

TO: **RAYMOND J. HARBERT COLLEGE OF BUSINESS**
DR. JOE HANNA, INTERIM DEAN

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **01/05/2018**

Please find attached this month's report for all projects specific to your college or school that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
(334) 844-9115
berrycd@auburn.edu

ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

vacated (Univ. Architect), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)
Mickey Allen (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-director*), and **Vic Walker** (*asst-director*)

■ denotes "Client Priority Projects"



AUBURN UNIVERSITY

FACILITIES MANAGEMENT

Client Projects (by Phase)

COLLEGE OF BUSINESS	Total Projects: 18	PROGR.: 5	CONSTR.: 5	HOLD_SCOPE: 1
	Total Approved Budgets: \$45,917,740	DESIGN: 3	CLOSEOUT: 1	HOLD: 3

PROGRAMMING 5 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-206	D: William Maffett C: Spearman Cobb	Graduate Business Education Bldg & Lowder Hall - Interior Signage Program Status: EXTERNAL ESTIMATE Phase:PROGRAMMING	6/23/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	12/4/17 William Maffett	Schedule: On schedule. Budget: In process. Current Task: Meeting w/ HCOB. WBA in design. Next Step: Prepare budget for routing.						
17-286	D: Margaret Devall C: Gary Arnold	Lowder Hall - Rm 024, Interior Renovations & New Furnishings Status: ORIG BUDGET APPR Phase:PROGRAMMING	9/1/17	B: 11/6/17 E: 11/27/17 A: 11/27/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/15/17 Margaret Devall	Budget: \$67,350.00 Budget approved. Schedule: Spring Term 2018 Current Task: Route approved budget Next Step: Meet with client to finalize furniture spec and finishes.						
17-360	D: Margaret Devall C:	Lowder Hall - Rm 502, Interior Refurbishment For The Alabama Power Room Status: SCOPING Phase:PROGRAMMING	10/13/17	B: 2/2/18 E: 2/2/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/15/17 Margaret Devall	Budget: No budget Schedule: Schedule will be set after budget approval. Current Task: Working on scope of work. Next step: Send scope to estimating.						

COLLEGE OF BUSINESS	Total Projects: 18	PROGR.: 5	CONSTR.: 5	HOLD_SCOPE: 1
	Total Approved Budgets: \$45,917,740	DESIGN: 3	CLOSEOUT: 1	HOLD: 3

PROGRAMMING 5 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-361	D: Philip Johnson C:	Lowder Hall - Ground & 1st Floor, Renovate Corridors For Use As Student Study Areas Status: ESTIMATE PROJECT Phase:PROGRAMMING	10/13/17	B: 3/7/18 E: 2/7/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/15/17 Philip Johnson	Budget: Not determined Schedule: Not determined - this work will need to be scheduled only for nights, weekends and breaks while building un occupied. Current status: ICM held with client 10/19/17. Design options with Birchfield Penuel being explored. Scope prepared and sent for estimating 12/5/17. Next step: Estimate and Construction budget to client.						
17-362	D: Margaret Devall C: Gary Arnold	Lowder Hall - Rms 233, 333, 433 & 514, Women's Restroom Refurbishments Status: QUICK HIT ESTIMATE Phase:PROGRAMMING	10/13/17	B: 2/2/18 E: 2/2/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/15/17 Margaret Devall	Budget: No budget Schedule: Meeting with clients next week. Spring break . Current task: Scope sent to estimating 12-15-17 Next step: Budget to client.						

DESIGN 3 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-298	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 021, 110, 113 & 129, Classroom Renovations Status: DESIGN APPROVAL Phase:DESIGN	8/12/16	B: 10/19/16 E: 4/3/17 A: 4/3/17 \$39,500	B: 1/25/18 E: 1/25/18 A:	B: 3/20/18 E: 3/20/18 A:	B: 6/29/18 E: 5/25/18 A:	B: 9/27/18 E: 8/23/18 A:
Grp: DES	12/15/17 Philip Johnson	Budget: In budget (Fees only) approved 4/3/17. Schedule: Construction originally slated for winter 2017 but moved to summer 2018. Anticipated bid date 3/20/17 Current status: 100% documents complete. 100% cost estimate complete. Waiting for furniture cost estimate to do full budget for construction. Next step: Construction budget						
17-213	D: Philip Johnson C: Julie Cannon	Lowder Hall - Ground & 1st Floor, Replace Step Lighting For All Tiered Classrooms Status: DESIGN Phase:DESIGN	6/28/17	B: 9/18/17 E: 10/4/17 A: 10/4/17 \$30,800	B: 4/16/18 E: 4/16/18 A:	B: 4/24/18 E: 4/24/18 A:	B: 5/1/18 E: 5/1/18 A:	B: 9/26/18 E: 9/26/18 A:
Grp: DES	12/15/17 Philip Johnson	Budget: Original fees only budget approved 10/4/17. Schedule: Not determined - actual construction work will need to be done only at night, weekends and breaks. Awaiting consultant to develop scope. Current status: AE agreement approved 11.28.17 Next step: Scoping documents for estimating						

 denotes "Client Priority Projects"

