

TO: **OFFICE OF INFORMATION TECHNOLOGY (OIT)**
JIM O'CONNOR, *CHIEF INFORMATION OFFICER*; AND
BLISS BAILEY, *EXECUTIVE DIRECTOR OF OIT*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **01/05/2018**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

vacated (Univ. Architect), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)
Mickey Allen (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-director*), and **Vic Walker** (*asst-director*)

■ denotes "Client Priority Projects"



AUBURN UNIVERSITY

FACILITIES MANAGEMENT

Client Projects (by Phase)

OFFICE OF INFORMATION TECHNOLOGY (OIT)

Total Projects: 8
Total Approved Budgets: \$302,514

PROGR.: 2 CONSTR.: 2 HOLD_SCOPE: 0
DESIGN: 1 CLOSEOUT: 3 HOLD: 0

PROGRAMMING

2 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-375	D: Walker Davis C:	Telecom Tower Site - Demolition Of Satellite Uplink Dishes Status: SCOPING Phase:PROGRAMMING	10/20/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:

Grp: DES

17-402	D: Nicholas Blair C: James Walley	Upper Quad - Emergency Phone Installation Near The Quad Center Status: SCOPING Phase:PROGRAMMING	11/14/17	B: 1/15/18 E: 1/15/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
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Grp: DES

11/30/17
Nicholas Blair

Budget: In developement
Schedule: In development
Current Task: Scope mtg with client held 11/30. Scope in development
Next Step: Scope submittal

DESIGN

1 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-219	D: David Baker C: David Johnson	Campus Wide - Small Cell Network Installations For Verizon Wireless Status: DESIGN Phase:DESIGN	5/26/16	B: 3/29/17 E: 8/15/17 A: 8/15/17 \$13,280	B: 4/9/18 E: 4/9/18 A:	B: 4/17/18 E: 4/17/18 A:	B: 4/24/18 E: 4/24/18 A:	B: 6/23/18 E: 6/23/18 A:

Grp: DES

12/11/17
David Baker

Budget: In budget.
Schedule:
Current Task: Design of Phase I.
Next Step: Plan review of Phase I design.
Note: Ongoing preparation of Phase I drawings.


OFFICE OF INFORMATION TECHNOLOGY (OIT)	Total Projects: 8	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$302,514	DESIGN: 1	CLOSEOUT: 3	HOLD: 0

CONSTRUCTION 2 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-177	D: Matthew Wagner C: David Johnson	Haley Center & Telecom Tower Building - Install Emergency Generator Docking Station Status: CONSTRUCTION Phase:CONSTRUCTION	5/9/16	B: 11/11/16 E: 4/14/17 A: 4/14/17 \$114,400	B: 7/12/17 E: 6/14/17 A: 6/14/17	B: 8/17/17 E: 7/27/17 A: 7/27/17	B: 10/6/17 E: 10/2/17 A: 10/2/17	B: 1/30/18 E: 1/30/18 A:
Grp: CPM	12/13/17 David Johnson	Budget: In budget. Schedule: On schedule. Current Status: Telecom tower complete. Generator tested on 12/13 ahead of the load transfer. Next Step: Shutdown scheduled for 12/18 at Haley Center						
17-342	D: William Ledbetter C: William Ledbetter	Various Buildings - IHC Electrical Support Of OIT Audio-Visual Installations For FY18 Status: CONSTRUCTION Phase:CONSTRUCTION	10/5/17	B: E: A: \$25,000	B: E: A:	B: 10/2/17 E: 10/2/17 A: 10/2/17	B: 9/28/18 E: 9/28/18 A: 9/28/18	B: 10/1/18 E: 10/1/18 A:
Grp: IHC								

CLOSEOUT 3 Projects

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-346	D: Nicholas Blair C: Nicholas Blair	Telecom Tower Site - Expansion For Additional T-Mobile Cell Shelters Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	9/19/16	B: 11/21/16 E: 4/27/17 A: 4/27/17 \$90,600	B: 6/20/17 E: 6/20/17 A: 6/20/17	B: 6/21/17 E: 6/21/17 A: 6/21/17	B: 6/22/17 E: 6/22/17 A: 6/22/17	B: 8/1/17 E: 8/29/17 A: 8/29/17
Grp: DES	11/30/17 Nicholas Blair	Budget: Third party budget ok. Schedule: Sitework is substantially complete. Current work is internal to Extenet Current Task: Construction Next Step: Close out						
16-396	D: Matthew Wagner C: William Ledbetter	Duncan Drive - Emergency Phone Installation Near Dunn Residence Hall Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	10/4/16	B: 12/7/16 E: 1/25/17 A: 1/25/17 \$39,234	B: 4/11/17 E: 4/11/17 A:	B: 4/20/17 E: 2/7/17 A: 2/7/17	B: 2/3/17 E: 2/3/17 A: 2/3/17	B: 5/1/17 E: 5/12/17 A: 5/12/17
Grp: IHC	9/27/17 Gary Arnold	Needed to close project: Close IHC W/O #17-370370. We are waiting on an invoice from OIT to be able to close this one out.						

 denotes "Client Priority Projects"

Client Projects (by Phase)

OFFICE OF INFORMATION TECHNOLOGY (OIT)	Total Projects: 8	PROGR.: 2	CONSTR.: 2	HOLD_SCOPE: 0
	Total Approved Budgets: \$302,514	DESIGN: 1	CLOSEOUT: 3	HOLD: 0

CLOSEOUT **3 Projects**

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-144	D: Daniel Clarke C: Daniel Clarke	Haley Center - Rm 1424, HVAC System Improvements For OIT Switchroom Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	4/24/17	B: 7/11/17 E: 10/4/17 A: 10/4/17 \$20,000	B: E: A:	B: E: A:	B: E: 10/5/17 A: 10/5/17	B: E: 12/5/17 A: 12/5/17
Grp: DES	12/13/17 Daniel Clarke	Budget: Approved Schedule: None Current Status: Working Complete. Waiting on invoices to pay. Next Step: Close out project once invoices are paid.						