

TO: **COLLEGE OF EDUCATION**  
**DR. BETTY LOU WHITFORD, DEAN**

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **11/01/2017**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

**Dan Berry**  
Design and Construction, Program Manager  
(334) 844-9115  
berrycd@auburn.edu

**ADDITIONAL INFORMATION:**

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:  
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

**FACILITIES MGMT ADMINISTRATION:**

FAC MGMT COMMUNICATIONS:  
FAC MGMT EMPLOYEE ENGAGEMENT:  
FAC MGMT SAFETY MANAGEMENT:  
FAC MGMT FINANCIAL SERVICES:  
FAC MGMT INFORMATION TECHNOLOGY:

**DAN KING** (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)  
**Martha Koontz** (*communications specialist*)  
**Barnese Adair-Wallace** (*director*)  
**Margaret Smith** (*manager*)  
**Bob Moseley** (*director*), and **Zilun Fan**  
**Shanda Foster** (*manager*)

**UNIVERSITY ARCHITECT (OUA):**

CAPITAL PROJECTS:  
CAMPUS PLANNING & SPACE MGMT:

**JIM CARROLL** (*University Architect*), and **Barrett Warren** (*OUA coordinator*)  
**Simon Yendle** (*director*)  
**Richard Guether** (*director*)

**DESIGN AND CONSTRUCTION:**

UNIVERSITY ENGINEER:  
DESIGN SERVICES (DES):  
  
CONSTRUCTION MGMT (CPM):  
PROJECT SUPPORT / ESTIMATING:

**SCOTT FULLER** (*executive director*), and **Susan Miller** (*D&C coordinator*)  
**Mark Aderholdt** (*University Engineer*)  
**Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),  
and **Vanessa Kleypas** (*DES SERV coordinator*)  
**Mitch Walley** (*director*)  
**Walker Davis** (*manager*)

**FACILITIES OPERATIONS:**

MAINTENANCE (MAINT):  
IN-HOUSE CONSTRUCTION (IHC):  
UTILITIES & ENERGY MGMT (UTIL):  
CAMPUS SERVICES (CSERV):

**RON BOOTH** (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)  
**Dan Whatley** (*director*), and **Bruce Arnold** (*asst-director*)  
**Bruce Arnold** (*interim manager*)  
**Ken Martin** (*director*), and **Malcolm Dailey** (*asst-director*)  
**Burl Sumlin** (*asst-dir*), and **Vic Walker** (*asst-dir*)



COLLEGE OF EDUCATION	Total Projects: 10	PROGR.: 4	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$386,807	DESIGN: 2	CLOSEOUT: 2	HOLD: 0

**PROGRAMMING** 4 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-277</b>	D: Margaret Devall C: Gary Arnold	<b>Haley Center- Suites 3403, 3464 &amp; 3470, New Flooring &amp; ADA Accessible Doors</b>  Status: QUICK HIT ESTIMATE Phase:PROGRAMMING	8/29/17	B: 11/1/17 E: 12/1/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	10/17/17 Margaret Devall	Budget: No budget yet Schedule: Client would like paint and new flooring completed ASAP and before the Christmas break. Current task: Scope sent to estimating 10-18-17. Estimating furniture. Next step: Prepare budget for approval.						
<b>17-358</b>	D: David Baker C:	Kinesiology Building - Rms 136, 238 & 268, New 220 Volt Electrical Receptacles  Status: ORIG BUDGET APPR Phase:PROGRAMMING	10/12/17	B: 1/2/18 E: 11/8/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	10/25/17 David Baker	Budget: No budget issues at this time. Schedule: No schedule issues at this time. Current Status: Original Budget Approval Next Step: Design. Notes: Budget submitted for approval on 10/25.						
<b>17-368</b>	D: Amanda Harris C:	Education - Space Needs Study For Future College of Education Facility  Status: ASSIGN PM Phase:PROGRAMMING	10/17/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA								

# Client Projects (by Phase)

## COLLEGE OF EDUCATION

Total Projects: 10  
Total Approved Budgets: \$386,807

PROGR.: 4    CONSTR.: 2    HOLD\_SCOPE: 0  
DESIGN: 2    CLOSEOUT: 2    HOLD: 0

### PROGRAMMING

**4 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-380</b>	D: David Baker C: David Baker	Kinesiology Building - Rm 016, Electrical Modifications & Receptacle For New Equipment  Status: SCOPING Phase:PROGRAMMING	10/30/17	B: 12/7/17 E: 12/7/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	10/31/17 Matthew Wagner	PIF assigned to David Baker on 10/31/2017.						

