



FACILITIES MANAGEMENT
DESIGN AND CONSTRUCTION
MEMORANDUM

TO: **RAYMOND J. HARBERT COLLEGE OF BUSINESS**
DR. BILL C. HARDGRAVE, DEAN

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **06/01/2017**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
(334) 844-9115
berrycd@auburn.edu

ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*campus planner*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*), and **Ben Chapman** (*asst-director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

IN-HOUSE CONSTRUCTION (IHC):
MAINTENANCE (MAINT):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)
Bruce Arnold (*interim manager*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Barnese Adair-Wallace (*director*), and **Burl Sumlin** (*asst-director*)



AUBURN UNIVERSITY FACILITIES MANAGEMENT

1161 W. Samford Ave, Auburn University, AL

Client Projects

COLLEGE OF BUSINESS

21 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-080	D: David Baker C: David Baker	Research Park Bldg 1 - Suite 103, New Card Access & Security Camera System Status: CONST CONTR	3/2/17	B: 5/17/17 E: 5/11/17 A: 5/11/17 \$8,050	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/11/17 David Baker	Budget: Client approved on 5/11/17. Schedule: No schedule issues at this time. Current Status: Original Budget Approval. Next Step: Transfer to Construction. Notes:						
17-075	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 020-021 & 111-112, Classroom Renovations (2018 phase) Status: DESIGN	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$26,500	B: 10/17/18 E: 10/17/18 A:	B: E: 10/25/18 A:	B: 12/14/18 E: 12/14/18 A:	B: 1/13/19 E: 1/13/19 A:
Grp: DES	5/19/17 Philip Johnson	Budget: Fees only approved Schedule: Christmas 2018 construction planned Current status: OA agreement in process. Next step: 95% design						
17-074	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 011-013 & 113, Classroom Renovations (2019 phase) Status: DESIGN	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$31,900	B: 3/20/19 E: 3/20/19 A:	B: E: 3/28/19 A:	B: 5/17/19 E: 5/17/19 A:	B: 8/5/19 E: 8/5/19 A:
Grp: DES	5/19/17 Philip Johnson	Budget: Fees only approved Schedule: Summer 2019 construction planned Current status: OA agreement in process. Next step: 95% design						

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Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-035	D: David Baker C: David Baker	Lowder Hall - Suite 023, Provide A Security Camera For Main Suite Entrance Status: CONSTRUCTION	1/26/17	B: 4/11/17 E: 5/4/17 A: 5/4/17 \$6,500	B: 5/8/17 E: 5/8/17 A: 5/8/17	B: E: 5/9/17 A: 5/9/17	B: 5/16/17 E: 5/8/17 A: 5/8/17	B: 7/15/17 E: 6/8/17 A:
Grp: DES	5/25/17 David Baker	Budget: Approved. Schedule: Scheduled through Safety & Security. Current Status: Construction. Next Step: Warranty Closeout. Notes: Vision Technologies to complete work.						
17-034	D: Margaret Devall C: Johnny Clark	Lowder Hall - Suite 101, Convert Open Computer Space Into A Meeting Area Status: ORIG BUDGET APPR	1/26/17	B: 4/11/17 E: 5/16/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/23/17 Margaret Devall	Budget: This is a Quick Hit. Have sent three requests since 5/4/17 to John Gober for estimate on AV. This is the last piece I need in order to finish budget. Budget is approximately \$120,000. Schedule: SUMMER 2017 Current Task: Finalizing carpet pattern; checking carpet stock; Next step: Conceptual Estimate to client this week pending John Gober's estimate.						
17-033	D: Margaret Devall C: Johnny Clark	Lowder Hall - Create Study & Seating Areas For Corridors Adjacent To Suites 105 & 130 Status: BUYOUT	1/26/17	B: 4/11/17 E: 5/24/17 A: 5/24/17 \$50,800	B: 5/24/17 E: 5/24/17 A: 5/24/17	B: 5/24/17 E: 5/24/17 A: 5/24/17	B: E: 5/30/17 A: 5/30/17	B: E: 8/14/17 A:
Grp: IHC	5/4/17 Margaret Devall	Budget: Client signed budget 5-4-17. \$50,800. Schedule: SUMMER 2017 project Current task: Approved budget routing. Next step: Transfer to construction.						
16-419	D: Kirby Brown C: Julie Cannon	Lowder Hall - Suites 020, 021 & 124, HVAC Improvements for AV Control Rooms Status: CONST CONTR	10/13/16	B: 12/14/16 E: 12/14/16 A: 12/14/16 \$49,750	B: 11/6/17 E: 5/1/17 A:	B: 11/28/17 E: 5/11/17 A: 5/11/17	B: 1/17/18 E: 6/21/17 A:	B: 4/17/18 E: 8/4/17 A:
Grp: DES	5/26/17 Kirby Brown	Budget: no budgetary issues at this time. Schedule: no schedule issues or delays at this time. Current Status: bids received, processing construction contract. Next Step: execute construction contracts, begin construction.						
16-354	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 009 & 010, Classroom Renovations Status: DESIGN	9/20/16	B: 11/21/16 E: 12/8/16 A: 12/8/16 \$485,800	B: 6/28/17 E: 8/31/17 A:	B: 9/19/17 E: 9/12/17 A:	B: 11/8/17 E: 11/3/17 A:	B: 12/8/17 E: 1/10/18 A:
Grp: DES	5/19/17 Philip Johnson	Budget: Budget combined with 16-354. Approved by client and R&R 1/23/17 Schedule: Work slated for Christmas 2017 Current status: OA Agreement approved. Review complete Next step: 100% bid documents in progress.						

