

TO: **COLLEGE OF EDUCATION**  
**DR. BETTY LOU WHITFORD, DEAN**

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **01/05/2018**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

**Dan Berry**  
Design and Construction, Program Manager  
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**ADDITIONAL INFORMATION:**

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:  
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

**FACILITIES MGMT ADMINISTRATION:**

FAC MGMT COMMUNICATIONS:  
FAC MGMT SAFETY MANAGEMENT:  
FAC MGMT FINANCIAL SERVICES:  
FAC MGMT INFORMATION TECHNOLOGY:

**DAN KING** (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)  
**Martha Koontz** (*communications specialist*)  
**Margaret Smith** (*manager*)  
**Bob Moseley** (*director*), and **Zilun Fan**  
**Shanda Foster** (*manager*)

**UNIVERSITY ARCHITECT (OUA):**

CAPITAL PROJECTS:  
CAMPUS PLANNING & SPACE MGMT:

*vacated (Univ. Architect)*, and **Barrett Warren** (*OUA coordinator*)  
**Simon Yendle** (*director*)  
**Richard Guether** (*director*)

**DESIGN AND CONSTRUCTION:**

UNIVERSITY ENGINEER:  
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):  
PROJECT SUPPORT:

**SCOTT FULLER** (*executive director*), and **Susan Miller** (*D&C coordinator*)  
**Mark Aderholdt** (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)  
**Mickey Allen** (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),  
and **Vanessa Kleypas** (*DES SERV coordinator*)  
**Mitch Walley** (*director*)  
**Walker Davis** (*manager*)

**FACILITIES OPERATIONS:**

MAINTENANCE (MAINT):  
IN-HOUSE CONSTRUCTION (IHC):  
UTILITIES & ENERGY MGMT (UTIL):  
CAMPUS SERVICES (CSERV):

**RON BOOTH** (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)  
**Dan Whatley** (*director*), and **Bruce Arnold** (*asst-director*)  
**Bruce Arnold** (*interim manager*)  
**Ken Martin** (*director*), and **Malcolm Dailey** (*asst-director*)  
**Burl Sumlin** (*asst-director*), and **Vic Walker** (*asst-director*)

■ denotes "Client Priority Projects"



## Client Projects (by Phase)

|                             |                                   |           |             |               |
|-----------------------------|-----------------------------------|-----------|-------------|---------------|
| <b>COLLEGE OF EDUCATION</b> | Total Projects: 8                 | PROGR.: 1 | CONSTR.: 2  | HOLD_SCOPE: 0 |
|                             | Total Approved Budgets: \$401,996 | DESIGN: 0 | CLOSEOUT: 4 | HOLD: 1       |

**PROGRAMMING** 1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

| Project Num | D = Design Lead<br>C = Construction Lead | Project Name   | Project Initiation | Budget Approved | Final Design   | Bid Date       | Notice to Proceed | Substantial Completion |
|-------------|--|--|--------------------|-----------------|----------------|----------------|-------------------|------------------------|
| 17-368      | D: Amanda Harris<br>C:                   | Education - Space Needs Study For Future College of Education Facility<br>Status: PREDESIGN<br>Phase:PROGRAMMING | 10/17/17           | B:<br>E:<br>A:  | B:<br>E:<br>A: | B:<br>E:<br>A: | B:<br>E:<br>A:    | B:<br>E:<br>A:         |

