



TO: **OFFICE OF AUBURN UNIVERSITY ALUMNI AFFAIRS, AND AUBURN UNIVERSITY OFFICE OF DEVELOPMENT**  
**GRETCHEN VANVALKENBURG**, *VP ALUMNI AFFAIRS & EXECUTIVE DIRECTOR OF THE AUBURN ALUMNI ASSOCIATION*  
**JANE PARKER**, *VP FOR DEVELOPMENT & PRESIDENT OF THE AUBURN UNIVERSITY FOUNDATION*

SUBJECT: **MONTHLY PROJECT STATUS REPORT**

DATE: **05/01/2019**

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Please find attached this month's report for all projects related to your office that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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**HELPFUL FACILITIES MANAGEMENT LINKS (press Ctrl while clicking the links below to open in your web browser):**

[AU Facilities Management - Home Page](#)

[AU Facilities Management - Organizational & Contact Information](#)

[AU Facilities Management - Project Initiation Form \(PIF\)](#)

[AU Facilities Management - Maintenance Work Order Request \(ReADY\)](#)


[AU Facilities Management - Major Construction Projects, Upcoming and Under Construction](#)

[AU Facilities Management - Major Construction Projects, Published Construction Updates](#)

[AU Facilities Management - Temporary Road Closures and Other Campus Disruptions](#)

[AU Facilities Management - Seasonal \(Summer or Holiday\) Construction Map](#)

[AU Interactive Campus Map - Building Info & Floor Plans](#)

 denotes "Client Priority Projects"



# AUBURN UNIVERSITY

FACILITIES MANAGEMENT

## Client Projects (by Phase)

### ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT

Total Projects: 4  
Total Approved Budgets: \$292,368

PROGR.: 2    CONSTR.: 1    HOLD\_SCOPE: 0  
DESIGN: 1    CLOSEOUT: 0    HOLD: 0

#### PROGRAMMING

2 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date


Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>19-070</b>	D: Benjamin Burmester C:	Mell Concourse - Commemorative Sculpture For 125 Years Of Auburn Women Status: PREDESIGN Phase:PROGRAMMING	2/5/19	B: E: A: \$59,940	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	4/23/19 Benjamin Burmester	Schedule: On schedule. Planned sculpture installation July 2019.. Budget: In budget. Next Steps: Awaiting JOC pricing and then contract. Comments: Development is contracted directly with Advent for sculpture procurement/install.						
<b>19-157</b>	D: David Baker C: Henry Moreman	Alumni Center - 1st, 2nd & 3rd Floors, New Fire Alarm Strobe Devices Status: SCOPING Phase:PROGRAMMING	3/25/19	B: 5/31/19 E: 5/22/19 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	3/26/19 Matthew Wagner	PIF assigned to David Baker on 3/26/2019.						

#### DESIGN

1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>18-066</b>	D: Amanda Harris C:	Alumni Affairs & Development - Space Needs Assessment Status: STUDY Phase:DESIGN	2/13/18	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	1/3/19 Amanda Harris	10/31/2018-Met with Jane Parker and discussed the space study for Development. Employee count was incorrect, so Jane will review the numbers. The Development and Alumni Association study documents should not be combined until both units direct us to do so.						

 denotes "Client Priority Projects"

## Client Projects (by Phase)

ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT	Total Projects: 4	PROGR.: 2	CONSTR.: 1	HOLD_SCOPE: 0
	Total Approved Budgets: \$292,368	DESIGN: 1	CLOSEOUT: 0	HOLD: 0

**CONSTRUCTION** **1 Projects**

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>19-035</b>	D: Sarah Rakestraw C:	Alumni Center - Interior Services & New Furnishings For Office Of Development Status: PURCHASING Phase:CONSTRUCTION	1/17/19	B: 2/27/19 E: 2/15/19 A: 2/15/19 \$232,428	B: E: 2/15/19 A:	B: E: 2/22/19 A:	B: E: 2/22/19 A:	B: E: 2/22/19 A:
Grp: DES	4/19/19 Sarah Rakestraw	Budget: \$175,474.61 remains Schedule: No schedule - order furniture as requested by Alum Center departments. Current task:Furniture for 1304 installed. Awaiting new cubes: install scheduled for 05.14. Routing ETI JOC for electrical needs for new cubes (Travis handling). Next step: Complete electrical work. Additional WO entered for 1330 vault into office space (flooring).						