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16-320	D: Philip Johnson C: Julie Cannon	Lowder Hall - 2nd, 3rd, 4th & 5th Floors, Interior Renovations & New Furnishings Status: STUDY	8/26/16	B: 10/26/16 E: 12/6/16 A: 12/6/16 \$27,500	B: E: 8/3/18 A:	B: E: 8/14/18 A:	B: E: 10/3/18 A:	B: E: 5/31/19 A:
Grp: DES	5/30/17 Philip Johnson	Budget: Fees only prepared and approved by client. BR submitted 5/30 for additional fees for adding lobby to scope. Schedule: Work initially slated to start summer 2018 Current status: OA Agreement approved - scoping complete - submitted 5/30/17 for estimate. Next step: Estimate.						
16-305	D: Matthew Wagner C: Matthew Wagner	Lowder Hall - Suite 025, Provide A Card Reader For Student Access Status: CONSTRUCTION	8/17/16	B: 10/19/16 E: 10/26/16 A: 10/26/16 \$17,084	B: 11/3/16 E: 11/3/16 A: 11/3/16	B: 11/4/16 E: 11/4/16 A: 11/4/16	B: 1/4/17 E: 11/11/16 A: 11/11/16	B: 5/22/17 E: 5/22/17 A:
Grp: DES	4/25/17 Matthew Wagner	Budget: In budget. Schedule: Coordinating installation of additional devices with Convergint. Current Status: Scheduling installation. Next Step: Closeout.						
16-301	D: Matthew Wagner C: Matthew Wagner	Lowder Hall - Suites 130 & 147, Provide Card Readers For Secure Access Status: CONSTRUCTION	8/15/16	B: 10/14/16 E: 10/14/16 A: 10/14/16 \$24,294	B: 1/20/17 E: 10/27/16 A: 10/27/16	B: 1/31/17 E: 10/27/16 A: 10/27/16	B: 3/8/17 E: 10/31/16 A: 10/31/16	B: 5/7/17 E: 5/9/17 A:
Grp: DES	4/25/17 Matthew Wagner	Budget: In budget. Schedule: Coordinating installation of additional devices with Convergint. Current Status: Scheduling installation. Next Step: Closeout						
16-298	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 110 & 125-129, Classroom Renovations Status: DESIGN	8/12/16	B: 10/19/16 E: 4/3/17 A: 4/3/17 \$39,500	B: 11/24/17 E: 10/2/17 A:	B: 12/5/17 E: 10/10/17 A:	B: 2/21/18 E: 1/26/18 A:	B: 6/1/18 E: 5/26/18 A:
Grp: DES	5/30/17 Philip Johnson	Budget: Fees only approved 4/13/17 Schedule: Not determined exactly - construction slated for summer 2018 Current status: 95% documents complete. Next step: Process for 95% review.						
16-297	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 033, 034 & 152-155, Classroom Renovations Status: CONSTRUCTION	8/12/16	B: 10/12/16 E: 12/8/16 A: 12/8/16 \$326,900	B: 3/16/17 E: 3/15/17 A: 3/15/17	B: 4/4/17 E: 3/23/17 A: 3/23/17	B: 5/5/17 E: 5/5/17 A: 5/5/17	B: 7/28/17 E: 7/28/17 A:
Grp: CPM	5/22/17 Julie Cannon	Schedule: On track: NTP: 5/5/17, Estimated Substantial Completion: 7/28/17 Budget: On budget, 0% billed Current Task: Contractor has removed fixed tables, carpet and wallcovering from rooms 033, 154 & 155. 5/19/17- Reviewed paint mock-up Next Step: Finish painting the three rooms and then start carpet installation						

