
Auburn University Job Description

Job Title:	Asst Dir, Outreach & Mental Health Initiatives	Job Family:	No Family
Job Code:	AE80	Grade 36:	\$59,700 - \$99,600
FLSA status:	Exempt		

Job Summary

Develops, coordinates, and provides oversight for counseling center outreach (education and prevention) efforts and campus mental health initiatives to assist in decreasing the stigma associated with students seeking help for mental health-related issues.

Essential Functions

1. Maintains a moderate client caseload including individual therapy, group therapy, psychological assessment, crisis assessment and response, clinical consultation, and clinical supervision. Documents, reports, and maintains confidential records and information from counseling-related services including individual therapy, group therapy, emergency/crisis intervention, consultations, and psychological assessments.
2. Develops and coordinates all outreach presentation requests, workshops, and psychoeducational programming from students, faculty, staff, and other campus stakeholders and solicits feedback on outreach quality and effectiveness. Strategizes and implements best practices in the design, development, and oversight of programs.
3. Initiates, directs and assists in new campus mental health outreach programming and directs previously established mental health programming including: Question, Persuade, Refer (suicide prevention gatekeeper training), Mental Health Week, the Out of the Darkness Suicide Prevention Walk, and other programming as assigned.
4. Serves as a liaison between SCS and other campus student service units (e.g., Health Promotion and Wellness Services, Academic Support Services, Cross Cultural Center for Excellence, Residence Life, Veteran's Resource Center). Advises and supervises the Active Minds student organization.

Supervisory Responsibility

May be responsible for training, assisting or assigning tasks to others. May provide input to performance reviews of other employees.

The above essential functions are representative of major duties of positions in this job classification. Specific duties and responsibilities may vary based upon departmental needs. Other duties may be assigned similar to the above consistent with the knowledge, skills and abilities required for the job. Not all of the duties may be assigned to a position.

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Minimum Required Education and Experience

	<u>Minimum</u>	<u>Focus of Education/Experience</u>
Education	Ph.D.	Ph.D. or Psy.D in counseling or clinical psychology from an APA-accredited institution.
Experience (yrs.)	3	At least three years of previous clinical experience as a staff member in a clinical and/or counseling setting. Must have abilities and attributes that enable effective representation of mental health issues in the campus community, and effective interaction with, and the ability to gain the respect of, counseling staff, colleagues, administrators, faculty, staff, parents and students. The ability to present comprehensive evidence-based information to management, faculty, staff, and student groups.

Substitutions allowed for Education:

Indicated education is required; no substitutions allowed.

Substitutions allowed for Experience:

Indicated experience is required; no substitutions allowed.

Minimum Required Knowledge

Knowledge of National, State and local laws related to providing mental health services including FERPA & HIPAA. Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; and the assessment and treatment of behavioral and effective disorders.

Certification or Licensure Requirements

Licensed as a Psychologist in the State of Alabama or license eligible.

Physical Requirements/ADA

No unusual physical requirements. Requires no heavy lifting, and nearly all work is performed in a comfortable indoor facility.

Externally imposed deadlines; set and revised beyond one's control; interruptions influence priorities; difficult to anticipate nature or volume of work with certainty beyond a few days; meeting of deadlines and coordination of unrelated activities are key to position; may involve conflict-resolution or similar interactions involving emotional issues or stress on a regular basis.

Job frequently requires sitting, talking, hearing, .

Job occasionally requires standing, walking, reaching, handling objects with hands, and lifting up to 25 pounds.

Vision requirements: Ability to see information in print and/or electronically.

Date: 8/25/2017