Grp: OUA

**CONSTRUCTION** 2 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

| Project Num | D = Design Lead<br>C = Construction Lead | Project Name  | Project Initiation | Budget Approved                                      | Final Design                            | Bid Date                            | Notice to Proceed                | Substantial Completion |
|-------------|--|---|--------------------|--|---|-------------------------------------|----------------------------------|------------------------|
| 17-164      | D: John Lyons<br>C: Johnny Clark         | Haley Center - Room 4013, Renovate For Use By EFLT<br>Status: BUYOUT<br>Phase:CONSTRUCTION  | 5/9/17             | B: 9/7/17<br>E: 9/7/17<br>A: 9/7/17<br>\$89,046      | B: 1/4/18<br>E: 11/16/17<br>A: 11/16/17 | B:<br>E: 11/21/17<br>A: 11/21/17    | B:<br>E: 11/27/17<br>A: 11/27/17 | B:<br>E: 2/6/18<br>A:  |
| Grp: IHC    | 11/16/17<br>John Lyons                   | Budget: Approved<br>Schedule: On track.<br>Current Task: 11/16/2017-Received final estimate under budget. 10/24/2017-100% CDs submitted for final estimate.<br>Next Step: Transfer to In-House Construction.  |                    |  |   |                                     |                                  |                        |
| 17-277      | D: Margaret Devall<br>C: Daniel Dix      | Haley Center- Suites 3403, 3464 & 3470, New Flooring & ADA Accessible Doors<br>Status: BUYOUT<br>Phase:CONSTRUCTION   | 8/29/17            | B: 11/1/17<br>E: 11/29/17<br>A: 11/29/17<br>\$46,170 | B: 1/3/18<br>E: 1/3/18<br>A: 1/3/18     | B: 1/3/18<br>E: 1/3/18<br>A: 1/3/18 | B:<br>E: 1/4/18<br>A:            | B:<br>E: 3/5/18<br>A:  |
| Grp: IHC    | 12/1/17<br>Margaret Devall               | Budget: Budget approved and signed by client 11/29/17. \$46,170 Quick hit. Sent to Finance for approval.<br>Schedule: High priority is to replace flooring ASAP. There is NO asbestos and specified flooring is in stock. Other scope items can be completed later.<br>Current task: Ordering furniture.<br>Next step: Turnover to IHC. |                    |  |   |                                     |                                  |                        |


 denotes "Client Priority Projects"

## Client Projects (by Phase)

|                             |  |                  |                    |                      |
|-----------------------------|--|------------------|--------------------|----------------------|
| <b>COLLEGE OF EDUCATION</b> | <b>Total Projects: 8</b>                 | <b>PROGR.: 1</b> | <b>CONSTR.: 2</b>  | <b>HOLD_SCOPE: 0</b> |
|                             | <b>Total Approved Budgets: \$401,996</b> | <b>DESIGN: 0</b> | <b>CLOSEOUT: 4</b> | <b>HOLD: 1</b>       |

