
Auburn University Job Description

Job Title:	Const & Heavy Machine Op	Level I	Grade 30 \$28,000 - \$46,700
Job Code:	NB74	Level II	Grade 31 \$31,300 - \$52,100
FLSA status:	Non-exempt		

Job Summary

Performs construction duties as needed by the university, including (but not limited to) planning and completing projects, and operating heavy equipment and machinery.

Essential Functions

1. Operates heavy equipment such as tractors, backhoes, bulldozers, trenches, forklifts, etc. used for various construction projects on university property and also may drive semi-trucks.
2. Excavates, grades, and resurfaces fields and surfaces at various job sites.
3. Builds structures and support structures to include ponds, greenhouses, and buildings throughout campus.
4. Assists in the planning and estimating of department construction projects.
5. Assists with the set up and preparation of special events and facilities.
6. May perform welding and plumbing functions in support of local facilities
7. Loads and transports materials from one location to another.
8. May apply various pesticides to plants, shrubs, and trees.
9. Repairs and maintains equipment and vehicles ensuring that they are in proper working condition.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

Auburn University Job Description

Job Family Levels

Level	Responsibility	Knowledge	Education and Experience*
I	Duties and tasks are standardized. Performs some more advanced tasks as part of training and development. Resolves routine problems and refers more complex issues to higher levels.	Works under direct supervision and selects from a variety of established procedures to accomplish assigned tasks.	Applies basic skills and learns advanced skills in procedures, techniques, tools, materials and/or equipment appropriate to area of specialization. Equivalent to an apprentice level in area of specialization. High school diploma or equivalent.
II	Duties and tasks are varied and complex. Resolves most questions and problems and refers only the most complex issues to higher levels.	Works under minimal supervision. May periodically assist in orientation, training, assigning and checking the work of lower level employees or be designated as lead worker.	Applies advanced skills in area of specialization. Adapts procedures, techniques, tools, materials and/or equipment to meet special needs. Equivalent to Journey and/or lead level in area of specialization. High school diploma or equivalent plus 4 years experience in area of specialization.

* See the "Minimum Required Education and Experience" section of the job description for any substitutions that may be allowed for education and experience.

Auburn University Job Description

Minimum Required Education and Experience

Level I Applies basic skills and learns advanced skills in procedures, techniques, tools, materials and/or equipment appropriate to area of specialization. Equivalent to an apprentice level in area of specialization. High school diploma or equivalent.

Level II Applies advanced skills in area of specialization. Adapts procedures, techniques, tools, materials and/or equipment to meet special needs. Equivalent to Journey and/or lead level in area of specialization. High school diploma or equivalent plus 4 years experience in area of specialization.

Focus of Education

High School Diploma or equivalent

Focus of Experience

Experience in operating heavy machinery and construction practices

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Certification or Licensure Requirements:

Some positions may requires a Class A Commercial Drivers License (CDL)

Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Work schedules, volume of work, or priorities seldom change; able to anticipate new work; minimum distractions or interruptions; seldom involves conflicting demands on time.

Job frequently requires sitting, reaching, hearing, handling objects with hands, and lifting up to 10 pounds.

Job occasionally requires standing, walking, climbing or balancing, stooping/kneeling/crouching/crawling, talking, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically, ability to distinguish colors.

Date: 11/7/2011
