



FACILITIES MANAGEMENT  
DESIGN AND CONSTRUCTION  
MEMORANDUM

TO: **COLLEGE OF LIBERAL ARTS**  
**DR. JOSEPH AISTRUP, DEAN**

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **06/01/2017**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

**Dan Berry**  
Design and Construction, Program Manager  
(334) 844-9115  
berrycd@auburn.edu

**ADDITIONAL INFORMATION:**

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:  
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

**FACILITIES MGMT ADMINISTRATION:**

FAC MGMT COMMUNICATIONS:  
FAC MGMT SAFETY MANAGEMENT:  
FAC MGMT FINANCIAL SERVICES:  
FAC MGMT INFORMATION TECHNOLOGY:

**DAN KING** (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)  
**Martha Koontz** (*communications specialist*)  
**Margaret Smith** (*manager*)  
**Bob Moseley** (*director*), and **Zilun Fan**  
**Shanda Foster** (*manager*)

**UNIVERSITY ARCHITECT (OUA):**

CAPITAL PROJECTS:  
CAMPUS PLANNING & SPACE MGMT:

**JIM CARROLL** (*University Architect*), and **Barrett Warren** (*OUA coordinator*)  
**Simon Yendle** (*director*)  
**Richard Guether** (*campus planner*)

**DESIGN AND CONSTRUCTION:**

UNIVERSITY ENGINEER:  
DESIGN SERVICES (DES):  
  
CONSTRUCTION MGMT (CPM):  
PROJECT SUPPORT / ESTIMATING:

**SCOTT FULLER** (*executive director*), and **Susan Miller** (*D&C coordinator*)  
**Mark Aderholdt** (*University Engineer*)  
**Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),  
and **Vanessa Kleypas** (*DES SERV coordinator*)  
**Mitch Walley** (*director*), and **Ben Chapman** (*asst-director*)  
**Walker Davis** (*manager*)

**FACILITIES OPERATIONS:**

IN-HOUSE CONSTRUCTION (IHC):  
MAINTENANCE (MAINT):  
UTILITIES & ENERGY MGMT (UTIL):  
CAMPUS SERVICES (CSERV):

**RON BOOTH** (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)  
**Bruce Arnold** (*interim manager*)  
**Dan Whatley** (*director*), and **Bruce Arnold** (*asst-director*)  
**Ken Martin** (*director*), and **Malcolm Dailey** (*asst-director*)  
**Barnese Adair-Wallace** (*director*), and **Burl Sumlin** (*asst-director*)



# AUBURN UNIVERSITY FACILITIES MANAGEMENT

1161 W. Samford Ave, Auburn University, AL

## Client Projects

### COLLEGE OF LIBERAL ARTS

### 14 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-170</b>	D: John Lyons C: Gary Arnold	Tichenor Hall - Suites 315 & 333, Renovate Dean's Suite & New Offices For CAH Status: SCOPING	5/16/17	B: 8/7/17 E: 8/7/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/23/17 John Lyons	Budget: To be determined once scope is prepared and estimate is received. Schedule: To be determined once budget is approved. Current Task: Schedule scope meeting with client. Next Step: Prepare scope and submit to Estimating Dept.						
<b>17-153</b>	D: John Lyons C: Julie Cannon	Haley Center - Rms 1001 & 1002, Restroom Renovations & Refurbishments Status: SCOPING	5/3/17	B: 7/19/17 E: 7/19/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/19/17 John Lyons	Budget: To be determined once scope is prepared and estimate is received. Schedule: To be determined once budget is approved. Current Task: 5/9/2017-Held meeting with Stacy Norman who will prepare scope, estimate & fee proposal. Next Step: Upon receipt of Stacy Norman's scope and fee proposal, prepare budget.						
<b>17-019</b>	D: David Baker C: William Ledbetter	Goodwin Hall - Suite 102, New LED Light Fixtures & Controls Status: ORIG BUDGET APPR	1/17/17	B: 3/31/17 E: 5/15/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/23/17 David Baker	Budget: No budget issues at this time. Schedule: No schedule issues at this time. Current Status: Original Budget Approval. Next Step: Design. Notes: Open discussion on combining with 17-018 and possibility of Major Alt funding.						

