

TO: **AUBURN UNIVERSITY LIBRARIES**
DR. BONNIE J. MACEWAN, DEAN

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **09/05/2017**

Please find attached this month's report for all projects specific to your college or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*campus planner*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*), and **Ben Chapman** (*asst-director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Barnese Adair-Wallace (*dir.*), **Burl Sumlin** (*asst-dir*), and **Vic Walker** (*asst-dir*)



AU LIBRARIES	Total Projects: 5	PROGR.: 2	CONSTR.: 1	HOLD_SCOPE: 1
	Total Approved Budgets: \$58,016	DESIGN: 1	CLOSEOUT: 0	HOLD: 0

PROGRAMMING 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-204	D: John Lyons C: William Chapman	RBD Library - 1st Floor, Install Terrazzo Flooring For South Entrance Area Status: SCOPING Phase:PROGRAMMING	6/20/17	B: 9/5/17 E: 8/31/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	8/25/17 John Lyons	Budget: To be determined once budget is approved. Schedule: To be determined once budget is approved. Current Task: 8/25/2017-Submitted design fees only budget to Bob Yerkey. 7/14/2017-Held meeting with Bob Yerkey & Matt Wagner regarding scheduling and bidding. Bob Yerkey needs to speak with Dean Macewan regarding next step. 7/11/2017-Held meeting with Bob Yerkey and SurfaceTechs, Terrazzo contractor. 6/28/2017-Held scope meeting with client Bob Yerkey. Next Step: Upon budget approval, start design documents.						

17-262	D: John Lyons C: Gary Arnold	RBD Library - Rm 2027, Replace Carpet With Tile Flooring Status: QUICK HIT ESTIMATE Phase:PROGRAMMING	8/14/17	B: 10/17/17 E: 10/13/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	8/25/17 John Lyons	Budget: To be determined once scope is prepared and estimate is received. Schedule: To be determined once budget is approved. Current Task: 8/22/2017-Held follow-up scope meeting with client. 8/16/2017-Held scope meeting with client Bob Yerkey. Next Step: Prepare scope and submit to Estimating Dept to do as a "quick hit" project.						

DESIGN 1 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-395	D: John Lyons C: William Simons	RBD Library - Rm 1106, Replace Existing Wall With A New Storefront Wall System Status: DESIGN Phase:DESIGN	10/3/16	B: 4/6/17 E: 4/6/17 A: 4/6/17 \$35,416	B: 7/19/17 E: 9/15/17 A:	B: 8/10/17 E: 10/26/17 A:	B: 8/31/17 E: 12/14/17 A:	B: 10/30/17 E: 1/10/18 A:
Grp: DES	8/23/17 John Lyons	Budget: 4/6/2017-Approved. Schedule: On track for Xmas break work. Current Task: SPW bidding underway with bids due on 8/31/2017 with work to be done during Xmas break. Next Step: Getting remaining title sheet sign-offs.						

Client Projects (by Phase)

AU LIBRARIES	Total Projects: 5	PROGR.: 2	CONSTR.: 1	HOLD_SCOPE: 1
	Total Approved Budgets: \$58,016	DESIGN: 1	CLOSEOUT: 0	HOLD: 0

CONSTRUCTION **1 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-176	D: David Baker C: David Baker	RBD Library - 4th Floor, Core Floor & Provide Power For New Study Furnishings Status: CONSTRUCTION Phase: CONSTRUCTION	5/22/17	B: 8/7/17 E: 7/12/17 A: 7/12/17 \$22,600	B: E: 7/14/17 A: 7/14/17	B: E: A:	B: 7/25/17 E: 7/25/17 A: 7/25/17	B: 8/29/17 E: 8/24/17 A:
Grp: DES	8/17/17 David Baker	Budget: Approved. No budget issues at this time. Schedule: Begin 8/15/17. Current Status: Construction. Next Step: Warranty Closeout. Notes: ETI Electrical to complete work by 8/25/17.						

HOLD_SCOPE **1 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-450	D: Sara Collins C: Jay Kirkpatrick	RBD Library - All Levels, Stairway Handrail & Guardrail Improvements Status: HOLD_SCOPE Phase: HOLD_SCOPE	10/31/16	B: 2/1/17 E: 12/15/16 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/1/16 Sara Collins	Budget: Original Budget Approval Schedule: Within Schedule Current Task: Original Budget Approval Next Step: R&R Request						