

TO: **RAYMOND J. HARBERT COLLEGE OF BUSINESS**
DR. BILL C. HARDGRAVE, DEAN

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **11/01/2017**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
(334) 844-9115
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT EMPLOYEE ENGAGEMENT:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Barnese Adair-Wallace (*director*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-dir*), and **Vic Walker** (*asst-dir*)



COLLEGE OF BUSINESS	Total Projects: 22	PROGR.: 7	CONSTR.: 2	HOLD_SCOPE: 1
	Total Approved Budgets: \$8,153,884	DESIGN: 7	CLOSEOUT: 5	HOLD: 0

PROGRAMMING 7 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-206	D: William Maffett C: Spearman Cobb	Graduate Business Education Bldg & Lowder Hall - Interior Signage Program Status: EXTERNAL ESTIMATE Phase:PROGRAMMING	6/23/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	10/16/17 William Maffett	Schedule: On schedule. Budget: In process. Current Task: Initial budget/scope meeting with HCOB on 8/22. WBA in design. Next Step: Prepare budget for routing.						
17-286	D: Margaret Devall C: Gary Arnold	Lowder Hall - Rm 024, Interior Renovations & New Furnishings Status: ORIG BUDGET APPR Phase:PROGRAMMING	9/1/17	B: 11/6/17 E: 11/8/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	9/28/17 Margaret Devall	Budget: Not complete Schedule: early December 2017. Current task: Finishing scope; send to estimating 9/29. Next step: Obtain furniture quote; Prepare budget for client approval.						
17-360	D: Margaret Devall C:	Lowder Hall - Rm 502, Install Wallpaper For The Alabama Power Room Status: SCOPING Phase:PROGRAMMING	10/13/17	B: 1/3/18 E: 1/3/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	10/16/17 Matthew Wagner	PIF assigned to Margaret Devall on 10/16/2017.						
17-361	D: Philip Johnson C:	Lowder Hall - Ground & 1st Floor, Renovate Corridors For Use As Student Study Areas Status: SCOPING Phase:PROGRAMMING	10/13/17	B: 1/3/18 E: 1/3/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	10/19/17 Philip Johnson	Budget: Not determined Schedule: Not determined Current status: ICM held with client 10/19/17. Design options with Birchfield Penuel being explored Next step: Scope and estimate						

Client Projects (by Phase)

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PROGRAMMING 7 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	B: = Baseline Date E: = Estimated Date A: = Actual Date			Notice to Proceed	Substantial Completion
					Final Design	Bid Date			
17-362	D: Margaret Devall C:	Lowder Hall - Rms 233, 333, 433 & 514, Women's Restroom Refurbishments Status: SCOPING Phase:PROGRAMMING	10/13/17	B: 1/3/18 E: 1/3/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	10/16/17 Matthew Wagner	PIF assigned to Margaret Devall on 10/16/2017.							
17-363	D: David Baker C:	Lowder Hall - 2nd Floor, Security Camera Installations Status: ORIG BUDGET APPR Phase:PROGRAMMING	10/13/17	B: 1/3/18 E: 11/9/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	10/20/17 David Baker	Budget: No budget issues at this time. Schedule: No schedule issues at this time. Current Status: Scoping Next Step: Original Budget Approval. Notes: Vision Technologies will provide estimate and complete construction. Mandy Quinn, Campus Safety and Security, is assisting.							
17-386	D: Daniel Clarke C:	Lowder Hall - 2nd, 3rd & 4th Floors, New Hydration Stations Status: SCOPING Phase:PROGRAMMING	10/30/17	B: 12/7/17 E: 12/7/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	10/31/17 Matthew Wagner	PIF assigned to Daniel Clarke on 10/31/2017.							

DESIGN 7 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	B: = Baseline Date E: = Estimated Date A: = Actual Date			Notice to Proceed	Substantial Completion
					Final Design	Bid Date			
16-298	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 021, 110, 113 & 129, Classroom Renovations Status: DESIGN Phase:DESIGN	8/12/16	B: 10/19/16 E: 4/3/17 A: 4/3/17 \$39,500	B: 11/24/17 E: 1/25/19 A:	B: 12/5/17 E: 2/5/19 A:	B: 2/21/18 E: 5/24/19 A:	B: 6/1/18 E: 8/22/19 A:	
Grp: DES	10/19/17 Philip Johnson	Budget: Fees only budget approved Schedule: Construction original slated for summer 2018. Current status: 95% documents and review complete. Classroom work changing to 021, 110, 113, 129 Next step: 100% documents, sign off and estimate.							

