

TO: **OFFICE OF THE EXECUTIVE VICE-PRESIDENT & AUBURN UNIVERSITY ADMINISTRATIVE GROUPS**
PAT HARRIS, EXECUTIVE ASSISTANT TO THE EXECUTIVE VP, DONALD L. LARGE, JR.

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **01/05/2018**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management. If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
(334) 844-9115
berrycd@auburn.edu

ADDITIONAL INFORMATION:

The ADMINISTRATIVE group currently includes all projects that fall within the following offices or departments:

President's Office, Executive VP, CFO/VP for Business & Finance, VP for Research & Economic Development, Assoc. VP for Human Resources, Assoc. VP for Audit & Compliance, Enrollment Services, Secretary to the BOT, University Ombudsperson

However, the **VP & Associate Provost for Student Affairs, VP for Alumni Affairs, VP for Development, Intercollegiate Athletics, Assoc. VP for Auxiliary Services, Assoc. VP for Facilities Management, Auburn Montgomery (AUM), and the Alabama Cooperative Extension System (ACES)** are covered through separate reports issued directly to each of those offices.

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Koontz (*communications specialist*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

vacated (Univ. Architect), and **Barrett Warren** (*OUA coordinator*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):


CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)
Mickey Allen (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-director*), and **Vic Walker** (*asst-director*)

 denotes "Client Priority Projects"



AUBURN UNIVERSITY

FACILITIES MANAGEMENT

Client Projects (by Phase)

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

PROGRAMMING	2 Projects
--------------------	-------------------

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-220	D: Benjamin Burmester C:	Campus Wide - Transportation Mode Survey For FY18 Status: PREDESIGN Phase:PROGRAMMING	7/7/17	B: E: A: \$12,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: OUA	12/19/17 Benjamin Burmester	Schedule: Project delayed to Spring 2018. Did not get administrative approval to send out survey. Budget: Budget approved. Budget to cover work for AU professor and grad student. Next Steps: Obtain approval from OIRA with a sign-off required from Dr Woodard, Dr Large, Dr Hardgrave. Comments: Project will be gathering data on campus transportation choices and travel patterns to compare to past similar studies.						
17-381	D: John Lyons C:	Langdon Annex - 2nd Floor, Renovations For Office Of Sustainability Status: ESTIMATE PROJECT Phase:PROGRAMMING	10/30/17	B: 12/8/17 E: 2/2/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/15/17 John Lyons	Budget: To be determined once estimate is received. Schedule: To be determined once budget is approved. Current Task: 12/15/2017-Scope submitted to Estimating Dept. Next Step: Upon receipt estimate, prepare budget for client's review.						

