

TO: **OFFICE OF INFORMATION TECHNOLOGY (OIT)**
JIM O'CONNOR, *CHIEF INFORMATION OFFICER*; AND
BLISS BAILEY, *EXECUTIVE DIRECTOR OF OIT*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **10/02/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
(334) 844-9115
berrycd@auburn.edu

ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT EMPLOYEE ENGAGEMENT:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Barnese Adair-Wallace (*director*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Ron Booth (*interim director*), **Burl Sumlin** (*asst-dir*), and **Vic Walker** (*asst-dir*)



OFFICE OF INFORMATION TECHNOLOGY (OIT)	Total Projects: 10	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$327,104	DESIGN: 1	CLOSEOUT: 5	HOLD: 0

PROGRAMMING 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	B = Baseline Date E = Estimated Date A = Actual Date		
									B	E	A
17-144	D: Daniel Clarke C: Julie Cannon	Haley Center - Rm 1424, HVAC System Improvements For OIT Switchroom Status: ORIG BUDGET APPR Phase:PROGRAMMING	4/24/17	B: 7/11/17 E: 11/27/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	9/28/17 Daniel Clarke	Budget: None Schedule: None Current Status: Budget is pending R&R approval Next Step: Start contract with low bidder.									
17-181	D: Daniel Clarke C: Wendy Peacock	Jordan-Hare Stadium - Distributed Antenna System Installations For Verizon Wireless Status: ORIG BUDGET APPR Phase:PROGRAMMING	6/5/17	B: 8/18/17 E: 9/28/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	9/28/17 Daniel Clarke	The design has been completed and equipment has been ordered. Waiting on installation date.									

DESIGN 1 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	B = Baseline Date E = Estimated Date A = Actual Date		
									B	E	A
16-219	D: David Baker C: David Johnson	Campus Wide - Small Cell Network Installations For Verizon Wireless Status: DESIGN Phase:DESIGN	5/26/16	B: 3/29/17 E: 3/13/17 A: \$13,280	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	8/15/17 Matthew Wagner	Budget: In budget. (Approved 8/15/17) Schedule: Being revised. Current Task: Design of Phase I. Next Step: Plan review of Phase I design.									

Client Projects (by Phase)

**OFFICE OF INFORMATION
TECHNOLOGY (OIT)**

Total Projects: 10
Total Approved Budgets: \$327,104

PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0	
DESIGN: 1	CLOSEOUT: 5	HOLD: 0	

CONSTRUCTION

2 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-177	D: Matthew Wagner C: David Johnson	Haley Center & Telecom Tower Building - Install Emergency Generator Docking Station Status: CONSTRUCTION Phase: CONSTRUCTION	5/9/16	B: 11/11/16 E: 4/14/17 A: 4/14/17 \$114,400	B: 7/12/17 E: 6/14/17 A: 6/14/17	B: 8/17/17 E: 7/27/17 A: 7/27/17	B: 10/6/17 E: 10/2/17 A: 10/2/17	B: 1/30/18 E: 1/30/18 A:
Grp: CPM	9/25/17 David Johnson	Budget: In budget. Schedule: On schedule. Current Status: Submittals complete. Preconstruction meeting held 9/21. Next Step: Issue NTP for 10/2/17.						
16-386	D: William Ledbetter C: William Ledbetter	Various Buildings - IHC Electrical Support Of OIT Audio-Visual Installations For FY17 Status: CONSTRUCTION Phase: CONSTRUCTION	9/26/16	B: 11/22/16 E: 11/22/16 A: \$25,000	B: E: A:	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 9/29/17 E: 9/29/17 A:
Grp: IHC	9/20/17 William Ledbetter	Schedule: On Schedule. Budget: In Budget. We are currently working at Corley Hall						

CLOSEOUT

5 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-346	D: Nicholas Blair C: Nicholas Blair	Telecom Tower Site - Expansion For Additional T-Mobile Cell Shelters Status: WARRANTY/CLOSEOUT Phase: CLOSEOUT	9/19/16	B: 11/21/16 E: 4/27/17 A: \$90,600	B: 6/20/17 E: 6/20/17 A: 6/20/17	B: 6/21/17 E: 6/21/17 A: 6/21/17	B: 6/22/17 E: 6/22/17 A: 6/22/17	B: 8/1/17 E: 8/29/17 A: 8/29/17
Grp: DES	8/24/17 Nicholas Blair	Budget: Third party budget ok. Schedule: Sitework is substantially complete. Current work is internal to T-Mobiles Com system. Current Task: Construction Next Step: Extenet Building approval and install						
16-396	D: Matthew Wagner C: William Ledbetter	Duncan Drive - Emergency Phone Installation Near Dunn Residence Hall Status: WARRANTY/CLOSEOUT Phase: CLOSEOUT	10/4/16	B: 12/7/16 E: 1/25/17 A: 1/25/17 \$39,234	B: 4/11/17 E: 4/11/17 A:	B: 4/20/17 E: 2/7/17 A: 2/7/17	B: 2/3/17 E: 2/3/17 A: 2/3/17	B: 5/1/17 E: 5/12/17 A: 5/12/17
Grp: IHC	9/27/17 Gary Arnold	Needed to close project: Close IHC W/O #17-370370. We are waiting on an invoice from OIT to be able to close this one out.						

Client Projects (by Phase)

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Total Projects: 10
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DESIGN: 1	CLOSEOUT: 5	HOLD: 0

CLOSEOUT

5 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-079	D: Matthew Wagner C: Matthew Wagner	Telecom Tower & Satellite Uplink Bldgs - Electrical Meter Bank Repairs Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	3/2/17	B: 5/16/17 E: 5/16/17 A: \$34,360	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	4/25/17 Matthew Wagner	Budget: With OIT for approval. Schedule: n/a. Current Status: Awaiting approved budget from OIT. Next Step: Closeout.						
17-110	D: James Hix C: James Hix	Satellite Uplink Building - Provide A Fire Alarm Notification Panel Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	3/24/17	B: 6/8/17 E: 4/18/17 A: 4/18/17 \$7,230	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/19/17 E: 4/19/17 A: 4/19/17	B: 6/19/17 E: 6/19/17 A:
Grp: DES	7/12/17 James Hix	Fire Alarm panel installed by Electrical Shop. Simplex is completing final programing.						
17-222	D: Nicholas Blair C: Nicholas Blair	Telecom Tower Site - Provide Electrical Service For AT&T Cell Shelter Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	7/10/17	B: 9/22/17 E: 9/26/17 A: \$3,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	8/24/17 Nicholas Blair	Budget: Third party budget completed 7/31 with check provided by AT&T Schedule: Work underway Current Task: construction Next Step: substantial completion						