

TO: **OFFICE OF INFORMATION TECHNOLOGY (OIT)**
JIM O'CONNOR, *CHIEF INFORMATION OFFICER*; AND
BLISS BAILEY, *EXECUTIVE DIRECTOR OF OIT*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **04/02/2018**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Program Manager, Design and Construction
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Gentry (*manager*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

Simon Yendle (*interim Univ. Architect*), and **Barrett Warren** (*OUA coord.*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)
Mickey Allen (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-director*), and **Vic Walker** (*asst-director*)

■ denotes "Client Priority Projects"



Client Projects (by Phase)

OFFICE OF INFORMATION TECHNOLOGY (OIT)	Total Projects: 7	PROGR.: 2	CONSTR.: 1	HOLD_SCOPE: 1
	Total Approved Budgets: \$243,280	DESIGN: 1	CLOSEOUT: 2	HOLD: 0

PROGRAMMING 2 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-375	D: Walker Davis C:	Telecom Tower Site - Demolition Of Satellite Uplink Dishes Status: SCOPING Phase:PROGRAMMING	10/20/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:

Grp: DES

18-047	D: David Baker C:	OIT Building - Study Of Data Center Fire Suppression & Fire Alarm System Status: ORIG BUDGET APPR Phase:PROGRAMMING	2/2/18	B: 5/7/18 E: 5/7/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
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Grp: DES

3/29/18
David Baker

Budget: No budget issues.
Schedule: No schedule issues.
Current Status: Simplex Grinnell is preparing scope/design/pricing documents for system upgrades. SSOE is looking at recent history and current documentation to assist with a study of the past two events.
Next Step: Budget Approval.
Notes: Reps are Kevin Chambers (Simplex) and David Huddleston (SSOE).

DESIGN 1 Projects


B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-219	D: David Baker C: David Johnson	Campus Wide - Small Cell Network Installations For Verizon Wireless Status: DESIGN Phase:DESIGN	5/26/16	B: 3/29/17 E: 8/15/17 A: 8/15/17 \$13,280	B: 4/9/18 E: 4/9/18 A:	B: 4/17/18 E: 2/13/18 A: 2/13/18	B: 4/24/18 E: 5/16/18 A:	B: 6/23/18 E: 7/15/18 A:

Grp: DES

3/16/18
David Baker

Budget: In budget.
Schedule: On schedule.
Current Task: University Architect office reviewing next set of proposed sites.
Next Step: Verizon to identify contractor for Phase 1 locations.
Note:

 denotes "Client Priority Projects"

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CONSTRUCTION	1 Projects
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Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-342	D: William Ledbetter C: William Ledbetter	Various Buildings - IHC Electrical Support Of OIT Audio-Visual Installations For FY18 Status: CONSTRUCTION Phase:CONSTRUCTION	10/5/17	B: \$25,000 E: A:	B: E: A:	B: 10/2/17 E: 10/2/17 A: 10/2/17	B: 9/28/18 E: 9/28/18 A: 9/28/18	B: 10/1/18 E: 10/1/18 A:	
Grp: IHC		3/27/18 William Ledbetter	Budget: In budget. (\$22k, 10% expensed) Schedule: On schedule. Current Status. We are currently working with the client as needed to provide support. Work requested in Foy Hall is now complete.						

CLOSEOUT	2 Projects
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Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
16-177	D: Matthew Wagner C: David Johnson	Haley Center & Telecom Tower Building - Install Emergency Generator Docking Station Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	5/9/16	B: 11/11/16 E: 4/14/17 A: 4/14/17 \$114,400	B: 7/12/17 E: 6/14/17 A: 6/14/17	B: 8/17/17 E: 7/27/17 A: 7/27/17	B: 10/6/17 E: 10/2/17 A: 10/2/17	B: 1/4/18 E: 1/25/18 A: 1/25/18	
Grp: CPM		2/21/18 David Johnson	Budget: In budget. Schedule: On schedule. Current Status: Substantially Complete. Processing Change Order for Electronic Generator Governor. Next Step: Wararnty/Closeout.						
16-346	D: Nicholas Blair C: Nicholas Blair	Telecom Tower Site - Expansion For Additional T-Mobile Cell Shelters Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	9/19/16	B: 11/21/16 E: 4/27/17 A: \$90,600	B: 6/20/17 E: 6/20/17 A: 6/20/17	B: 6/21/17 E: 6/21/17 A: 6/21/17	B: 6/22/17 E: 6/22/17 A: 6/22/17	B: 8/1/17 E: 8/29/17 A: 8/29/17	
Grp: DES		3/26/18 Nicholas Blair	Budget: Third party budget is ok. Schedule: Work is complete. However, close-out is still pending movement of tree mitigation funds. Current Task: Warranty/Closeout Next Step: Close out						

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HOLD_SCOPE **1 Projects**

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Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-402	D: Nicholas Blair C: James Walley	Upper Quad - Emergency Phone Installation Near The Quad Center Status: HOLD_SCOPE Phase:HOLD_SCOPE	11/14/17	B: 1/23/18 E: 1/23/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	3/26/18 Nicholas Blair	Budget: A joint OIT and R&R budget has been approved for construction. Schedule: In development with OIT. Project planning meeting scheduled with OIT for 3/27. Current Task: Scheduling Next Step: Construction execution.						