Vice President for Business and Finance & Chief Financial Officer

Auburn University seeks an experienced financial administrator to serve as Vice President for Business and Finance & Chief Financial Officer. Reporting to the Executive Vice President, the Vice President serves as the responsible officer for business and financial matters for all divisions of Auburn University, providing appropriate stewardship to the University's human and physical assets in accordance with federal, state laws and regulations and University policies.

Auburn University is one of the nation’s premier land, sea, and space grant institutions. In the 2015 edition of U.S. News and World Report, it was ranked 48th among public universities. Auburn is an institution that is both highly research-active and committed to maintaining teaching excellence, offering Bachelor's, Master's, Educational Specialist, and Doctor's degrees. Its 2015 enrollment of 27,287 students includes 21,786 undergraduates and 5,501 post baccalaureate students. There are 1,192 instructional faculty members distributed across nine Colleges and three Schools with degrees offered in more than 200 academic programs. Auburn University is nationally recognized for its commitment to academic excellence, positive work environment, exciting student life, and the beauty of its campus.

Auburn University is geographically located in a moderate climate with easy access to both beach and mountain recreational facilities and is situated along the rapidly developing I-85 corridor between Atlanta, Georgia and Montgomery, Alabama. The Auburn-Opelika metropolitan statistical area has a population of 140,000, excellent public school systems, a regional medical center and the distinction of being recognized as one of the "best small towns in America".

The successful candidate will ensure leadership and oversight is provided to budget management, revenue collection and recording, student accounts and financial aid, banking relationships and cash management, financial statement preparation and audits, information system support of financial and human resources enterprise and related systems, post award contracts and grants administration, procurement of goods and services, vendor relations and vendor payments, and human resources management including payroll, benefits, compensation, employment, training, employee relations and performance.

Other specific functions of the position include providing financial and compliance management for Auburn University, overseeing sound business practices, internal controls, federal, state and other regulations; financial, federal and state audits; bond issuance, responses to state legislature and others in requests for information and analysis of impacts of regulatory initiatives. The Vice President advocates, recommends, and oversees implementation of new programs and policies as a result of technology, compliance, financing and new industry direction, analyzes and communicates business and financial implications of new initiatives considered and undertaken, and oversees the coordination of operationalizing the business processes of such initiatives. The Vice President oversees coordination and communication between divisions and campus departments as related to financial and business practices, policies and processes. The Vice President serves in collaboration with other senior administrators and participates in internal decision making at the University's senior leadership level.
Minimum Qualification Requirements

Education: Undergraduate degree from an accredited institution of higher education.

Major Area: Accounting, Business Administration, Management, or Finance.

Experience: 15 years of progressively increasing responsibilities and authority in business and financial management functions.

Desired Qualifications

Education: Master's Degree in Accounting, Business Administration, Management, or Finance.

Certification: Certified Public Accountant (CPA)

Experience: Professional and managerial experience in higher education

Additional Qualifications:

- Experience in strategic resource allocation methodologies and working knowledge of progressive budget models such as responsibility centered management
- Exceptional communication, organizational and interpersonal skills, as well as leadership skills that encourage teamwork and participative decision-making
- Proven ability to work collaboratively and effectively with students, staff, faculty, related entities, and others
- Ability to manage multiple projects simultaneously with attention to details, timelines, deadlines and the University-wide context of decisions
- Understanding of the effects of fiscal policy on all aspects of the University community

While applications and nominations will be accepted until the position is filled, interested parties are highly encouraged to submit their materials, including a letter of interest and resume, to the address below by March 30, 2018 to ensure optimal consideration. For additional University information see www.auburn.edu and https://oira.auburn.edu/

The candidate selected for this position must be able to meet eligibility requirements to work in the United States at the time appointment is scheduled to begin and continue working legally for the proposed term of employment.

Search Committee-Vice President for Business and Finance & Chief Financial Officer
Attention: Managing Director
Breckenridge Partners
lhm@breckenridgepartners.com
1025 West Everett Road, Suite #4
Lake Forest, Illinois 60045

Auburn University is an Affirmative Action/Equal Opportunity Employer. It is our policy to provide equal employment opportunities for all individuals without regard to race, sex, religion, color, national origin, age, disability, protected veteran status, genetic information, sexual orientation, gender identity, or any other classification protected by applicable law.