Auburn University Job Description

Job Title: Registered Dietitian

Essential Functions

1. Provides nutrition counseling for Recreation and Wellness patrons that includes nutritional assessments, in-depth nutritional guidance, meal planning and educational tours.
2. Develops informational packages and special promotions to inform and increase patrons’ involvement in nutrition and fitness services.
3. Assesses the health status and nutritional needs of clients to develop and implement dietary-care plans providing individualized nutrition counseling for clients.
4. Advises clients on nutrition principles, meal plans and dietary modifications, and food selection and preparation through readily available resources such as handouts, special programming, and events outside of individual counseling.
5. Develops curriculum for dietetic interns that are working in the Recreation and Wellness Center.
6. Develops, maintains, and supervises the Individual Supervised Practice program in conjunction with the Academy of Nutrition and Dietetics for development of registered dietitians.
7. Supervises and oversees a nutrition team of students in training by assigning projects and meaningful assignments and provides feedback for projects and nutrition assessments that are conducted.
8. Consults with physicians and health care personnel to determine nutritional needs and diet restrictions of clients through a team approach when necessary for special health concerns such as food sensitivities, disease prevention, and eating disorders.
9. Provides group counseling through nutrition presentations on basic nutrition guidelines and nutrition monitoring to improve quality of life within multiple settings such as residence halls, Greek Life, and special campus programming for other organizations.
10. Works in tandem with Campus Dining services to provide the best food options possible for students.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.
## Auburn University Job Description

### Job Family Levels

<table>
<thead>
<tr>
<th>Level</th>
<th>Responsibility</th>
<th>Knowledge</th>
<th>Education and Experience*</th>
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</thead>
<tbody>
<tr>
<td>I</td>
<td>Under immediate supervision, performs standard tasks using established methods, principles, concepts and procedures related to a specialized field. Judgments are made on routine matters of relatively small impact.</td>
<td>Knows fundamental concepts, practices and procedures of particular field of specialization.</td>
<td>Bachelors degree in discipline appropriate to position with no experience.</td>
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<tr>
<td>II</td>
<td>Under close supervision, performs varied duties and assignments involving some judgment. Resolves routine questions or problems, referring only complex issues to higher level. Some evaluation, originality and ingenuity required.</td>
<td>Knows and applies fundamental concepts, practices, and procedures of particular field of specialization, with awareness of related fields.</td>
<td>Bachelors degree in discipline appropriate to position plus 2 years experience. Experience must include at least 2 years at the preceding level or equivalent.</td>
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<td>III</td>
<td>Under minimal supervision, performs complex assignments and fulfills broad responsibilities where required outcomes are defined, but methods and procedures may vary based on professional judgment or precedent. Considerable latitude for unreviewed action. Confers with supervisor on unusual matters. Coordinates the work of others on projects and may assign work to and assist less experienced professionals or support staff. May act in an advisory capacity to managers or faculty.</td>
<td>Possesses and applies a broad knowledge of principles, practices and procedures of a particular field of specialization to the completion of difficult assignments. Also possesses knowledge of related fields and areas of operation which affect, or are affected by, own area.</td>
<td>Bachelors degree in discipline appropriate to position plus 4 years experience. Experience must include at least 2 years at the preceding level or equivalent.</td>
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* See the "Minimum Required Education and Experience" section of the job description for any substitutions that may be allowed for education and experience.
Auburn University Job Description

Minimum Required Education and Experience

**Level I**  Bachelors degree in discipline appropriate to position with no experience.

**Level II**  Bachelors degree in discipline appropriate to position plus 2 years experience. Experience must include at least 2 years at the preceding level or equivalent.

**Level III**  Bachelors degree in discipline appropriate to position plus 4 years experience. Experience must include at least 2 years at the preceding level or equivalent.

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<th>Focus of Education</th>
<th>Focus of Experience</th>
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<tr>
<td>Degree in Nutrition, Food Science, or related field</td>
<td>Experience in coordinating and developing nutritional counseling services.</td>
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Substitutions allowed for Education:
Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:
Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge
Knowledge of dietary planning and counseling

Certification or Licensure Requirements:
Registered Dietitian

Physical Requirements/ADA
Regularly involves lifting, bending or other physical exertion. Often exposed to one or more elements such as heat, cold, noise, dust, dirt, chemicals, etc., with one often to the point of being objectionable. Injuries may require professional treatment.

Routine deadlines; usually sufficient lead time; variance in work volume seasonal and predictable; priorities can be anticipated; some interruptions are present; involves occasional exposure to demands and pressures from persons other than immediate supervisor.

Job frequently requires standing, walking, reaching, talking, hearing, handling objects with hands, and lifting up to 25 pounds.

Job occasionally requires sitting, climbing or balancing, stooping/kneeling/crouching/crawling, and lifting more than 100 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 4/24/2012