Client Projects (by Phase)

COLLEGE OF BUSINESS	Total Projects: 22	PROGR.: 7	CONSTR.: 2	HOLD_SCOPE: 1
	Total Approved Budgets: \$8,153,884	DESIGN: 7	CLOSEOUT: 5	HOLD: 0

DESIGN 7 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-320	D: Philip Johnson C: Julie Cannon	Lowder Hall - 2nd, 3rd, 4th & 5th Floors, Interior Renovations & New Furnishings	8/26/16	B: 10/26/16 E: 12/6/16 A: 12/6/16 \$83,000	B: 8/3/18 E: 8/3/18 A:	B: 8/14/18 E: 8/14/18 A:	B: E: 10/3/18 A:	B: E: 5/31/19 A:
Grp: DES	10/19/17 Philip Johnson	Status: STUDY Phase: DESIGN Budget: Fees only prepared and approved by client. BR submitted 5/30 for additional fees for adding lobby to scope. Schedule: Work initially slated to start summer 2019 Current status: OA Agreement approved - scoping complete - submitted 5/30/17 for estimate. Next step: Estimate complete, furniture estimate complete, Budget to review 8/26/17. DK determined with BOT that project need not go through BOT approval. Construction budget routing. Interior design firm - Birchfield Penuel commissioned to provide Building interior finish standards						
16-354	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 020, 111, 112 & 126-128, Classroom Renovations	9/20/16	B: 11/21/16 E: 12/8/16 A: 12/8/16 \$266,000	B: 9/5/17 E: 9/5/17 A: 9/5/17	B: 10/10/17 E: 10/10/17 A: 10/10/17	B: 11/9/17 E: 12/14/17 A:	B: 12/27/17 E: 1/21/18 A:
Grp: DES	10/19/17 Philip Johnson	Budget: Budget combined with 16-354. Approved by client and R&R 1/23/17 Schedule: Work slated for Christmas 2017 - changing classroom work from 009 and 010 to 020, 111, 112, 126, 127 and 128. Current status: OA Agreement approved. 95% documents and review complete, 100% documents for bidding complete 9/5/17. Next step: Project bid - October 10. Low bidder in budget. Construction Contract routing						
17-033	D: Margaret Devall C: Johnny Clark	Lowder Hall - Create Study & Seating Areas For Corridors Adjacent To Suites 105 & 130	1/26/17	B: 4/11/17 E: 5/24/17 A: 5/24/17 \$50,800	B: 5/24/17 E: 5/24/17 A: 5/24/17	B: 5/24/17 E: 5/24/17 A: 5/24/17	B: 5/30/17 E: 5/30/17 A: 5/30/17	B: 9/18/17 E: 12/15/17 A:
Grp: IHC	8/23/17 Johnny Clark	Status: DESIGN APPROVAL Phase: DESIGN Schedule on schedule Budget in budget current status project started 7/24/17 all work that can be done at this time is complete. This project will be transferred back to Design for further review of ADA compliance issues.						
17-074	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rm 125, Classroom Renovations	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$31,900	B: 3/20/19 E: 5/20/19 A:	B: 3/28/19 E: 5/28/19 A:	B: 5/17/19 E: 7/17/19 A:	B: 8/5/19 E: 10/5/19 A:
Grp: DES	10/19/17 Philip Johnson	Budget: Fees only approved Schedule: Winter 2018 construction planned. Classroom 125 only. Current status: OA agreement approved. 95% documents complete and review complete. Next step: 100% documents						

COLLEGE OF BUSINESS	Total Projects: 22	PROGR.: 7	CONSTR.: 2	HOLD_SCOPE: 1
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DESIGN 7 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-075	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 009-013, Classroom Renovations Status: DESIGN Phase:DESIGN	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$162,500	B: 10/17/18 E: 5/14/18 A:	B: 10/25/18 E: 5/22/18 A:	B: 12/14/18 E: 7/11/18 A:	B: 1/13/19 E: 8/10/18 A:
Grp: DES	10/19/17 Philip Johnson	Budget: Fees only approved Schedule: Summer 201 construction planned. Classrooms, 009, 010, 011, 012, 013 and 020. Current status: OA agreement approved. 95% documents complete and review complete. Next step: 100% documents						
17-213	D: Philip Johnson C: Julie Cannon	Lowder Hall - Ground & 1st Floor, Replace Step Lighting For All Tiered Classrooms Status: DESIGN Phase:DESIGN	6/28/17	B: 9/18/17 E: 10/4/17 A: 10/4/17 \$30,800	B: 3/28/18 E: 3/28/18 A:	B: 4/5/18 E: 4/5/18 A:	B: 4/12/18 E: 4/12/18 A:	B: 9/7/18 E: 9/7/18 A:
Grp: DES	10/19/17 Philip Johnson	Budget: Not prepared Schedule: Not determined Current status: Fees only R&R budget submitted for approval for scoping and schematic design for estimate. Next step: AE agreement routing						

CONSTRUCTION 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-070	D: Matthew Wagner C: William Ledbetter	Lowder Hall - Building Wide, Upgrade To An Addressable Fire Alarm System Status: CONSTRUCTION Phase:CONSTRUCTION	2/17/16	B: 4/14/16 E: 3/23/16 A: 3/23/16 \$179,940	B: 1/23/17 E: 3/15/17 A: 3/15/17	B: 1/31/17 E: 3/15/17 A: 3/15/17	B: 3/16/17 E: 3/16/17 A: 3/16/17	B: 12/29/17 E: 1/16/18 A:
Grp: IHC	10/23/17 William Ledbetter	Budget: In budget. Schedule. Completion date will have to be adjusted. The fire alarm equipment has arrived. We will begin working on the infrastructure portion of the project by 10/27. Next, we will begin the new device installation.						
17-294	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rm 501, New Ice Machine & Related Cabinet Modifications Status: CONSTRUCTION Phase:CONSTRUCTION	9/12/17	B: 11/14/17 E: 10/19/17 A: 10/19/17 \$21,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: CPM	10/19/17 Philip Johnson	Budget: Prepared and approved by client 10/19/17 Schedule: Not determined - JOC delivery method selected Current status: Financial Services set up Next step: Construction by Rabren.						