Client Projects (by Phase)

COLLEGE OF BUSINESS	Total Projects: 18	PROGR.: 5	CONSTR.: 5	HOLD_SCOPE: 1
	Total Approved Budgets: \$45,917,740	DESIGN: 3	CLOSEOUT: 1	HOLD: 3

DESIGN 3 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-363	D: David Baker C: David Baker	Lowder Hall - 2nd Floor, Security Camera Installations Status: DESIGN Phase:DESIGN	10/13/17	B: 1/3/18 E: 12/5/17 A: 12/5/17 \$8,400	B: 12/7/17 E: 12/7/17 A: 12/7/17	B: 12/7/17 E: 12/7/17 A: 12/7/17	B: 1/2/18 E: 2/8/18 A:	B: 2/1/18 E: 3/10/18 A:	
Grp: DES	12/4/17 David Baker	Budget: Awaiting client approval. Schedule: No schedule issues at this time. Current Status: Original Budget Approval. Next Step: Design Notes: Budget submitted 12/4.							

CONSTRUCTION 5 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
14-044	D: William Maffett C: Spearman Cobb	Graduate Business Building - New Facility Status: CONSTRUCTION Phase:CONSTRUCTION	2/12/14	B: 4/30/14 E: 4/30/14 A: 4/30/14 \$45,000,000	B: 3/2/17 E: 10/6/17 A:	B: 3/28/17 E: 8/3/17 A:	B: 4/26/17 E: 8/25/17 A:	B: 7/20/18 E: 2/26/19 A:	
Grp: CPM	12/11/17 Spearman Cobb	SCHEDULE: The project is on schedule. BUDGET: The project is within budget. CURRENT STATUS: NTP issued and pre-construction conference held on 12/6/17. Contractor is in process of mobilizing site. NEXT STEP: Complete site mobilization, begin foundations and concrete frame.							
16-070	D: Matthew Wagner C: William Ledbetter	Lowder Hall - Building Wide, Upgrade To An Addressable Fire Alarm System Status: CONSTRUCTION Phase:CONSTRUCTION	2/17/16	B: 4/14/16 E: 3/23/16 A: 3/23/16 \$179,940	B: 1/23/17 E: 3/15/17 A: 3/15/17	B: 1/31/17 E: 3/15/17 A: 3/15/17	B: 3/16/17 E: 3/16/17 A: 3/16/17	B: 12/29/17 E: 1/16/18 A:	
Grp: IHC	12/13/17 William Ledbetter	Budget: In budget. Schedule: We will be working with the client to adjust as necessary. The fire alarm equipment has arrived. We are currently working on the infrastructure on the ground floor. We will move from floor to floor as access is allowed. We are currently awaiting the completion of final exams.							
16-354	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 020, 111, 112 & 126-128, Classroom Renovations Status: CONSTRUCTION Phase:CONSTRUCTION	9/20/16	B: 11/21/16 E: 12/8/16 A: 12/8/16 \$266,000	B: 9/5/17 E: 9/5/17 A: 9/5/17	B: 10/10/17 E: 10/10/17 A: 10/10/17	B: 12/18/17 E: 12/18/17 A: 12/18/17	B: 1/26/18 E: 1/26/18 A:	
Grp: CPM	1/4/18 Julie Cannon	Schedule: On track; NTP: 12/18/17, Estimated Substantial Completion: 1/26/18 Budget: On budget, 0% billed Current Task: Phase I (Rooms 020, 111, and 112) Contractor completion review was 1/3/18 and now the furniture is being installed. Rooms 126, 127, and 128 are scheduled for review on 1/5/18 and furniture install will start 1/8/18 Next Step: All six rooms will be complete by end of day, 1/9/18							

