
Auburn University Job Description

Job Title: **Mgr, Farm**

Job Family: No Family

Job Code: **IA15**

Grade 33: \$39,300 - \$65,500

FLSA status: Exempt

Job Summary

Manages the care of assigned animals and provides routine maintenance to equipment, facilities, and land through self and others.

Essential Functions

1. Manages and participates in the daily operations and maintenance of an animal care and holding complex for a variety of large animal species that supports veterinary medicine teaching, research and treatment programs.
2. Informs supervisor or department head of work progress, present and potential problems, and makes suggestions for new or improved ways of addressing problems.
3. Assists in the preparation planning and execution of special events and activities.
4. Provides technical and mechanical assistance in the maintenance of fleet equipment and schedules annual equipment maintenance.
5. Inspects, records maintenance of, and advises on the management and care of lands, facilities pastures and animals.
6. Assists the director in planning and deciding protocols pertaining to facilities, equipment and supplies, animal health and care operations, and employees.
7. Performs other related duties as assigned.

Supervisory Responsibility

Full supervisory responsibility for other employees is a major responsibility and includes training, evaluating, and making or recommending pay, promotion or other employment decisions.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	High School	High School Diploma or equivalent
Experience (yrs.)	6	Experience in a veterinary facility or farm environment. At least 1 year of supervisory experience.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Knowledge of veterinary teaching hospital practices, animal care, infectious disease protocols, equipment maintenance, and pasture or land management.

Certification or Licensure Requirements

Possession of a valid drivers license, ability to obtain a pesticide license may be required in specific positions.

Physical Requirements/ADA

Frequent heavy or intense physical requirements, combined with exposure to a number of disagreeable elements, such as heat, cold, noise, dust, dirt, chemicals. Injury may require professional treatment or hospitalization. Constant precautions required.

Externally imposed deadlines; set or revised on short notice; frequent shifts in priority; numerous interruptions requiring immediate attention; unusual pressure on a daily basis due to accountability for success for major projects or areas of operation.

Job frequently requires standing, walking, reaching, climbing or balancing, stooping/kneeling/crouching/crawling, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires sitting, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 7/8/2020
