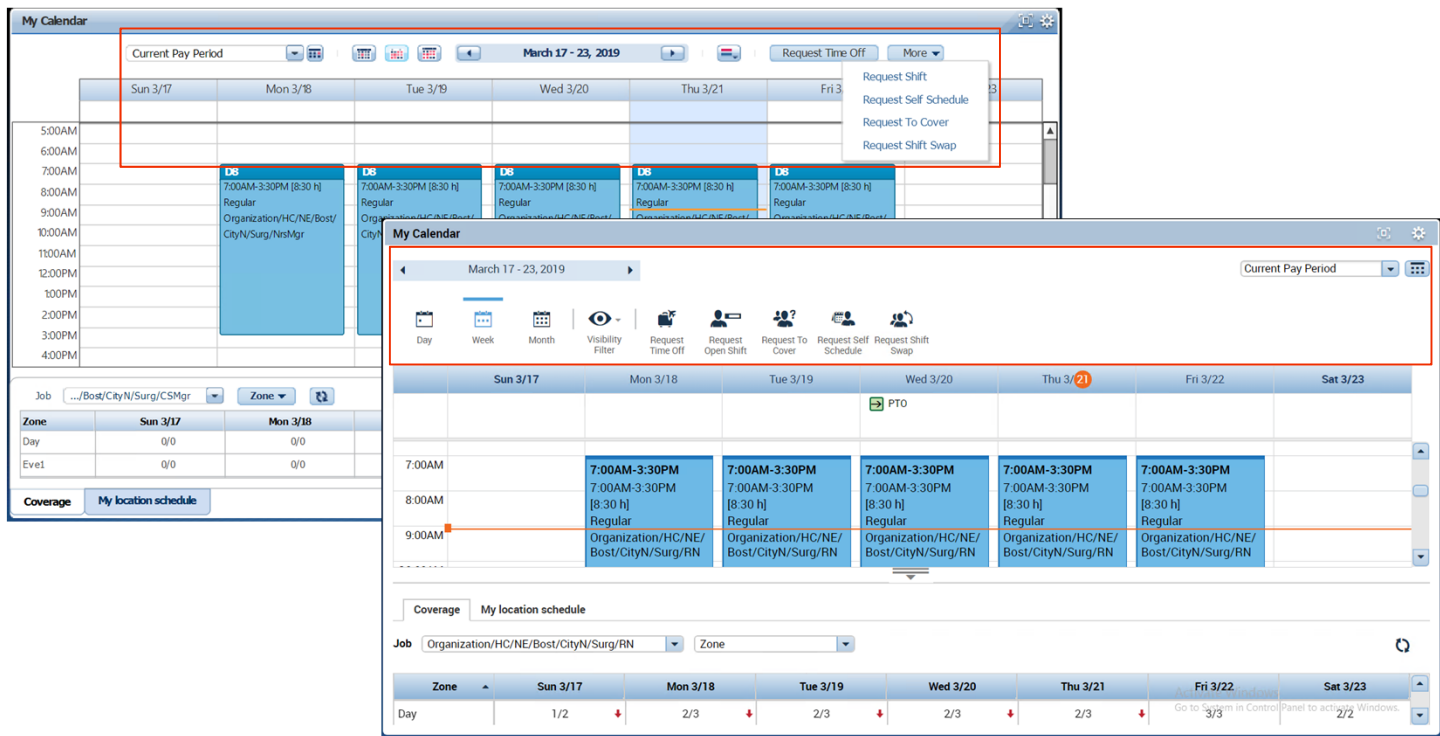
Workspaces

Prior to version 8.1.3, additional workspaces are accessed via the Workspace Carousel located on the upper right of the navigator. In version 8.1.3, additional workspaces are accessed via the tab to the right of the Home Workspace.