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<b>17-018</b>	D: David Baker C: William Ledbetter	Goodwin Hall - Suite 134 (Band Hall), Replace CFL Lights With New LED Light Fixtures Status: ORIG BUDGET APPR	1/17/17	B: 3/31/17 E: 5/9/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/23/17 David Baker	Budget: No budget issues at this time. Schedule: No schedule issues at this time. Current Status: Original Budget Approval. Next Step: Design. Notes: Open discussion on combining with 17-019 and possibility of Major Alt funding.						
<b>16-496</b>	D: David Baker C: David Baker	Haley Center - Rm 2220, Provide Card Access For Sociology Office Status: WARRANTY/CLOSEOUT	12/7/16	B: 3/8/17 E: 3/9/17 A: 3/9/17 \$4,000	B: 3/20/17 E: 3/20/17 A: 3/20/17	B: 3/21/17 E: 3/22/17 A: 3/22/17	B: 3/28/17 E: 3/22/17 A: 3/22/17	B: 5/1/17 E: 5/15/17 A: 5/15/17
Grp: DES	5/23/17 David Baker	Budget: Approved. Schedule: Completed week of 5/15. Current Status: Construction. Next Step: Financial Closeout. Notes: ETI installed raceway below ceiling, Access Control installed hardware.						
<b>16-357</b>	D: Contina Mccall C:	Cary Hall - 1st & 2nd Floors, Psychology Clinical Rooms & Research Labs Renovations Status: STUDY	9/20/16	B: 1/30/17 E: 1/30/17 A: 1/30/17 \$8,800	B: 1/19/18 E: 1/26/18 A:	B: 1/30/18 E: 2/6/18 A:	B: 3/21/18 E: 3/28/18 A:	B: 5/20/18 E: 5/27/18 A:
Grp: DES	5/21/17 Contina Mccall	16-357 Budget: Currently no issues with Fees Only Budget. Schedule: Currently no issues with the schedule. Current Status: Lathan Associates working on finalizing Conceptual Design Presentation . Next Steps: Received final conceptual design from Lathan Associates (due 05-19-2017); submit conceptual design for AU In-House Cost Confirmation.						
<b>16-356</b>	D: Daniel Clarke C: Johnny Clark	Tichenor Hall - Rm 118, Renovate For Use As A CMJN Studio Status: CONSTRUCTION	9/20/16	B: 11/21/16 E: 3/21/17 A: 3/21/17 \$84,750	B: 3/29/17 E: 3/29/17 A: 3/29/17	B: 3/30/17 E: 3/30/17 A: 3/30/17	B: 3/30/17 E: 3/30/17 A: 3/30/17	B: 12/15/17 E: 1/19/18 A:
Grp: IHC	5/25/17 Johnny Clark	Schedule on schedule Budget in budget Current status started electrical work May 22, 2017, Next step complete project with completion dater set for end of September. Owner has been advised.						
<b>16-292</b>	D: William Maffett C: Julie Cannon	Miller Hall - Study For Relocation Of Economics & Political Science From Haley Center Status: STUDY	8/10/16	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	3/30/17 Amanda Harris	1/9/2017: Economics 1st floor & basement study completed 3/8/2017: Study for Miller 2nd floor submitted to Jim Study includes: University College, Philosophy, and Student Counseling Services 3/28/2017: Rich and I met with Emmett to discuss results from Study, Emmett wants to utilize the labs as classrooms and the remaining space as surge space. Will discuss with the provost.						

