



FACILITIES MANAGEMENT
DESIGN AND CONSTRUCTION
MEMORANDUM

TO: **OFFICE OF INFORMATION TECHNOLOGY (OIT)**
JIM O'CONNOR, *CHIEF INFORMATION OFFICER*; AND
BLISS BAILEY, *EXECUTIVE DIRECTOR OF OIT*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **06/01/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
(334) 844-9115
berrycd@auburn.edu

ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*campus planner*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*)
Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*), and **Ben Chapman** (*asst-director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

IN-HOUSE CONSTRUCTION (IHC):
MAINTENANCE (MAINT):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)
Bruce Arnold (*interim manager*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Barnese Adair-Wallace (*director*), and **Burl Sumlin** (*asst-director*)



AUBURN UNIVERSITY FACILITIES MANAGEMENT

1161 W. Samford Ave, Auburn University, AL

Client Projects

OFFICE OF INFORMATION TECHNOLOGY (OIT)

9 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-144	D: Daniel Clarke C: Julie Cannon	Haley Center - Rm 1424, HVAC System Improvements For OIT Switchroom Status: SCOPING	4/24/17	B: 7/11/17 E: 7/11/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/25/17 Daniel Clarke	Budget: No budget Schedule: No Schedule Current Status: Scope of work sent to client on 5-24-17 Next Step: Submit to estimating once approved						
17-110	D: James Hix C: James Hix	Satellite Uplink Building - Provide A Fire Alarm Notification Panel Status: CONSTRUCTION	3/24/17	B: 6/8/17 E: 4/18/17 A: 4/18/17 \$7,230	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/18/17 E: 4/18/17 A: 4/18/17	B: 4/19/17 E: 4/19/17 A: 4/19/17	B: 6/19/17 E: 6/19/17 A:
Grp: DES								
17-079	D: Matthew Wagner C: Matthew Wagner	Telecom Tower & Satellite Uplink Bldgs - Electrical Meter Bank Repairs Status: WARRANTY/CLOSEOUT	3/2/17	B: 5/16/17 E: 5/16/17 A: \$34,360	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	4/25/17 Matthew Wagner	Budget: With OIT for approval. Schedule: n/a. Current Status: Awaiting approved budget from OIT. Next Step: Closeout.						
17-014	D: Amy Bingham C: William Simons	OIT Building - Replace Vehicle Access Gate For Loading Dock Parking Area Status: CONSTRUCTION	1/13/17	B: 3/30/17 E: 3/16/17 A: 3/16/17 \$16,500	B: 3/20/17 E: 3/20/17 A: 3/20/17	B: 3/21/17 E: 3/21/17 A: 3/21/17	B: 6/5/17 E: 6/5/17 A:	B: 6/12/17 E: 6/12/17 A:
Grp: CPM	5/22/17 William Simons	Budget: On budget. Schedule: On schedule. Current Task: Issue NTP on 5 June 2017. 7 calendar day duration. Next Step: Construction						

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Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-396	D: Matthew Wagner C: William Ledbetter	Duncan Drive - Emergency Phone Installation Near Dunn Residence Hall Status: WARRANTY/CLOSEOUT	10/4/16	B: 12/7/16 E: 1/25/17 A: 1/25/17 \$39,234	B: 4/11/17 E: 4/11/17 A:	B: 4/20/17 E: 2/7/17 A: 2/7/17	B: 2/3/17 E: 2/3/17 A: 2/3/17	B: 5/1/17 E: 5/12/17 A: 5/12/17
Grp: IHC	5/30/17 Gary Arnold	Needed to close project: Close IHC W/O #17-370370.						
16-386	D: William Ledbetter C: William Ledbetter	Various Buildings - IHC Electrical Support Of OIT Audio-Visual Installations For FY17 Status: CONSTRUCTION	9/26/16	B: 11/22/16 E: 11/22/16 A: \$25,000	B: E: A:	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 10/3/16 E: 10/3/16 A: 10/3/16	B: 9/29/17 E: 9/29/17 A:
Grp: IHC	5/23/17 William Ledbetter	Schedule: On Schedule. Budget: In Budget. We are finishing up some work at the East Glenn Administrative Building and Corley Building. We will be performing future work as requested by John Gober.						
16-346	D: Nicholas Blair C: Julie Cannon	Telecom Tower Site - Expansion For Additional T-Mobile Cell Shelters Status: ORIG BUDGET APPR	9/19/16	B: 11/21/16 E: 4/27/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/25/17 Nicholas Blair	Budget: Third party budget submitted to T-mobile on 4/20. Still awaiting payment. Schedule: Final plans submitted week of 5/22 with comments addressed. Current Task: Final design approval Next Step: NTP (pending final design approval and budget approval)						
16-219	D: Matthew Wagner C: David Johnson	Campus Wide - Small Cell Network Installations For Verizon Wireless Status: HOLD	5/26/16	B: 3/29/17 E: 3/13/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	2/27/17 Matthew Wagner	Budget: n/a Schedule: Additional days added to scoping phase. Current Status: Awaiting payment from Verizon. Next Step: Begin infrastructure design.						
16-177	D: Matthew Wagner C: David Johnson	Haley Center & Telecom Tower Building - Install Emergency Generator Docking Station Status: DESIGN	5/9/16	B: 11/11/16 E: 4/14/17 A: 4/14/17 \$89,900	B: 7/12/17 E: 6/16/17 A:	B: 8/17/17 E: 7/20/17 A:	B: 10/6/17 E: 9/8/17 A:	B: 1/4/18 E: 12/7/17 A:
Grp: DES	5/25/17 Matthew Wagner	Budget: In budget. Schedule: In schedule. Current Status: 95% CD's routing for review Next Step: 100% CD submittal						