Employee Calendar

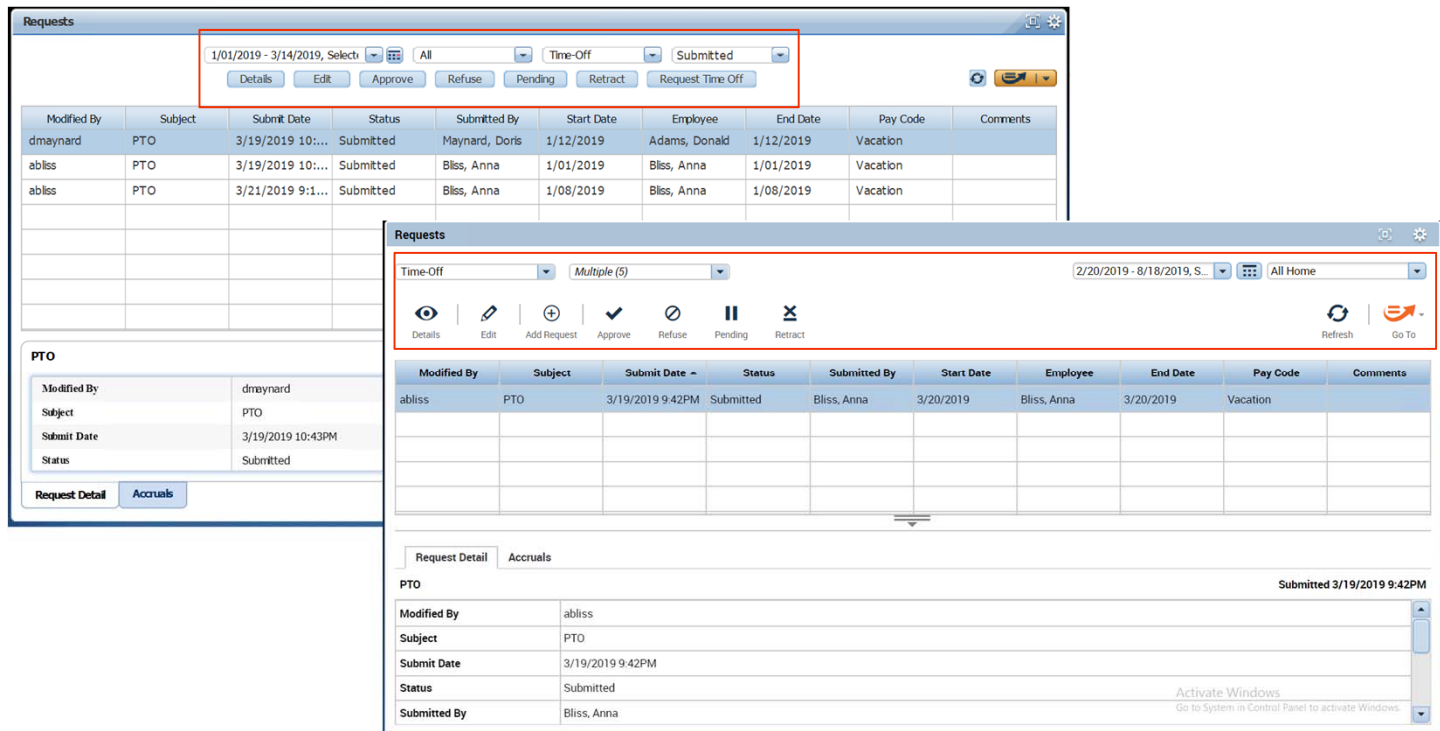
Prior to version 8.1.3, in the Employee Calendar widget, request types are accessed through a drop down menu and the time period field is located on the upper left of the widget. In version 8.1.3, request types are visible with a new action bar and the time period field is located on the upper right of the widget.



The image shows two versions of the Employee Calendar widget. The top version (prior to 8.1.3) has a 'Current Pay Period' dropdown on the upper left and a request type dropdown menu on the upper right. The bottom version (8.1.3) has a 'Current Pay Period' dropdown on the upper right and a new action bar on the upper left containing icons for Day, Week, Month, Visibility Filter, Request Time Off, Request Open Shift, Request To Cover, Request Self Schedule, and Request Shift Swap.

Request Manager Widget

Prior to version 8.1.3, the Request Manager widget action bar and time period field are located in the top middle of the widget. In version 8.1.3, the Request Manager widget action bar is located on the upper left of the widget and the time period field is located on the upper right of the widget. Version 8.1.3 also includes a new right-click menu option for responding to requests.

