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TO: **OFFICE OF AUBURN UNIVERSITY ALUMNI AFFAIRS, AND AUBURN UNIVERSITY OFFICE OF DEVELOPMENT**  
**GRETCHEN VANVALKENBURG**, VP ALUMNI AFFAIRS & EXECUTIVE DIRECTOR OF THE AUBURN ALUMNI ASSOCIATION  
**JANE PARKER**, VP FOR DEVELOPMENT & PRESIDENT OF THE AUBURN UNIVERSITY FOUNDATION

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **09/05/2017**

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Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

**Dan Berry**

Design and Construction, Program Manager  
(334) 844-9115  
berrycd@auburn.edu

**ADDITIONAL INFORMATION:**

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:  
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

**FACILITIES MGMT ADMINISTRATION:**

FAC MGMT COMMUNICATIONS:  
FAC MGMT SAFETY MANAGEMENT:  
FAC MGMT FINANCIAL SERVICES:  
FAC MGMT INFORMATION TECHNOLOGY:

**DAN KING** (AVP of Facilities Mgmt), and **Gina Mann** (admin. sup. assoc.)  
**Martha Koontz** (communications specialist)  
**Margaret Smith** (manager)  
**Bob Moseley** (director), and **Zilun Fan**  
**Shanda Foster** (manager)

**UNIVERSITY ARCHITECT (OUA):**

CAPITAL PROJECTS:  
CAMPUS PLANNING & SPACE MGMT:

**JIM CARROLL** (University Architect), and **Barrett Warren** (OUA coordinator)  
**Simon Yendle** (director)  
**Richard Guether** (campus planner)

**DESIGN AND CONSTRUCTION:**

UNIVERSITY ENGINEER:  
DESIGN SERVICES (DES):  
  
CONSTRUCTION MGMT (CPM):  
PROJECT SUPPORT / ESTIMATING:

**SCOTT FULLER** (executive director), and **Susan Miller** (D&C coordinator)  
**Mark Aderholdt** (University Engineer)  
**Matt Wagner** (asst-director), **Bob Hix** (asst-director),  
and **Vanessa Kleypas** (DES SERV coordinator)  
**Mitch Walley** (director), and **Ben Chapman** (asst-director)  
**Walker Davis** (manager)

**FACILITIES OPERATIONS:**

MAINTENANCE (MAINT):  
IN-HOUSE CONSTRUCTION (IHC):  
UTILITIES & ENERGY MGMT (UTIL):  
CAMPUS SERVICES (CSERV):

**RON BOOTH** (executive director), and **Anne Woodruff** (admin. sup. assoc.)  
**Dan Whatley** (director), and **Bruce Arnold** (asst-director)  
**Bruce Arnold** (interim manager)  
**Ken Martin** (director), and **Malcolm Dailey** (asst-director)  
**Barnese Adair-Wallace** (dir.), **Burl Sumlin** (asst-dir), and **Vic Walker** (asst-dir)



ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT

Total Projects: 4  
Total Approved Budgets: \$744,491

PROGR.: 1    CONSTR.: 1    HOLD\_SCOPE: 0  
DESIGN: 1    CLOSEOUT: 1    HOLD: 0

**PROGRAMMING**

1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-280	D: Benjamin Burmester C:	Mell Concourse - Commemorative Sculpture For 125 Years of Auburn Women Status: PREDESIGN Phase:PROGRAMMING	8/29/17	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:

Grp: OUA

**DESIGN**

1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-151	D: Sarah Rakestraw C:	Alumni Center - Various Rooms, Interior Refurbishments & New Furnishings Status: PURCHASING Phase:DESIGN	4/13/16	B: 5/24/16 E: 5/24/16 A: 5/24/16 \$249,441	B: 3/26/18 E: 3/26/18 A:	B: 4/2/18 E: 4/2/18 A:	B: 7/19/18 E: 7/19/18 A:	B: 7/19/18 E: 7/19/18 A:
Grp: DES		6/28/17 Sarah Rakestraw	Budget:Funded: \$228,511.38; Remaining: \$164,138.35 Schedule: no issues Current task: ordering furniture as needed Next step: continue to order furniture as requested					

**CONSTRUCTION**

1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
16-115	D: Philip Johnson C: Daniel Dix	Alumni Center - 1st, 2nd & 3rd Floors, Renovations For Office Of Development Status: CONSTRUCTION Phase:CONSTRUCTION	3/11/16	B: 8/18/16 E: 8/18/16 A: 8/18/16 \$236,050	B: 3/3/17 E: 5/24/17 A: 5/24/17	B: 3/21/17 E: 5/31/17 A: 5/31/17	B: 6/2/17 E: 6/2/17 A: 6/2/17	B: 11/6/17 E: 9/19/17 A:
Grp: IHC		8/22/17 Daniel Dix	Schedule: On schedule Budget: In budget Current status: Demolition complete. Next step: HVAC, electric, and metal framing in process..					

ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT

Total Projects: 4  
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PROGR.: 1    CONSTR.: 1    HOLD\_SCOPE: 0  
DESIGN: 1    CLOSEOUT: 1    HOLD: 0

CLOSEOUT

1 Projects

B: = Baseline Date    E: = Estimated Date    A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
<b>15-192</b>	D: Amy Bingham C: Julie Cannon	East Glenn Administrative Complex - Roof Repairs To Front Entrance Area Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	7/2/15	B: 8/28/15 E: 10/6/15 A: 10/6/15 \$259,000	B: 9/12/16 E: 9/20/16 A: 9/20/16	B: 9/27/16 E: 10/4/16 A: 10/4/16	B: 11/14/16 E: 11/14/16 A: 11/14/16	B: 3/14/17 E: 5/19/17 A: 5/19/17
Grp: CPM	8/21/17 Julie Cannon	Schedule: NTP- 11/14/16, Substantial Completion- 5/19/17, Estimated Closeout- 11/15/17 Budget: On budget, 87% billed Current Task: Contractor completed punch list. Final Inspection- 8/25/17 Next Step: Contractor to gather closeout documents. Process Final Change Order						