

TO: **OFFICE OF INFORMATION TECHNOLOGY (OIT)**  
**JIM O'CONNOR**, *CHIEF INFORMATION OFFICER*; AND  
**BLISS BAILEY**, *EXECUTIVE DIRECTOR OF OIT*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **08/01/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

**Dan Berry**  
Design and Construction, Program Manager  
(334) 844-9115  
berrycd@auburn.edu

**ADDITIONAL INFORMATION:**

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:  
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

**FACILITIES MGMT ADMINISTRATION:**

FAC MGMT COMMUNICATIONS:  
FAC MGMT SAFETY MANAGEMENT:  
FAC MGMT FINANCIAL SERVICES:  
FAC MGMT INFORMATION TECHNOLOGY:

**DAN KING** (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)  
**Martha Koontz** (*communications specialist*)  
**Margaret Smith** (*manager*)  
**Bob Moseley** (*director*), and **Zilun Fan**  
**Shanda Foster** (*manager*)

**UNIVERSITY ARCHITECT (OUA):**

CAPITAL PROJECTS:  
CAMPUS PLANNING & SPACE MGMT:

**JIM CARROLL** (*University Architect*), and **Barrett Warren** (*OUA coordinator*)  
**Simon Yendle** (*director*)  
**Richard Guether** (*campus planner*)

**DESIGN AND CONSTRUCTION:**

UNIVERSITY ENGINEER:  
DESIGN SERVICES (DES):  
  
CONSTRUCTION MGMT (CPM):  
PROJECT SUPPORT / ESTIMATING:

**SCOTT FULLER** (*executive director*), and **Susan Miller** (*D&C coordinator*)  
**Mark Aderholdt** (*University Engineer*)  
**Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),  
and **Vanessa Kleypas** (*DES SERV coordinator*)  
**Mitch Walley** (*director*), and **Ben Chapman** (*asst-director*)  
**Walker Davis** (*manager*)

**FACILITIES OPERATIONS:**

IN-HOUSE CONSTRUCTION (IHC):  
MAINTENANCE (MAINT):  
UTILITIES & ENERGY MGMT (UTIL):  
CAMPUS SERVICES (CSERV):

**RON BOOTH** (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)  
**Bruce Arnold** (*interim manager*)  
**Dan Whatley** (*director*), and **Bruce Arnold** (*asst-director*)  
**Ken Martin** (*director*), and **Malcolm Dailey** (*asst-director*)  
**Barnese Adair-Wallace** (*dir.*), **Burl Sumlin** (*asst-dir*), and **Vic Walker** (*asst-dir*)



OFFICE OF INFORMATION TECHNOLOGY (OIT)	Total Projects: 11	PROGR.: 1	CONSTR.: 3	HOLD_SCOPE: 1
	Total Approved Budgets: \$263,524	DESIGN: 2	CLOSEOUT: 3	HOLD: 1

**PROGRAMMING 1 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-181	D: Daniel Clarke C: Wendy Peacock	Jordan-Hare Stadium - Distributed Antenna System Installations For Verizon Wireless  Status: ORIG BUDGET APPR Phase:PROGRAMMING	6/5/17	B: 8/18/17 E: 9/28/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	7/27/17 Daniel Clarke	Verizon is working with Conway and Owen on the design. Drawings will be sent to us for review once completed.						

**DESIGN 2 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-177	D: Matthew Wagner C: David Johnson	Haley Center & Telecom Tower Building - Install Emergency Generator Docking Station  Status: CONST CONTR Phase:DESIGN	5/9/16	B: 11/11/16 E: 4/14/17 A: 4/14/17 \$89,900	B: 7/12/17 E: 6/14/17 A: 6/14/17	B: 8/17/17 E: 7/27/17 A: 7/27/17	B: 10/6/17 E: 9/12/17 A:	B: 1/4/18 E: 1/10/18 A:
Grp: DES	7/14/17 Matthew Wagner	Budget: In budget. Schedule: Revised Current Status: Bid opening re-scheduled for July 27. Next Step: Construction contract with low bidder.						
17-222	D: Nicholas Blair C: David Johnson	Telecom Tower Site - Provide Electrical Service For AT&T Cell Shelter  Status: DESIGN Phase:DESIGN	7/10/17	B: 9/22/17 E: 9/26/17 A: \$3,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	7/31/17 Nicholas Blair	Budget: Third party budget completed 7/31 with check provided by AT&T Schedule: Due to minimal nature of the work, an abbreviated review process has been approved, and outages are being scheduled for mid-Aug . Current Task: Approval process to provide approval for 3rd party construction by AT&T, who is contracting with ETI for the work. Next Step: Construction						

