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## Auburn University Job Description

Job Title:	<b>Supv, Tree Care</b>	Job Family:	No Family
Job Code:	<b>ND31</b>	Grade 33:	\$39,300 - \$65,500
FLSA status:	Non-exempt		

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### Job Summary

Reporting to the University Arborist, responsible for the daily operations and supervision of all aspects of tree care including planting, pruning, removal, and maintenance of all trees on Auburn University property with a focus on main campus. Leads, trains, assigns and assists an in-house team of Arbor Specialists to ensure compliance with high standards of proper arboriculture techniques, safety, and quality control.

### Essential Functions

1. Provides supervision, crew leadership, and site management for the Landscape Services' Tree Care Team of Arbor Specialists to ensure that all tree care work is performed safely and properly.
2. Oversees tree care functions at an advanced level to include ground and aerial pruning, whole tree felling, chipping, loading, roping, rigging, planting, and staking in all areas including intricate spaces. Oversees and executes soil care operations to include watering, fertilizing, spraying, root collar excavations, and other root enhancement operations.
3. Collaborates with the University Arborist, Landscape Services leadership, and all Zone Supervisors to establish and update priorities of work in the AiM work order system. Plans and provides safe, timely, and quality care for all trees on University property by utilizing tree risk assessments, work order requests, and annual tree care maintenance regimens.
4. Provides administrative shop work such as preparing and conducting weekly safety sessions and fostering departmental communication flow. Manages employees' time through Kronos systems and AiM including bi-weekly time approval, leave approval, daily time entry, and work order response.
5. Assists in the repair and maintenance of all arboriculture related equipment including, but not limited to, bucket trucks, wood chippers, pick-up trucks, stump grinders, chainsaws, pole saws, water carts, watering pump systems, backhoes, air spades, and air compressors.
6. Trains and leads other Zone Supervisors and employees in proper tree pruning practices, proper operation of arboriculture equipment, and safe work-site operations.
7. May work outside of normal operating hours to assist in emergencies, inclement weather, and storm clean up as needed.
8. May perform other related duties as assigned by the University Arborist.

### Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

*The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.*

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### Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
<b>Education</b>	High School	High School Diploma or equivalent.
<b>Experience (yrs.)</b>	6	Arboriculture/tree care related practice; preferably in the urban setting. Two (2) years supervising, leading, or mentoring employees in this field.

#### Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

#### Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

#### Minimum Required Knowledge

Knowledge of advanced ISA arboriculture standards, practices, and techniques for pruning, felling, and planting.

Knowledge of safe tree care operations and inclement weather response.

Knowledge of safety relating to chainsaws, aerial lifts, and landscape equipment.

Knowledge of field crew functions, operations, and leadership.

Preferred: Knowledge of pesticide and fertilizer products, regimens, and proper application

#### Certification or Licensure Requirements

Valid driver's license

International Society of Arboriculture (ISA) Certified Arborist

Must obtain TCIA Certified TreeCare Safety Professional (CTSP) within the 1st year of employment

Recommended/Preferred: ISA Aerial Lift Specialist Certification, ISA Tree Risk Assessment

Qualification (TRAQ), and/or Ornamental & Turf Pesticide Applicator License

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### Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 5/28/2019

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