
Auburn University Job Description

Job Title: **Tech I, Sheet Metal**

Job Family: No Family

Job Code: **ND24**

Grade 30: \$28,000 - \$46,700

FLSA status: Non-exempt

Job Summary

Reporting to the Fabrication Supervisor, responsible for fabricating and installing sheet metal and other metal projects for University HVAC, roof, drainage, and mechanical systems and equipment.

Essential Functions

1. Fabricates, and installs sheet metal for roof, drainage, and other systems in buildings throughout campus. Fabricates and installs ductwork for heating and cooling systems.
2. Takes measurements for materials, quantities, and sizes as part of projects and work orders.
3. Fabricates metal components for a variety of items such as plates, grates, brackets, gutters, downspouts, and collector heads. Metals include, but are not limited to, galvanized sheet metal, copper sheet metal, diamond plates, roof flashing, and various gauges of metal and sheet metal.
4. Assists on a variety of equipment to bend, break, and solder metal. Safely operates, under supervision, hydraulic and manual metal brake, digital hydraulic sheer, flagler, roller, s-lock form, and iron worker.
5. May assist with welding of different metals and materials.
6. May perform other related duties as assigned by the Fabrication Supervisor.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	High School Diploma
Experience (yrs.)	1	Experience in construction, metal working, mechanical systems, or related experience.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Basic knowledge of air and water movement systems, Basic knowledge of the adhesion and installation of various metal systems, Ability to read and understand blue prints.

Certification or Licensure Requirements

Valid Driver's License

Asbestos Operations and Maintenance (O&M) Training Certification to be obtained within the first 180 days of employment.

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, sitting, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 100 pounds.

Job occasionally requires

Vision requirements: Ability to see information in print and/or electronically.

Date: 1/18/2019