# Client Projects (by Phase)

**OFFICE OF INFORMATION  
TECHNOLOGY (OIT)**

Total Projects: 11  
Total Approved Budgets: \$263,524

PROGR.: 1	CONSTR.: 3	HOLD_SCOPE: 1	
DESIGN: 2	CLOSEOUT: 3	HOLD: 1	

## CONSTRUCTION

**3 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>16-346</b>	D: Nicholas Blair C: Nicholas Blair	Telecom Tower Site - Expansion For Additional T-Mobile Cell Shelters  Status: CONSTRUCTION Phase:CONSTRUCTION	9/19/16	B: 11/21/16 E: 4/27/17 A: \$48,300	B: 6/20/17 E: 6/20/17 A: 6/20/17	B: 6/21/17 E: 6/21/17 A: 6/21/17	B: 6/22/17 E: 6/22/17 A: 6/22/17	B: 8/1/17 E: 8/1/17 A:
Grp: DES	7/31/17 Nicholas Blair	Budget: Third party budget ok. Schedule: Sitework is mostly complete. Delays were caused by rains and by design changes. Current Task: Construction Next Step: Substantial completion for sitework previously estimated for Aug 1. After delays, a more likely date is August 11th.						

<b>16-386</b>	D: William Ledbetter C: William Ledbetter	Various Buildings - IHC Electrical Support Of OIT Audio-Visual Installations For FY17  Status: CONSTRUCTION Phase:CONSTRUCTION	9/26/16	B: 11/22/16 E: 11/22/16 A: \$25,000	B: E: A:	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 9/29/17 E: 9/29/17 A:
Grp: IHC	7/27/17 William Ledbetter	Schedule: On Schedule. Budget: In Budget. We are currently awaiting work.						

<b>17-014</b>	D: Amy Bingham C: William Simons	OIT Building - Replace Vehicle Access Gate For Loading Dock Parking Area  Status: CONSTRUCTION Phase:CONSTRUCTION	1/13/17	B: 3/30/17 E: 3/16/17 A: 3/16/17 \$16,500	B: 3/20/17 E: 3/20/17 A: 3/20/17	B: 3/21/17 E: 3/21/17 A: 3/21/17	B: 6/5/17 E: 6/5/17 A: 6/5/17	B: 6/12/17 E: 7/18/17 A: 7/18/17
Grp: CPM	7/24/17 William Simons	Budget: On budget. Schedule: Complete, behind schedule. Operator was installed on 7/18/17. Current Task: Gate is now operational. Next Step: Closeout project.						

## CLOSEOUT

**3 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>16-396</b>	D: Matthew Wagner C: William Ledbetter	Duncan Drive - Emergency Phone Installation Near Dunn Residence Hall  Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	10/4/16	B: 12/7/16 E: 1/25/17 A: 1/25/17 \$39,234	B: 4/11/17 E: 4/11/17 A:	B: 4/20/17 E: 2/7/17 A: 2/7/17	B: 2/3/17 E: 2/3/17 A: 2/3/17	B: 5/1/17 E: 5/12/17 A: 5/12/17
Grp: IHC	5/30/17 Gary Arnold	Needed to close project: Close IHC W/O #17-370370.						

# Client Projects (by Phase)

OFFICE OF INFORMATION  
TECHNOLOGY (OIT)

Total Projects: 11  
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PROGR.: 1    CONSTR.: 3    HOLD\_SCOPE: 1  
DESIGN: 2    CLOSEOUT: 3    HOLD: 1

## CLOSEOUT

### 3 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-079</b>	D: Matthew Wagner C: Matthew Wagner	Telecom Tower & Satellite Uplink Bldgs - Electrical Meter Bank Repairs Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	3/2/17	B: 5/16/17 E: 5/16/17 A: \$34,360	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	4/25/17 Matthew Wagner	Budget: With OIT for approval. Schedule: n/a. Current Status: Awaiting approved budget from OIT. Next Step: Closeout.						
<b>17-110</b>	D: James Hix C: James Hix	Satellite Uplink Building - Provide A Fire Alarm Notification Panel Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	3/24/17	B: 6/8/17 E: 4/18/17 A: 4/18/17 \$7,230	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/19/17 E: 4/19/17 A: 4/19/17	B: 6/19/17 E: 6/19/17 A:
Grp: DES	7/12/17 James Hix	Fire Alarm panel installed by Electrical Shop. Simplex is completing final programing.						

## HOLD\_SCOPE

### 1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>17-144</b>	D: Daniel Clarke C: Julie Cannon	Haley Center - Rm 1424, HVAC System Improvements For OIT Switchroom Status: HOLD_SCOPE Phase:HOLD_SCOPE	4/24/17	B: 7/11/17 E: 7/11/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	6/15/17 Daniel Clarke	This project is being placed on hold until the chilled water piping modifications have been made.						

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**HOLD** **1 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>16-219</b>	D: Matthew Wagner C: David Johnson	Campus Wide - Small Cell Network Installations For Verizon Wireless Status: HOLD Phase:HOLD	5/26/16	B: 3/29/17 E: 3/13/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	2/27/17 Matthew Wagner	Budget: n/a Schedule: Additional days added to scoping phase. Current Status: Awaiting payment from Verizon. Next Step: Begin infrastructure design.						