
Auburn University Job Description

Job Title:	Heavy Equipment Operator	Level I	Grade 29 \$25,000 - \$41,700
Job Code:	NB44	Level II	Grade 30 \$28,000 - \$46,700
FLSA status:	Non-exempt		

Job Summary

Operates complex heavy equipment engaged in the construction and maintenance of campus properties. Equipment operated may include, but is not limited to, backhoe, trackhoe, excavator, telehandler (lull), tractor, bulldozer, roller, compacter, front-end loader, and vehicles requiring a CDL for operation.

Essential Functions

1. Depending on area of assignment, operates a variety of heavy construction equipment in the preparation of sites, performance of excavations, establishment of grades, and resurfacing of fields and other surfaces.
2. Maintains and repairs campus streets, facilities, and fixtures as needed.
3. Provides heavy equipment support needs for projected and active projects.
4. Loads and transports materials from one location to another.
5. Participates in the construction, renovation, and restoration of landscapes, grounds, streets, and other properties disturbed or altered by service operations.
6. Cleans and maintains storm drains throughout campus.
7. Participates in work-site safety set-up to include, but not limited to, setting barricades and cones, prepping for excavation, assisting with utility locations, and performing traffic control in accordance with uniform work-zone safety standards.
8. Assists in the manual and technical aspects of construction, maintenance, and repair activities when not operating heavy equipment. May operate equipment to assist other trades as needed.
9. May be required to serve in an on-call status and remain work-ready when scheduled for an on-call period or rotation. Work-ready status requires an employee to return to the worksite within forty-five minutes while being physically and mentally unimpaired and fit for duty, able to safely perform all essential job functions with no risk to self, coworkers, students, public, or property.
10. This classification is subject to emergency standby and callbacks and incumbents must be willing and able to work scheduled shift and overtime on nights, weekends, and holidays as required.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Job Family Levels

Level	Responsibility	Knowledge	Education and Experience*
I	Duties require basic physical and mental skills and abilities, including use of hand tools, power tools, or other heavy equipment and use of basic math or reading skills. Duties may require personal protective gear and/or knowledge of special safety or regulatory procedures.	Follows detailed instructions and procedures.	High school diploma or equivalent.
II	Duties require basic or advanced physical and mental skills and abilities, including use of hand tools, power tools, heavy machinery, or other heavy equipment and use of basic or intermediate math, reading, or writing skills. Duties may require personal protective gear and/or knowledge of special safety or regulatory procedures.	Follows detailed instructions and procedures. May work under limited supervision, and prioritize tasks independently.	High school diploma or equivalent plus 4 years. Experience must include at least 4 years at the preceding level or equivalent.

* See the "Minimum Required Education and Experience" section of the job description for any substitutions that may be allowed for education and experience.

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Minimum Required Education and Experience

Level I High school diploma or equivalent.

Level II High school diploma or equivalent plus 4 years. Experience must include at least 4 years at the preceding level or equivalent.

Focus of Education

High School Diploma or equivalent.

Focus of Experience

Experience in the operation and maintenance of motorized equipment.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

See Job Family Levels

Certification or Licensure Requirements:

Valid Driver's License required.

Commercial Driver's License (CDL) must be obtained within 180 days of employment.

Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, climbing or balancing, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires sitting, stooping/kneeling/crouching/crawling, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 3/1/2019
