
TO: **OFFICE OF AUBURN UNIVERSITY ALUMNI AFFAIRS, AND AUBURN UNIVERSITY OFFICE OF DEVELOPMENT**
GRETCHEN VANVALKENBURG, VP ALUMNI AFFAIRS & EXECUTIVE DIRECTOR OF THE AUBURN ALUMNI ASSOCIATION
JANE PARKER, VP FOR DEVELOPMENT & PRESIDENT OF THE AUBURN UNIVERSITY FOUNDATION

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **04/02/2018**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry

Program Manager, Design and Construction
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ADDITIONAL INFORMATION:

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (AVP of Facilities Mgmt), and **Gina Mann** (admin. sup. assoc.)
Martha Gentry (manager)
Margaret Smith (manager)
Bob Moseley (director), and **Zilun Fan**
Shanda Foster (manager)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

Simon Yendle (interim Univ. Architect), and **Barrett Warren** (OUA coord.)
Simon Yendle (director)
Richard Guether (director)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (executive director), and **Susan Miller** (D&C coordinator)
Mark Aderholdt (University Engineer), and **Nolan Yon** (FCA program mngr.)
Mickey Allen (director), **Matt Wagner** (asst-director), **Bob Hix** (asst-director),
and **Vanessa Kleypas** (DES SERV coordinator)
Mitch Walley (director)
Walker Davis (manager)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (executive director), and **Anne Wilbourne** (admin. sup. assoc.)
Dan Whatley (director), and **Bruce Arnold** (asst-director)
Bruce Arnold (interim manager)
Ken Martin (director), and **Malcolm Dailey** (asst-director)
Burl Sumlin (asst-director), and **Vic Walker** (asst-director)

■ denotes "Client Priority Projects"



AUBURN UNIVERSITY

FACILITIES MANAGEMENT

Client Projects (by Phase)

ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT

Total Projects: 6
Total Approved Budgets: \$985,708

PROGR.: 3 CONSTR.: 1 HOLD_SCOPE: 0
DESIGN: 0 CLOSEOUT: 2 HOLD: 0

PROGRAMMING

3 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-280	D: Benjamin Burmester C: William Simons	Mell Concourse - Theatre Seating & Commemorative Sculpture For 125 Years of Auburn Women Status: PREDESIGN Phase:PROGRAMMING	8/29/17	B: E: A: \$232,500	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	12/19/17 Benjamin Burmester	Schedule: No schedule at this time. Budget: No budget at this time. Next Steps: Meeting scheduled with development for 1/5/17 to understand scope of work. Comments: N/A						
17-400	D: William Maffett C:	West Timber Tract (Jackson County) - Site Identification & Donor Recognition Signage Status: PREDESIGN Phase:PROGRAMMING	11/14/17	B: E: A: \$4,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	3/26/18 William Maffett	Schedule: On schedule. Budget: \$4k project budget approved. Current Task: Sign World fabricating. Next Step: Meet w/ User Group to determine location. Installation of signage.						
18-066	D: Amanda Harris C:	Alumni Affairs & Development - Space Needs Assessment Status: PREDESIGN Phase:PROGRAMMING	2/13/18	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA								

 denotes "Client Priority Projects"

Client Projects (by Phase)

ALUMNI AFFAIRS AND OFFICE OF DEVELOPMENT	Total Projects: 6	PROGR.: 3	CONSTR.: 1	HOLD_SCOPE: 0
	Total Approved Budgets: \$985,708	DESIGN: 0	CLOSEOUT: 2	HOLD: 0

CONSTRUCTION 1 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-355	D: David Baker C: William Ledbetter	Alumni Center - Fire Alarm Control Panel Upgrades For South Elevator Renovations Status: BUYOUT Phase: CONSTRUCTION	10/11/17	B: 1/1/18 E: 12/18/17 A: 12/18/17 \$45,717	B: 2/16/18 E: 2/16/18 A: 2/16/18	B: E: 2/16/18 A: 2/16/18	B: E: 2/16/18 A:	B: E: 6/25/18 A:	
Grp: IHC	2/21/18 David Baker	Budget: In budget. Schedule: On schedule. Current Status: Transferred to IHC. Next Step: Order and install new control panel. Notes: Verify requirements for fire watch.							

CLOSEOUT 2 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
16-115	D: Philip Johnson C: Daniel Dix	Alumni Center - 1st, 2nd & 3rd Floors, Renovations For Office Of Development Status: WARRANTY/CLOSEOUT Phase: CLOSEOUT	3/11/16	B: 8/18/16 E: 8/18/16 A: 8/18/16 \$236,050	B: 3/3/17 E: 5/24/17 A: 5/24/17	B: 3/21/17 E: 5/31/17 A: 5/31/17	B: 6/2/17 E: 6/2/17 A: 6/2/17	B: 11/6/17 E: 10/25/17 A: 10/25/17	
Grp: IHC	3/20/18 Gary Arnold	Needed to close project: Close Purchase Order PO0055149 with All Steal (\$220.04) and IHC W/O #17-382081							
16-151	D: Sarah Rakestraw C:	Alumni Center - Various Rooms, Interior Refurbishments & New Furnishings Status: BUYOUT Phase: CLOSEOUT	4/13/16	B: 5/24/16 E: 5/24/16 A: 5/24/16 \$467,441	B: 3/26/18 E: 3/26/18 A:	B: 4/2/18 E: 4/2/18 A:	B: 7/19/18 E: 7/19/18 A:	B: 7/19/18 E: 7/19/18 A:	
Grp: DES	11/7/17 Sarah Rakestraw	Budget: Remaining \$332,597.64 Schedule: no issues Current task: ordering furniture as needed Next step: continue to order furniture as requested							