Client Projects (by Phase)

COLLEGE OF BUSINESS

Total Projects: 22
Total Approved Budgets: \$8,153,884

PROGR.: 7 CONSTR.: 2 HOLD_SCOPE: 1
DESIGN: 7 CLOSEOUT: 5 HOLD: 0

CLOSEOUT

5 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-251	D: Simon Yendle C: Julie Cannon	Lowder Hall - Fire Damage Repairs & Restoration (\$6.9M Insurance) Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	6/29/16	B: \$6,861,000 E: A:	B: E: A:	B: 1/23/17 E: 1/23/17 A: 1/23/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 5/17/17 E: 5/17/17 A: 5/17/17
Grp: CPM	10/19/17 Julie Cannon	Schedule: NTP: 4/7/17, Substantial Completion: 5/17/17, Estimated Closeout: 10/31/17 Budget: On budget, 0% billed Current Task: Contractor to gather closeout documents. Process Change Order and Final Payment. Next Step: Financial Closeout						
16-297	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 033, 034 & 152-155, Classroom Renovations Status: FINANCIAL CLOSEOUT Phase:CLOSEOUT	8/12/16	B: \$326,900 E: 12/8/16 A: 12/8/16	B: 3/16/17 E: 3/15/17 A: 3/15/17	B: 4/4/17 E: 3/23/17 A: 3/23/17	B: 5/5/17 E: 5/5/17 A: 5/5/17	B: 7/28/17 E: 7/21/17 A: 7/21/17
Grp: CPM	10/17/17 Julie Cannon	Schedule: NTP: 5/5/17, Substantial Completion: 7/21/17, Estimated Closeout: 10/19/17 Budget: On budget, 55% billed Current Task: Contractor turned in closeout documents and the final pay application Next Step: Financial Closeout						
16-301	D: Matthew Wagner C: Matthew Wagner	Lowder Hall - Suites 130 & 147, Provide Card Readers For Secure Access Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	8/15/16	B: \$24,294 E: 10/14/16 A: 10/14/16	B: 1/20/17 E: 10/27/16 A: 10/27/16	B: 1/31/17 E: 10/27/16 A: 10/27/16	B: 3/8/17 E: 10/31/16 A: 10/31/16	B: 5/7/17 E: 5/9/17 A:
Grp: DES	7/14/17 Matthew Wagner	Budget: In budget. Schedule: Revised. Current Status: Installation scheduled for July 31. Next Step: Warranty/Closeout						
16-419	D: Kirby Brown C: Julie Cannon	Lowder Hall - Suites 020, 021 & 124, HVAC Improvements for AV Control Rooms Status: FINANCIAL CLOSEOUT Phase:CLOSEOUT	10/13/16	B: \$49,750 E: 12/14/16 A: 12/14/16	B: 11/6/17 E: 5/1/17 A:	B: 11/28/17 E: 5/11/17 A: 5/11/17	B: 6/12/17 E: 6/12/17 A: 6/12/17	B: 8/17/17 E: 8/17/17 A: 8/17/17
Grp: CPM	10/19/17 Julie Cannon	Schedule: NTP: 6/12/17, Substantial Completion: 8/17/17, Estimated Closeout: 11/15/17 Budget: On budget, 0% billed Current Task: Contractor is gathering closeout documents Next Step: Financial Closeout						
17-189	D: Philip Johnson C: Johnny Clark	Lowder Hall - Rms 230, 330, 430 & 510, Men's Restroom Refurbishments Status: FINANCIAL CLOSEOUT Phase:CLOSEOUT	6/7/17	B: \$26,500 E: 7/14/17 A: 7/14/17	B: 7/14/17 E: 7/14/17 A: 7/14/17	B: 7/14/17 E: 7/14/17 A: 7/14/17	B: 7/17/17 E: 7/17/17 A: 7/17/17	B: 11/10/17 E: 9/22/17 A: 9/22/17
Grp: IHC	9/27/17 Gary Arnold	Needed to close the project: Close IHC WO #17-387945.						

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HOLD_SCOPE **1 Projects**

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-034	D: Margaret Devall C: Johnny Clark	Lowder Hall - Suite 101, Convert Open Computer Space Into A Meeting Area Status: HOLD_SCOPE Phase:HOLD_SCOPE	1/26/17	B: 4/27/17 E: 4/26/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	9/28/17 Margaret Devall	Budget: Revised budget sent to Jeff Long 9/22/17 Schedule: Fall/Winter 2017 Current Task: Schedule meeting; finalize furniture. Next step: Meet with clients to review revised budget and discuss schedule.						