**CLOSEOUT** **4 Projects**

| Project Num   | D = Design Lead<br>C = Construction Lead | Project Name   | Project Initiation | Budget Approved                                     | Final Design                          | Bid Date                               | Notice to Proceed                         | Substantial Completion                    |
|---------------|--|--|--------------------|---|---------------------------------------|--|---|---|
| <b>15-272</b> | D: Joseph Ruscin<br>C: Julie Cannon      | Haley Center - Rms 1423, 1463 & 1467, Renovate For The Truman Pierce Institute<br><br>Status: WARRANTY/CLOSEOUT<br>Phase:CLOSEOUT  | 9/3/15             | B: 11/2/15<br>E: 12/2/15<br>A: 12/2/15<br>\$199,836 | B: 7/4/17<br>E: 5/15/17<br>A: 5/15/17 | B: 6/20/17<br>E: 6/20/17<br>A: 6/20/17 | B: 8/10/17<br>E: 8/10/17<br>A: 8/10/17    | B: 10/10/17<br>E: 10/10/17<br>A: 10/10/17 |
| Grp: CPM      | 1/4/18<br>Julie Cannon                   | Schedule: On schedule, NTP: 8/10/17, Substantial Completion: 10/10/17; Estimated Closeout: 1/8/18<br>Budget: On budget, 56% billed<br>Current Task: Contractor to submit closeout documents and final pay request<br>Next Step: Financial Closeout |                    |   |                                       |  |   |   |
| <b>16-421</b> | D: Margaret Devall<br>C: Daniel Dix      | Haley Center - Suite 2084, Provide New Carpet & Paint Walls<br><br>Status: WARRANTY/CLOSEOUT<br>Phase:CLOSEOUT   | 10/13/16           | B: 12/14/16<br>E: 11/19/17<br>A: \$47,700           | B:<br>E: 9/20/17<br>A:                | B:<br>E: 9/12/17<br>A: 9/12/17         | B: 9/22/17<br>E: 9/22/17<br>A: 9/22/17    | B: 1/10/18<br>E: 11/17/17<br>A: 11/17/17  |
| Grp: IHC      | 12/1/17<br>Gary Arnold                   | Needed to close project: Close W/O #18-399685 w/ Mechanical and IHC W/O 17-395092.   |                    |   |                                       |  |   |   |
| <b>17-358</b> | D: David Baker<br>C: David Johnson       | Kinesiology Building - Rms 136, 238 & 268, New 220 Volt Electrical Receptacles<br><br>Status: WARRANTY/CLOSEOUT<br>Phase:CLOSEOUT  | 10/12/17           | B: 1/2/18<br>E: 11/3/17<br>A: 11/3/17<br>\$11,060   | B:<br>E:<br>A:                        | B:<br>E:<br>A:                         | B:<br>E: 11/10/17<br>A:                   | B:<br>E: 11/20/17<br>A:                   |
| Grp: DES      | 11/8/17<br>David Baker                   | Budget: Approved.<br>Schedule: Construction week of 11/13.<br>Current Status: Transfer to Construction<br>Next Step: Warranty Closeout.<br>Notes: .  |                    |   |                                       |  |   |   |
| <b>17-380</b> | D: David Baker<br>C: David Baker         | Kinesiology Building - Rm 016, Electrical Modifications & Receptacle For New Equipment<br><br>Status: WARRANTY/CLOSEOUT<br>Phase:CLOSEOUT  | 10/30/17           | B: 12/7/17<br>E: 11/14/17<br>A: 11/14/17<br>\$2,984 | B:<br>E:<br>A:                        | B:<br>E:<br>A:                         | B: 11/28/17<br>E: 11/15/17<br>A: 11/15/17 | B: 12/8/17<br>E: 11/25/17<br>A:           |
| Grp: DES      | 12/11/17<br>David Baker                  | Budget: Approved.<br>Schedule: Construction complete.<br>Current Status: Warranty Closeout.<br>Next Step: Financial Closeout.<br>Notes: Invoices submitted for payment.  |                    |   |                                       |  |   |   |

 denotes "Client Priority Projects"

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|                             |                                   |           |             |               |
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|                             | Total Approved Budgets: \$401,996 | DESIGN: 0 | CLOSEOUT: 4 | HOLD: 1       |

**HOLD** **1 Projects**

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| Project Num   | D = Design Lead<br>C = Construction Lead | Project Name  | Project Initiation | Budget Approved                                    | Final Design   | Bid Date       | Notice to Proceed | Substantial Completion |
|---------------|--|---|--------------------|--|----------------|----------------|-------------------|------------------------|
| <b>17-243</b> | D: David Baker<br>C: David Baker         | Campus Green Parking Deck - Ground Level, Electric Vehicle Charging Station For Education<br><br>Status: HOLD<br>Phase:HOLD   | 7/27/17            | B: 10/12/17<br>E: 8/31/17<br>A: 8/31/17<br>\$5,200 | B:<br>E:<br>A: | B:<br>E:<br>A: | B:<br>E:<br>A:    | B:<br>E:<br>A:         |
| Grp: DES      | 11/15/17<br>David Baker                  | Budget: Approved by client.<br>Schedule: Construction on Hold.<br>Current Status: Design.<br>Next Step: Issue to Construction.<br>Notes: Parking Committee to produce campus-wide guidelines for electric vehicles. Project on hold until further notice. |                    |  |                |                |                   |                        |