### DESIGN

**2 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-164</b>	D: John Lyons C: Daniel Dix	Haley Center - Room 4013, Renovate For Use By EFLT  Status: DESIGN APPROVAL Phase:DESIGN	5/9/17	B: 9/7/17 E: 9/7/17 A: 9/7/17 \$89,046	B: 1/4/18 E: 1/4/18 A:	B: 5/10/18 E: 5/10/18 A:	B: 1/10/18 E: 1/10/18 A:	B: 3/12/18 E: 3/12/18 A:
Grp: DES	10/24/17 John Lyons	Budget: Approved Schedule: On track. Current Task: 10/24/2017-100% CDs submitted for final estimate. Next Step: Receive title sheet sign-offs and transfer to In-House Construction.						
<b>17-243</b>	D: David Baker C: David Baker	Campus Green Parking Deck - Ground Level, Electric Vehicle Charging Station For Education  Status: DESIGN Phase:DESIGN	7/27/17	B: 10/12/17 E: 8/31/17 A: 8/31/17 \$5,200	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	9/20/17 David Baker	Budget: Approved by client. Schedule: No schedule issues at this time. Current Status: Design. Next Step: Issue to Construction. Notes: Parking Committee meeting in first week of October to determine if spot reservation is approved.						

# Client Projects (by Phase)

<b>COLLEGE OF EDUCATION</b>	Total Projects: 10	PROGR.: 4	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$386,807	DESIGN: 2	CLOSEOUT: 2	HOLD: 0

## CONSTRUCTION 2 Projects

		B: = Baseline Date    E: = Estimated Date    A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
<b>16-421</b>	D: Margaret Devall C: Daniel Dix	Haley Center - Suite 2084, Provide New Carpet & Paint Walls  Status: CONSTRUCTION Phase:CONSTRUCTION	10/13/16	B: 12/14/16 E: 1/19/17 A: \$47,700	B: E: 9/20/17 A:	B: E: 9/12/17 A: 9/12/17	B: 9/22/17 E: 9/22/17 A: 9/22/17	B: 1/10/18 E: 1/10/18 A:	
Grp: IHC	10/26/17 Daniel Dix	Schedule: On schedule Budget: In budget Current status: Client vacating office suite. Next step: Abate VAT weekend of 11/4/17.							
<b>17-236</b>	D: John Lyons C: John Lyons	Haley Center - Rm 2316, Renovations & New Workstations For EFLT  Status: CONSTRUCTION Phase:CONSTRUCTION	7/18/17	B: 10/2/17 E: 8/21/17 A: 8/21/17 \$38,425	B: 8/25/17 E: 8/25/17 A: 8/25/17	B: 8/25/17 E: 8/25/17 A: 8/25/17	B: 8/25/17 E: 8/25/17 A: 8/25/17	B: 9/24/17 E: 10/25/17 A:	
Grp: DES	10/30/17 John Lyons	Budget: Approved. Schedule: No issues. Current Task: 10/30/2017-Business Interiors completed installation. Next Step: Close out project.							

## CLOSEOUT 2 Projects

		B: = Baseline Date    E: = Estimated Date    A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
<b>15-272</b>	D: Joseph Ruscin C: Julie Cannon	Haley Center - Rms 1423, 1463 & 1467, Renovate For The Truman Pierce Institute  Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	9/3/15	B: 11/2/15 E: 12/2/15 A: 12/2/15 \$199,836	B: 7/4/17 E: 5/15/17 A: 5/15/17	B: 6/20/17 E: 6/20/17 A: 6/20/17	B: 8/10/17 E: 8/10/17 A: 8/10/17	B: 10/10/17 E: 10/10/17 A: 10/10/17	
Grp: CPM	10/19/17 Julie Cannon	Schedule: On schedule, NTP: 8/10/17, Substantial Completion: 10/10/17; Estimated Closeout: 1/8/18 Budget: On budget, 56% billed Current Task: Contractor is working on punch list items Next Step: Final Inspection							
<b>17-172</b>	D: David Baker C: David Baker	Kinesiology Building - Rms 016 & 020, Two New 220 Volt Electrical Receptacles  Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	5/18/17	B: 8/7/17 E: 6/30/17 A: 6/30/17 \$6,600	B: 7/5/17 E: 7/5/17 A: 7/5/17	B: 7/6/17 E: 7/6/17 A: 7/6/17	B: 7/13/17 E: 7/13/17 A: 7/13/17	B: 8/17/17 E: 8/17/17 A: 8/17/17	
Grp: DES	9/18/17 David Baker	Budget: Approved. Schedule: Construction complete. Current Status: Warranty Closeout. Next Step: Financial Closeout. Notes:							