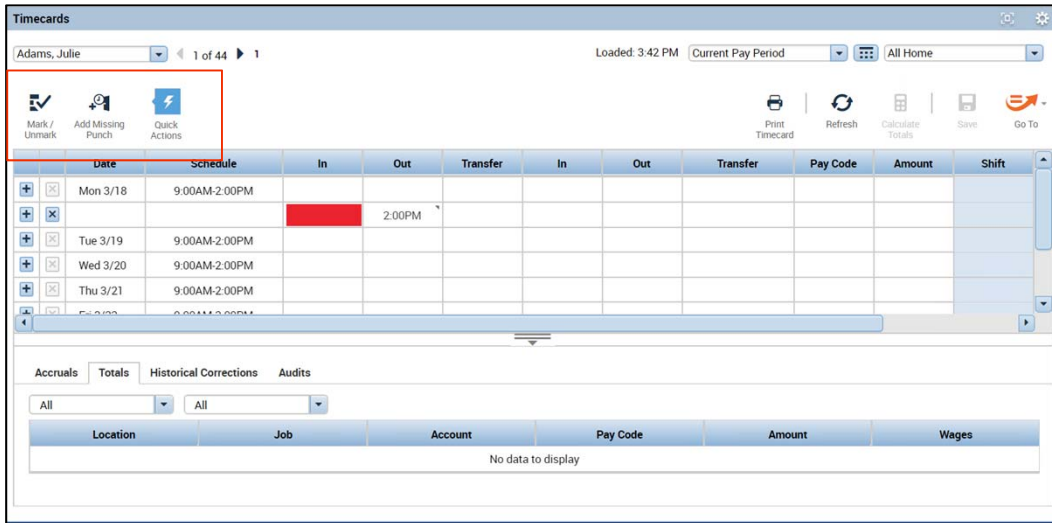


The image shows two versions of the Request Manager widget. The top version (prior to 8.1.3) has a time period field and status dropdown on the upper left, and an action bar on the upper right. The bottom version (8.1.3) has a time period field on the upper right and an action bar on the upper left containing icons for Details, Edit, Add Request, Approve, Refuse, Pending, and Retract. Both versions include a table of requests with columns: Modified By, Subject, Submit Date, Status, Submitted By, Start Date, Employee, End Date, Pay Code, and Comments.

Timecard Widget

Timecard Quick Action

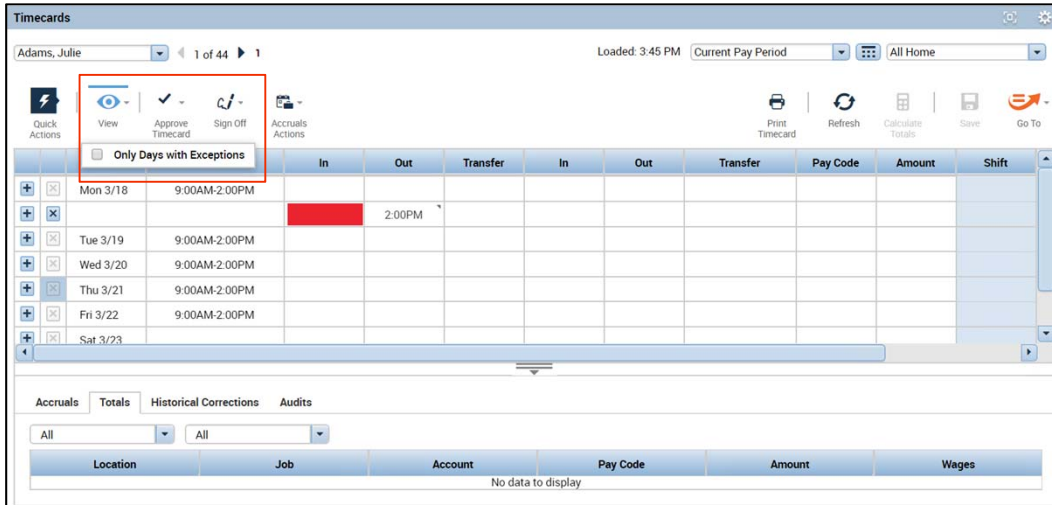
In version 8.1.3, the Timecard widget includes a new quick action allowing you to quickly add a missing punch or mark an exception as reviewed.



The screenshot shows the 'Timecards' widget for 'Adams, Julie'. The 'Quick Actions' menu is highlighted with a red box, showing options: 'Mark / Unmark', 'Add Missing Punch', and 'Quick Actions'. The main table displays a schedule for Mon 3/18 to Sat 3/23. The 'In' column for Mon 3/18 shows a red bar, indicating a missing punch. The 'Out' column shows 2:00PM. The 'Pay Code' and 'Amount' columns are empty. The 'Shift' column is also empty. Below the table, there are tabs for 'Accruals', 'Totals', 'Historical Corrections', and 'Audits'. The 'Accruals' tab is selected, showing a table with columns: 'Location', 'Job', 'Account', 'Pay Code', 'Amount', and 'Wages'. The table is currently empty, displaying 'No data to display'.

Timecard View Filter

In version 8.1.3, the Timecard widget includes a new view option allowing you to view only days with exceptions.



The screenshot shows the 'Timecards' widget for 'Adams, Julie'. The 'View' filter option is highlighted with a red box, showing a dropdown menu with the option 'Only Days with Exceptions' selected. The main table displays a schedule for Mon 3/18 to Sat 3/23. The 'In' column for Mon 3/18 shows a red bar, indicating a missing punch. The 'Out' column shows 2:00PM. The 'Pay Code' and 'Amount' columns are empty. The 'Shift' column is also empty. Below the table, there are tabs for 'Accruals', 'Totals', 'Historical Corrections', and 'Audits'. The 'Accruals' tab is selected, showing a table with columns: 'Location', 'Job', 'Account', 'Pay Code', 'Amount', and 'Wages'. The table is currently empty, displaying 'No data to display'.

For more information on Workforce Central 8.1.3 enhancements, please access the 8.1.3 Feature Guide in the Kronos Community.