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<b>16-181</b>	D: Sara Collins C: Johnny Clark	Thach Hall - Installation Of New Stairway Guardrails & Handrails Status: CONSTRUCTION	5/10/16	B: 7/7/16 E: 1/17/17 A: 1/17/17 \$26,070	B: 3/14/17 E: 3/14/17 A: 3/14/17	B: 4/6/17 E: 3/14/17 A: 3/14/17	B: 3/15/17 E: 3/15/17 A: 3/15/17	B: 7/31/17 E: 7/31/17 A:
Grp: IHC	2/16/17 Sara Collins	Budget: Approved by R&R Schedule: Within Schedule Current Task: SPW Bid Next Step: NTP						
<b>16-092</b>	D: Anna Gatlin C: Johnny Clark	Thach Hall - Suite 226 & Rm 228, Provide New Carpet Status: WARRANTY/CLOSEOUT	3/2/16	B: 10/19/16 E: 10/19/16 A: 10/19/16 \$50,000	B: 11/2/16 E: 11/2/16 A: 11/2/16	B: 11/2/16 E: 11/2/16 A: 11/2/16	B: 11/3/16 E: 11/3/16 A:	B: 3/2/17 E: 1/23/17 A: 1/23/17
Grp: IHC	5/22/17 Gary Arnold	Needed to close project: Close P0050360 w/Tandus (\$4.48), Close W/O IHC17-356418.						
<b>15-404</b>	D: Kirby Brown C: Julie Cannon	3-D Arts Studio Bldg - Rms 120F & 120G, Ventilation Improvements Status: DESIGN	12/17/15	B: 5/3/16 E: 5/3/16 A: 5/3/16 \$76,750	B: 10/23/17 E: 11/20/17 A:	B: 11/28/17 E: 12/26/17 A:	B: 1/17/18 E: 2/14/18 A:	B: 7/15/18 E: 8/12/18 A:
Grp: DES	5/23/17 Kirby Brown	Budget: no budgetary issues at this time. Schedule: schedule being impacted by change in project scope. Current Status: design under way, project scope revised at the request of the client and RM&S, revised budget complete, amendment for design contract complete, scheduling design re-start meeting with consultant. Next Step: restart design process, complete design work, secure construction funding.						
<b>15-314</b>	D: John Lyons C: Daniel Dix	Haley Center - 1100 & 1200 Quadrants, Renovate For Use By Education, CMDS & Accessibility Status: CONSTRUCTION	10/2/15	B: 1/28/16 E: 9/14/16 A: 9/14/16 \$288,005	B: 6/2/17 E: 5/25/17 A: 5/25/17	B: 6/6/17 E: 5/25/17 A: 5/25/17	B: 5/25/17 E: 5/25/17 A: 5/25/17	B: 1/10/18 E: 1/10/18 A:
Grp: IHC	5/23/17 John Lyons	Budget: 5/23/2017-Budget Change #1 approved. Schedule: 3-Phase project with final phase during December Xmas Break 2017 Current Task: 5/23/2017-Received approval from all parties on Budget Change #1. Next Step: Transfer project to In-House Construction.						
<b>15-256</b>	D: David Bess C: Julie Cannon	Band Practice Field - New Storage & Dressing Facility Status: CONSTRUCTION	8/25/15	B: E: A: \$3,000,000	B: E: 2/22/16 A: 2/22/16	B: E: 3/17/16 A: 3/17/16	B: 4/18/16 E: 4/18/16 A: 4/18/16	B: 12/16/16 E: 6/5/17 A:
Grp: CPM	5/25/17 Julie Cannon	Schedule: Delayed due to metal building and roof delivery. NTP- 4/18/16; Substantial Completion for the Artificial Turf was 7/19/16; Estimated Substantial Completion for the balance of the project is 6/5/17. Budget: On budget, 84% billed Current Task: Storage Facility (Building C) Interior-flooring is complete, working on base, sousaphone walls and casework. Women's Dressing Room (Building A) and Men's Dressing Room (Building B) working on exterior metal panels and soffits. Interior- ceiling grid and flooring is installed. Open items update: (1.) 5/24/17-Trailers were removed from the site. (2.) Storage for field materials- Open and (3.) Permanent power was turned on May 17th. Next Step: Complete millwork and casework. Exterior items; pour island in the parking lot, fencing, set plaque and bike rack						

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<b>15-255</b>	D: David Bess C: Joshua Conradson	Goodwin Hall - Renovation & Band Rehearsal Hall Addition Status: CD	8/25/15	B: E: A: \$5,500,000	B: 4/7/17 E: 6/14/17 A:	B: 5/2/17 E: 7/6/17 A:	B: 5/31/17 E: 7/31/17 A:	B: 3/19/18 E: 8/1/18 A:
Grp: OUA	5/23/17 David Bess	Schedule: On schedule Budget: On Budget Current Task: Construction Documents Next Step: 95% CD review						