

TO: **AUBURN UNIVERSITY LIBRARIES**
DR. BONNIE J. MACEWAN, DEAN

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **11/01/2017**

Please find attached this month's report for all projects specific to your college or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT EMPLOYEE ENGAGEMENT:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Barnese Adair-Wallace (*director*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-dir*), and **Vic Walker** (*asst-dir*)



AU LIBRARIES	Total Projects: 7	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$126,763	DESIGN: 2	CLOSEOUT: 1	HOLD: 0

PROGRAMMING 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	B = Baseline Date E = Estimated Date A = Actual Date			Notice to Proceed	Substantial Completion
					Final Design	Bid Date			
17-309	D: John Lyons C: William Simons	RBD Library - Suite 2003, New Storefront Entryway For Dean's Suite Status: SCOPING Phase:PROGRAMMING	9/21/17	B: 11/29/17 E: 1/3/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	10/30/17 John Lyons	Budget: To be determined once scope is prepared and estimate is received. Schedule: To be determined once budget is approved. Current Task: 10/9/2017-Held scope meeting with the client. Next Step: Submit scope to Estimating Dept.							
17-330	D: Adam Mcmanus C: James Walley	RBD Library - Roof Replacement Status: EST SCOPE REVIEW Phase:PROGRAMMING	9/29/17	B: 12/6/17 E: 12/12/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	10/30/17 Adam Mcmanus	Budget: TBD Schedule: TBD Current Task: RFP Design Services Next Step: Consultant Contract/Design							

DESIGN 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	B = Baseline Date E = Estimated Date A = Actual Date			Notice to Proceed	Substantial Completion
					Final Design	Bid Date			
16-450	D: Sara Collins C: William Simons	RBD Library - All Levels, Stairway Handrail & Guardrail Improvements Status: CONST CONTR Phase:DESIGN	10/31/16	B: 2/1/17 E: 12/15/16 A: \$41,693	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	12/1/16 Sara Collins	Budget: Original Budget Approval Schedule: Within Schedule Current Task: Original Budget Approval Next Step: R&R Request							

Client Projects (by Phase)

AU LIBRARIES	Total Projects: 7	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$126,763	DESIGN: 2	CLOSEOUT: 1	HOLD: 0

DESIGN	2 Projects
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Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-204	D: John Lyons C: William Simons	RBD Library - 1st Floor, Install Terrazzo Flooring For South Entrance Area Status: DESIGN Phase:DESIGN	6/20/17	B: 9/5/17 E: 8/31/17 A: 8/31/17 \$6,560	B: 1/9/18 E: 10/16/17 A: 10/16/17	B: 2/1/18 E: 10/26/17 A:	B: 3/23/18 E: 1/3/18 A:	B: 5/22/18 E: 3/4/18 A:
Grp: DES		10/27/17 John Lyons	Budget: Fees only budget approved. Schedule: On track. Current Task: 10/19/2017-Pre-bid meeting with Rabren. 10/16/2017-Design documents are ready for Rabren. Next Step: Receive Rabren's bid, prepare full budget & process Rabren's JOC contract.					

CONSTRUCTION	2 Projects
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Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-395	D: John Lyons C: William Simons	RBD Library - Rm 1106, Replace Existing Wall With A New Storefront Wall System Status: CONSTRUCTION Phase:CONSTRUCTION	10/3/16	B: 4/6/17 E: 4/6/17 A: 4/6/17 \$41,306	B: 7/19/17 E: 10/3/17 A: 10/3/17	B: 8/10/17 E: 8/31/17 A: 8/31/17	B: 12/14/17 E: 12/14/17 A:	B: 1/10/18 E: 1/10/18 A:
Grp: CPM		10/27/17 John Lyons	Budget: Approved. Schedule: On track for Xmas break work pending client's approval of low bid. Current Task: 10/27/0217-PO issued for Rabren's JOC contract. Next Step: Transfer project to Construction Project Mgmt.					
17-262	D: John Lyons C: Johnny Clark	RBD Library - Rm 2027, Replace Carpet With Tile Flooring Status: CONSTRUCTION Phase:CONSTRUCTION	8/14/17	B: 10/17/17 E: 10/18/17 A: 10/18/17 \$14,604	B: E: A:	B: E: 10/19/17 A: 10/19/17	B: 10/20/17 E: 10/20/17 A: 10/20/17	B: 1/8/18 E: 1/8/18 A:
Grp: IHC		10/19/17 John Lyons	Budget: Approved. Schedule: No issues - on track. Current Task: 10/18/2017-Budget approved by client. Next Step: Transfer project to In-House Construction as a "quick hit" project.					

AU LIBRARIES	Total Projects: 7	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$126,763	DESIGN: 2	CLOSEOUT: 1	HOLD: 0

CLOSEOUT **1 Projects**

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-176	D: David Baker C: David Baker	RBD Library - 4th Floor, Core Floor & Provide Power For New Study Furnishings Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	5/22/17	B: 8/7/17 E: 7/12/17 A: 7/12/17 \$22,600	B: E: 7/14/17 A: 7/14/17	B: E: A:	B: 7/25/17 E: 7/25/17 A: 7/25/17	B: 8/29/17 E: 8/24/17 A: 8/24/17
Grp: DES	9/18/17 David Baker	Budget: Approved. No budget issues at this time. Schedule: Construction complete. Current Status: Warranty Closeout. Next Step: Financial Closeout. Notes: Furniture installed.						