



AUBURN ATHLETICS

Job Title:

Executive Associate Athletics Director

Job Summary:

Auburn University's Athletics Department is seeking a dynamic leader for the position of Executive Associate Athletics Director. Reporting to the Director of Athletics, this position is responsible for the leadership and oversight of student-athlete engagement programs; Diversity, Equity, and Inclusion initiatives; Title IX assessment and education initiatives; and Name, Image, and Likeness strategy and administration.

Job Duties and Responsibilities:

- Provides administrative oversight of AuburnYOU and programming for student-athlete engagement, including student-athlete enhancement, leadership development, career exploration and networking, and alumni connection.
- Develops and implements Diversity, Equity, and Inclusion initiatives in collaboration with Department and University colleagues.
- Serves as a Deputy Title IX Coordinator within the University's Affirmative Action/Equal Employment Opportunity (AA/EEO) office.
- Maintains administrative oversight and fosters strategy of Name, Image, and Likeness programs.
- Assesses the changing landscape of college athletics and NCAA initiatives, and provides research and guidance to facilitate the Department's goal as a national leader.
- Supervises selected sports programs, including, but not limited to, women's basketball, among others
- Oversees Olympic Sports Recruiting, ensuring plans are developed and implemented to assist coaching staffs in attracting the best prospects to Auburn University.
- Represents the Athletics Department on National Collegiate Athletic Associations (NCAA,) Southeastern Conference (SEC,) Auburn University's Committee on Intercollegiate Athletics (CIA,) and other external committees as assigned.
- Complies with all applicable NCAA, SEC, and University regulations in the performance of job duties.

Education and Experience:

- Bachelor's Degree, preferably in a related field.
- Ten (10) years of progressive experience in college athletics administration, sport management, and/or student enhancement programs.

Important Qualities:

- Integrity and ability to maintain confidentiality
- Detailed and results oriented
- Critical thinker and flexible problem solver
- Effective communicator and collaborator with a servant mentality
- High level of self-awareness