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## Auburn University Job Description

Job Title:	<b>Dir, Strategy/Policy, HSI</b>	Job Family:	No Family
Job Code:	<b>EH11</b>	Grade 39:	\$90,800 - \$151,300
FLSA status:	Exempt		

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### Job Summary

Directs the development of new partnerships, funding, and brand-building opportunities for the College of Human Sciences' Hunger Solutions Institute (HSI) in an effort to increase visibility, support, sustainability, and effectiveness of initiatives.

### Essential Functions

1. Researches and identifies potential funding sources and other resource opportunities through grants, partnerships, and potential consultancy business models.
2. Increases the visibility of the HSI through strategic partnerships, event participation, and outreach initiatives.
3. Develops the strategic directions and sustainable strategic business plans for the HSI and its associated projects.
4. Develops and manages the Hunger Solutions Fellows program; counsels and guides potential interns for global partners.

### Supervisory Responsibility

May supervise employees but supervision is not the main focus of the job.

*The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.*

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### Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
<b>Education</b>	Four-year college degree	Degree in Business Administration, Management, Communications, Public Relations, or related field
<b>Experience (yrs.)</b>	7	Experience in policy development, strategic business operations, grant writing, and fundraising

#### Substitutions allowed for Education:

When a candidate has the required experience, but lacks the required education, they may normally apply additional relevant experience toward the education requirement, at a rate of two (2) years relevant experience per year of required education.

#### Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

#### Minimum Required Knowledge

Knowledge of domestic and international programs and policies related to food security, hunger, and nutrition

#### Certification or Licensure Requirements

None Required

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### Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Externally imposed deadlines; set or revised on short notice; frequent shifts in priority; numerous interruptions requiring immediate attention; unusual pressure on a daily basis due to accountability for success for major projects or areas of operation.

Job frequently requires sitting, talking, hearing, and lifting up to 10 pounds.

Job occasionally requires standing, walking, handling objects with hands, .

Vision requirements: Ability to see information in print and/or electronically.

Date: 6/18/2013

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