
Auburn University Job Description

Job Title:	Spec, Vet Tech	Level I	Grade 31 \$31,300 - \$52,100
Job Code:	IC13	Level II	Grade 32 \$35,000 - \$58,400
FLSA status:	Non-exempt	Level III	Grade 33 \$39,300 - \$65,500

Job Summary

Performs various routine and specialized animal care duties and medical tests.

Essential Functions

1. Performs, instructs, and demonstrates specialized veterinary care techniques and procedures.
2. Assists veterinarians in the care of patients requiring specialized care.
3. Organizes and prepares treatment areas for veterinary procedures.
4. Administers injections, anesthesia, vaccines, and various other treatments to animals.
5. Performs laboratory tests to assist in the diagnosis and treatment of animal health problems.
6. Provides specialized care and monitoring of animals before, during, and/or after procedures.
7. Performs emergency first aid such as emergency resuscitation or other life-saving procedures.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Job Family Levels

Level	Responsibility	Knowledge	Education and Experience*
I	Performs complex steps of an operation or project or completes important stages of a project.	Detailed knowledge of established processes, methods, and techniques, as well as uses a variety of standard reference guides, and precedents to obtain needed information and to select and adapt methods and procedures.	Associates degree in a technical or scientific field related to area of assignment plus 3 years of experience.
II	Plans and coordinates operations of a project.	Knowledge of several specific engineering or scientific principles, and skill in using specialized techniques and equipment and selects appropriate guidelines to resolve operational problems not fully covered by precedents	Associates degree in a technical or scientific field related to area of assignment plus 4 years of experience. Experience must include at least 1 years at the preceding level or equivalent.
III	Organizes and executes multiple steps to develop and/or enhance new methods, approaches, and procedures essential to the completion of important aspects of projects or activities.	Knowledge of many specific engineering or scientific principles and skill in using complex techniques and equipment to demonstrate the ability to interpret, select, adapt, and supply many guidelines, precedents, and engineering principles and practices which relate to the area of specialization.	Associates degree in a technical or scientific field related to area of assignment plus 6 years of experience. Experience must include at least 2 years at the preceding level or equivalent.

* See the "Minimum Required Education and Experience" section of the job description for any substitutions that may be allowed for education and experience.

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Minimum Required Education and Experience

- Level I** Associates degree in a technical or scientific field related to area of assignment plus 3 years of experience.
- Level II** Associates degree in a technical or scientific field related to area of assignment plus 4 years of experience. Experience must include at least 1 years at the preceding level or equivalent.
- Level III** Associates degree in a technical or scientific field related to area of assignment plus 6 years of experience. Experience must include at least 2 years at the preceding level or equivalent.

Focus of Education

Degree in Veterinary Technology or a related field that qualifies an individual to obtain national certification

Focus of Experience

Experience in the performance of advanced/specialized veterinary technician duties or in Veterinary Technology

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Certification or Licensure Requirements:

Entry into Level I requires an employee to have an active license with the Alabama State Board of Veterinary Medicine as a Veterinary Technician or to have passed the Veterinary Technician National Exam (VTNE) and have met all requirements to become certified as a Veterinary Technician Specialist (VTS). Entry into Level II and III requires an employee to have obtained certification as a Veterinary Technician Specialist (VTS).

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires sitting, climbing or balancing, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 11/19/2015