COLLEGE OF BUSINESS	Total Projects: 18	PROGR.: 5	CONSTR.: 5	HOLD_SCOPE: 1
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CONSTRUCTION **5 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-033	D: Margaret Devall C: Johnny Clark	Lowder Hall - Create Study & Seating Areas For Corridors Adjacent To Suites 105 & 130 Status: BUYOUT Phase: CONSTRUCTION	1/26/17	B: 4/11/17 E: 5/24/17 A: 5/24/17 \$87,100	B: 5/24/17 E: 5/24/17 A: 5/24/17	B: 5/24/17 E: 11/13/17 A: 11/13/17	B: E: 11/13/17 A:	B: E: 12/15/17 A:
Grp: IHC	11/3/17 Margaret Devall	Budget: Revised budget (\$87,100) sent to client and approved on 11-2-17. Schedule: Proceed ASAP with work. Current Task: Send approved budget to Finance. Obtain furniture proposals from BI. Next Step: Order furniture;						
17-386	D: Daniel Clarke C: Daniel Clarke	Lowder Hall - 2nd, 3rd & 4th Floors, New Hydration Stations Status: CONSTRUCTION Phase: CONSTRUCTION	10/30/17	B: 12/7/17 E: 12/7/17 A: \$7,600	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/13/17 Daniel Clarke	Budget: Approved Schedule: No Schedule Current Status: Drinking fountains have been installed. Waiting on work order to add GFCl receptacles to be completed. Next Step: Close out project once all costs have been paid.						

CLOSEOUT **1 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-294	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rm 501, New Ice Machine & Related Cabinet Modifications Status: WARRANTY/CLOSEOUT Phase: CLOSEOUT	9/12/17	B: 11/14/17 E: 10/19/17 A: 10/19/17 \$21,000	B: E: 11/29/17 A:	B: 10/24/17 E: 10/24/17 A: 10/24/17	B: 10/30/17 E: 10/30/17 A: 10/30/17	B: 11/21/17 E: 11/21/17 A: 11/21/17
Grp: CPM	1/4/18 Julie Cannon	Schedule: NTP: 10/30/17, Substantial Completion: 11/21/17, Estimated Closeout: 2/19/18 Budget: On budget, 90% billed Current Task: Contractor to gather closeout documents. Waiting on CPM time to post Next Step: Financial Closeout						

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HOLD_SCOPE **1 Projects**

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-034	D: Margaret Devall C: Johnny Clark	Lowder Hall - Suite 101, Convert Open Computer Space Into A Meeting Area Status: HOLD_SCOPE Phase:HOLD_SCOPE	1/26/17	B: 4/27/17 E: 4/26/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	11/20/17 Margaret Devall	Budget: Not approved. Meeting with Jeff Long week of 11/27 to discuss. Schedule: Spring 2018 Current Task: Next step: Finalize specs.							

HOLD **3 Projects**

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
16-320	D: Philip Johnson C: Julie Cannon	Lowder Hall - 2nd, 3rd, 4th & 5th Floors, Interior Renovations & New Furnishings Status: HOLD Phase:HOLD	8/26/16	B: 10/26/16 E: 12/6/16 A: 12/6/16 \$83,000	B: E: 8/3/18 A:	B: E: 8/14/18 A:	B: E: 10/3/18 A:	B: E: 5/31/19 A:	
Grp: DES	12/15/17 Philip Johnson	Budget: Fees only prepared and approved by client. BR submitted 5/30 for additional fees for adding lobby to scope. Schedule: Work initially slated to start summer 2019 Current status: OA Agreement approved - scoping complete - submitted 5/30/17 for estimate. Next step: Estimate complete, furniture estimate complete, Budget to review 8/26/17. DK determined with BOT that project need not go through BOT approval. Construction budget sent to client 8/7/19. Interior design firm - Birchfield Penuel commissioned to provide Building interior finish standards							
17-074	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rm 125, Classroom Renovations Status: HOLD Phase:HOLD	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$31,900	B: 3/20/19 E: 5/20/19 A:	B: 3/28/19 E: 5/28/19 A:	B: 5/17/19 E: 7/17/19 A:	B: 8/5/19 E: 10/5/19 A:	
Grp: DES	12/15/17 Philip Johnson	Budget: In budget (Fees only) approved 5/3/17 Schedule: Winter 2018 construction planned. Classroom 125 only. Current status: Project placed on hold until such time as needed to put project out for bid. 95% documents and review complete. Next step: 100% documents, advertisement and bidding.							
17-075	D: Philip Johnson C: Julie Cannon	Lowder Hall - Rms 009-013, Classroom Renovations Status: HOLD Phase:HOLD	2/27/17	B: 5/11/17 E: 4/24/17 A: 4/24/17 \$162,500	B: 10/17/18 E: 5/14/18 A:	B: 10/25/18 E: 5/22/18 A:	B: 12/14/18 E: 7/11/18 A:	B: 1/13/19 E: 8/10/18 A:	
Grp: DES	12/15/17 Philip Johnson	Budget: In budget (Fees only) approved 5/3/17. Construction budget approved 8/2/17. Schedule: 2019 construction planned. Classrooms 009, 010, 021 added 12/14/17, 111, 112 and 113.. Current status: Project placed on hold until such time as needed to put project out for bid. Next step: 100% documents, advertisement and bidding.							