

## ***Administrative & Professional Assembly Know your Nominees***

### Biographical Information

**Name:** Julie R. Nolen

**Number of years at Auburn University:** 17 1/2

**Current position:** Development Program Manager (Director of Donor Relations)

**Brief statement of current responsibilities:** Our office provides support to the Office of Development by stewarding and recognizing our donors. We prepare thank you letters, handle endowment reporting to donors, and oversee the central donor recognition program, among other projects. We continue to work on ways to streamline processes and provide ways to more efficiently and effectively communicate with and recognize our donors.

**Previous Auburn University experience:** I worked for 5 years at The Hotel at Auburn University and Dixon Conference Center as a Conference Facilitator. I've been in my current position with Development for 12 ½ years. I am currently a member of AUIP (Meeting Planners' Group) at The Hotel at Auburn University. I was a member of the Sesquicentennial Committee on campus in 2006 and was involved with the United Way Campaign for several years. I have also served twice on the Faculty Awards for Excellence planning committee.

**Description of prior service on A&P Assembly or committees:** I served for one three-year term and am currently serving a second three-year term as A & P Representative for Place 7. In November 2006, I was selected as Secretary for A & P to fill the vacated position for the remainder of that term.

### **Campus Address & Phone:**

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