Auburn University Job Description

Job Title: Tech, Forestry  
Job Code: GB03  
FLSA status: Non-exempt

Essential Functions

1. Collects, records, summarizes, and/or reports data on new and existing laboratory and/or field research projects.
2. Plants, waters, fertilizes, and harvests trees and/or other plants for research and reforestation.
3. May assist with the production of presentation and publication materials associated with collected data.
4. May repair and maintain Dixon Center buildings and property.
5. May operate and maintain heavy equipment such as tractors, bulldozers, and road graders.
6. May assist with prescribed burning.
7. May plant food plots for wildlife.
8. May obtain tree and plot measurements for inventory and sale of forest products.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.
**Auburn University Job Description**

**Job Family Levels**

<table>
<thead>
<tr>
<th>Level</th>
<th>Responsibility</th>
<th>Knowledge</th>
<th>Education and Experience*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Performs a limited variety of simple, repetitive tasks.</td>
<td>Knowledge and/or skill to perform a limited variety of simple, repetitive tasks related to an engineering or scientific field.</td>
<td>High school diploma or equivalent.</td>
</tr>
<tr>
<td>II</td>
<td>Performs a variety of simple tasks.</td>
<td>Knowledge of standard procedures and tests related to an engineering or scientific field.</td>
<td>High school diploma or equivalent plus 1 year of relevant experience.</td>
</tr>
<tr>
<td>III</td>
<td>Performs a variety of related and recurring assignments.</td>
<td>Knowledge of processes, methods and procedures associated with a limited range of engineering or scientific problems.</td>
<td>High school diploma or equivalent plus 4 years of relevant experience.</td>
</tr>
<tr>
<td>IV</td>
<td>Performs complex steps of an operation or project or completes important stages of a project.</td>
<td>Detailed knowledge of established processes, methods, and techniques, as well as practical knowledge of a few specific engineering or scientific principles.</td>
<td>High school diploma or equivalent plus 6 years of relevant experience.</td>
</tr>
</tbody>
</table>

* See the "Minimum Required Education and Experience" section of the job description for any substitutions that may be allowed for education and experience.
Auburn University Job Description

Minimum Required Education and Experience

<table>
<thead>
<tr>
<th>Level</th>
<th>Focus of Education</th>
<th>Focus of Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>High School Diploma or equivalent</td>
<td>Experience in forestry practices</td>
</tr>
<tr>
<td>II</td>
<td>High school diploma or equivalent plus 1 year of relevant experience.</td>
<td></td>
</tr>
<tr>
<td>III</td>
<td>High school diploma or equivalent plus 4 years of relevant experience.</td>
<td></td>
</tr>
<tr>
<td>IV</td>
<td>High school diploma or equivalent plus 6 years of relevant experience.</td>
<td></td>
</tr>
</tbody>
</table>

Substitutions allowed for Education:
Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:
When a candidate has the required education, but lacks the required experience, they may normally apply additional appropriate education toward the experience requirement, at a rate of one (1) year relevant education per year of required experience.

Minimum Required Knowledge

Certification or Licensure Requirements:
Possession of a valid drivers license, ability to obtain a burning certificate may be required in specific positions.

Physical Requirements/ADA

Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, sitting, reaching, talking, hearing, handling objects with hands, and lifting up to 50 pounds.

Job occasionally requires climbing or balancing, stooping/kneeling/crouching/crawling, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 1/4/2012