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16-251	D: Simon Yendle C: Julie Cannon	Lowder Hall - Fire Damage Repairs & Restoration Status: WARRANTY/CLOSEOUT	6/29/16	B: E: A: \$6,861,000	B: E: A:	B: 1/23/17 E: 1/23/17 A: 1/23/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 5/17/17 E: 5/17/17 A: 5/17/17
Grp: CPM	5/22/17 Julie Cannon	Schedule: On track: NTP: 4/7/17, Substantial Completion: 5/17/17, Estimated Closeout: 8/17/17 Budget: On budget, 0% billed Current Task: Contractor working on punch list and remaining items Next Step: Contractor to gather closeout documents						
16-186	D: James Hix C: James Hix	Lowder Hall - Elevator Modernization & Upgrades Status: SCOPING	5/10/16	B: 7/7/16 E: 7/7/16 A: \$27,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: MAINT								
16-108	D: Matthew Wagner C: Johnny Clark	Lowder Hall - Main Entrance (North), Provide An Automatic Door Opener Status: CONSTRUCTION	3/8/16	B: 10/31/16 E: 9/28/16 A: 9/28/16 \$47,890	B: 12/7/16 E: 1/26/17 A: 1/26/17	B: 12/15/16 E: 1/26/17 A: 1/26/17	B: 1/27/17 E: 1/27/17 A: 1/27/17	B: 6/2/17 E: 7/24/17 A:
Grp: IHC	5/25/17 Johnny Clark	Schedule on schedule Budget in budget Current status Project started on May 8, 2017 and is 90% complete. The door operator was ordered with the wrong hand swing. We have ordered the right swing operator and should have it week of May 29, 20017. The operator and Access Control terminating the control wiring will complete the job.						
16-070	D: Matthew Wagner C: William Ledbetter	Lowder Hall - Building Wide, Upgrade To An Addressable Fire Alarm System Status: CONSTRUCTION	2/17/16	B: 4/14/16 E: 3/23/16 A: 3/23/16 \$179,940	B: 1/23/17 E: 3/15/17 A: 3/15/17	B: 1/31/17 E: 3/15/17 A: 3/15/17	B: 3/16/17 E: 3/16/17 A: 3/16/17	B: 12/29/17 E: 1/16/18 A:
Grp: IHC	5/22/17 William Ledbetter	On schedule. In budget. The Fire Alarm package purchase order is currently processing. The material lead time will be 4 to 6 weeks which should place the delivery date around second week of July.						
14-349	D: Joseph Ruscin C: Johnny Clark	Lowder Hall - Rm 507, Renovate & Refurbish For Use As Office Space Status: WARRANTY/CLOSEOUT	12/12/14	B: 12/16/15 E: 12/16/15 A: 12/16/15 \$42,253	B: 9/21/16 E: 4/28/16 A: 4/28/16	B: 10/6/16 E: 10/6/16 A: 10/6/16	B: 10/7/16 E: 10/7/16 A:	B: 2/20/17 E: 1/4/17 A: 1/4/17
Grp: IHC	5/22/17 Gary Arnold	Needed to close project: Close P0050360 w/AMCO (\$4,490), close WO IHC 16-331817.						

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Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
14-347	D: Joseph Ruscini C: Johnny Clark	Lowder Hall - Suite 023, Renovate & Refurbish For Use By PEMBA Students Status: WARRANTY/CLOSEOUT	12/12/14	B: 10/9/15 E: 10/9/15 A: 10/9/15 \$194,136	B: 9/15/16 E: 10/1/16 A: 10/1/16	B: 10/1/16 E: 10/1/16 A: 10/1/16	B: 10/21/16 E: 10/10/16 A: 10/10/16	B: 2/20/17 E: 3/16/17 A: 3/16/17
Grp: IHC	5/23/17 Gary Arnold	Needed to close project: Close PO PO0047534 with Kimball (\$9,984) and IHC W/O 16-331860.						
14-044	D: William Maffett C: William Chapman	Graduate Business Education Bldg - New Facility Status: DD	2/12/14	B: 4/30/14 E: 4/30/14 A: 4/30/14 \$2,496,392	B: 3/2/17 E: 8/17/17 A:	B: 3/28/17 E: 7/18/17 A:	B: 4/26/17 E: 8/9/17 A:	B: 7/20/18 E: 11/30/18 A:
Grp: OUA	5/19/17 William Maffett	Schedule: Schedule concerns for Jan. 2019 opening. 2 bid packages currently proposed. Bid package 1 (site/foundation) targeted to bid on 7/18. Bid package 2 targeted to bid on 9/19. Budget: Design Fees budget approved. Preparing for Full Construction Budget to route. Current Task: Reduction of building design to meet HCOB targeted budget. Meeting with HCOB on May 23rd, with benchmarking tours of Mell Classroom Bldg., Engineering. Next Step: Construction Documents - 100% CD BP1 submittal targeting 6/13, and 50% CD BP2 submittal targeting 6/6.						
13-271	D: Joseph Ruscini C: Julie Cannon	Lowder Hall - 1st & 2nd Floors, Renovations & New Furnishings For Lounge Areas & Corridors Status: CONSTRUCTION	11/6/13	B: 1/17/14 E: 1/16/14 A: 1/16/14 \$91,517	B: E: A:	B: 3/21/17 E: 3/21/17 A: 3/21/17	B: 5/5/17 E: 5/1/17 A:	B: 7/4/17 E: 6/30/17 A:
Grp: CPM	5/22/17 Julie Cannon	Schedule: On track: PO was issued 4/27/17; waiting on material delivery and scheduling of work. Budget: On budget, 0% billed Current Task: Set up a per-construction meeting. Issue NTP; Construction duration: 45 days. Next Step: Install finishes						

