AUBURN UNIVERSITY

FACILITIES MANAGEMENT
DESIGN AND CONSTRUCTION
MEMORANDUM

TO: **OFFICE OF AUBURN UNIVERSITY ALUMNI AFFAIRS, AND AUBURN UNIVERSITY OFFICE OF DEVELOPMENT**

GRETCHEN VANVALKENBURG, *VP ALUMNI AFFAIRS & EXECUTIVE DIRECTOR OF THE AUBURN ALUMNI ASSOCIATION*

JANE PARKER, *VP FOR DEVELOPMENT & PRESIDENT OF THE AUBURN UNIVERSITY FOUNDATION*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **07/06/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management.

If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
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ADDITIONAL INFORMATION:
If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:	**DAN KING** *(AVP of Facilities Mgmt)*, and **Gina Mann** *(admin. sup. assoc.)*
FAC MGMT COMMUNICATIONS:	**Martha Koontz** *(communications specialist)*
FAC MGMT SAFETY MANAGEMENT:	**Margaret Smith** *(manager)*
FAC MGMT FINANCIAL SERVICES:	**Bob Moseley** *(director)*, and **Zilun Fan**
FAC MGMT INFORMATION TECHNOLOGY:	**Shanda Foster** *(manager)*
UNIVERSITY ARCHITECT (OUA):	**JIM CARROLL** *(University Architect),* and **Barrett Warren** *(OUA coordinator)*
CAPITAL PROJECTS:	**Simon Yendle** *(director)*
CAMPUS PLANNING & SPACE MGMT:	**Richard Guether** *(campus planner)*
DESIGN AND CONSTRUCTION:	**SCOTT FULLER** *(executive director)*, and **Susan Miller** *(D&C coordinator)*
UNIVERSITY ENGINEER:	**Mark Aderholdt** *(University Engineer)*
DESIGN SERVICES (DES):	**Matt Wagner** *(asst-director),* **Bob Hix** *(asst-director),* and **Vanessa Kleypas** *(DES SERV coordinator)*
CONSTRUCTION MGMT (CPM):	**Mitch Walley** *(director),* and **Ben Chapman** *(asst-director)*
PROJECT SUPPORT / ESTIMATING:	**Walker Davis** *(manager)*
FACILITIES OPERATIONS:	**RON BOOTH** *(executive director),* and **Anne Woodruff** *(admin. sup. assoc.)*
IN-HOUSE CONSTRUCTION (IHC):	**Bruce Arnold** *(interim manager)*
MAINTENANCE (MAINT):	**Dan Whatley** *(director)*, and **Bruce Arnold** *(asst-director)*
UTILITIES & ENERGY MGMT (UTIL):	**Ken Martin** *(director),* and **Malcolm Dailey** *(asst-director)*
CAMPUS SERVICES (CSERV):	**Barnese Adair-Wallace** *(director),* and **Burl Sumlin** *(asst-director)*