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

CONSTRUCTION **10 Projects**

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
14-296	D: Joshua Conradson C: Joshua Conradson	President's Home - Renovation And Expansion Status: CONSTRUCTION Phase:CONSTRUCTION	10/24/14	B: \$12,766,921 E: 10/31/16 A:	B: E: A:	B: 8/30/16 E: 8/30/16 A: 8/30/16	B: 9/26/16 E: 9/26/16 A: 9/26/16	B: 2/1/18 E: 2/1/18 A:
Grp: CPM	12/11/17 Joshua Conradson	Schedule: Project is scheduled to complete 2/1/2018. Reviewing impact of rain on exterior activities. Budget: Project is currently on budget. Current Step: Addition - Finish installation ongoing to include tile, hardwood floors, trim, and paint. Existing House - Interior finishes ongoing to include casework, millwork, and tile. Exterior brick being painted. Conservatory - Installation of blue stone beginning. Garage - Rough-in complete. Spray foam installation and drywall to begin this week. Installation of brick nearly complete, roofing ongoing. Utilities - Nearing completion, site drainage installation ongoing. Next Step: Continue the phasing of finish installation and completion of exterior so landscaping can begin.						
15-252	D: Contina Mccall C: William Simons	Mary Martin Hall - Stairway Renovations & Improvements Status: CONSTRUCTION Phase:CONSTRUCTION	8/25/15	B: \$297,796 E: 2/12/16 A: 2/12/16	B: 9/7/16 E: 10/6/16 A: 10/6/16	B: 10/4/16 E: 11/10/16 A: 11/10/16	B: 1/30/17 E: 1/30/17 A: 1/30/17	B: 6/29/17 E: 1/12/18 A:
Grp: CPM	12/13/17 William Simons	Budget: Budget revision submitted for additional funding necessary to complete this project was approved. Project has sufficient funds to finish. Schedule: On schedule. Could be complete prior to Christmas break. Current status: Rabren is finishing up the east stair work. Next Step: Complete scope in the east stair and prepare for substantial completion.						
16-362	D: Philip Johnson C: Daniel Dix	Quad Center - Suite 116 & Room 117, Expand Media Room To Provide Additional Seating Status: CONSTRUCTION Phase:CONSTRUCTION	9/20/16	B: \$120,000 E: 6/27/17 A: 6/27/17	B: 10/6/17 E: 9/28/17 A: 9/28/17	B: 10/17/17 E: 9/28/17 A: 9/28/17	B: 9/29/17 E: 9/29/17 A: 9/29/17	B: 3/8/18 E: 3/8/18 A:
Grp: IHC	12/12/17 Daniel Dix	Schedule: on schedule Budget: in budget Current task: Drywall installation in progress. Next step: Install ceiling grid & tile.						
17-104	D: Margaret Devall C: William Simons	Ingram Hall - 1st, 2nd & 3rd Floors, Interior Refurbishments (Phase I) Status: CONSTRUCTION Phase:CONSTRUCTION	3/16/17	B: \$118,400 E: 5/31/17 A: 5/31/17	B: 5/31/17 E: 5/31/17 A: 5/31/17	B: 6/20/17 E: 6/20/17 A:	B: 7/24/17 E: 7/24/17 A: 7/24/17	B: 1/5/18 E: 1/5/18 A:
Grp: CPM	12/13/17 William Simons	Budget: On budget Schedule: On schedule with carpet. Current Task:: CW Smith has moved into the 2nd phase of the carpet replacement. Next Step: Complete 2nd phase and prepare for 3rd, and final, phase.						

 denotes "Client Priority Projects"

Client Projects (by Phase)

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

CONSTRUCTION	10 Projects
---------------------	--------------------

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-145	D: Matthew Wagner C: William Ledbetter	Quad Center - New Card Access System For All Exterior Doors Status: BUYOUT Phase: CONSTRUCTION	4/25/17	B: 10/2/17 E: 10/6/17 A: 10/6/17 \$114,700	B: 2/9/18 E: 12/1/17 A: 12/1/17	B: 2/20/18 E: 12/1/17 A: 12/1/17	B: E: 12/4/17 A:	B: E: 2/14/18 A:
Grp: IHC	12/5/17 William Ledbetter	Budget: In budget. (\$115k, 0% expensed) Schedule: On schedule. Current Status: Project is currently in the buyout stage. We should get equipment delivery confirmation when we return from Christmas Break. Next Step: Construction.						
17-169	D: Sarah Rakestraw C: Burl Sumlin	Samford Hall - 1st Floor, Interior Refurbishments & New Furnishings Status: CONSTRUCTION Phase: CONSTRUCTION	5/16/17	B: 8/1/17 E: 8/2/17 A: 8/2/17 \$60,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/19/17 Sarah Rakestraw	Lobby work completed through Dept. Next - Board of Trustees Board Room. upcoming.						
17-237	D: Simon Yendle C: Joshua Conradson	President's Garden Pavilion - Kitchen Expansion Status: CONSTRUCTION Phase: CONSTRUCTION	7/19/17	B: 10/5/17 E: 8/25/17 A: 8/25/17 \$1,691,060	B: E: A:	B: 10/31/17 E: 10/31/17 A: 10/31/17	B: 11/10/17 E: 11/10/17 A: 11/10/17	B: 5/9/18 E: 5/9/18 A:
Grp: CPM	12/11/17 Joshua Conradson	Schedule: Project on schedule for shell completion date of 2/1/18. Interior build to follow. Budget: Project budget is in budget. Current Step: Foundations and crawlspace CMU installation ongoing. Next Step: Finish foundations and begin framing walls.						
17-258	D: Philip Johnson C: Daniel Dix	Quad Center - Suite 005, Investigate Water Seepage & Provide New Carpet Status: BUYOUT Phase: CONSTRUCTION	8/9/17	B: 10/12/17 E: 11/1/17 A: 11/1/17 \$18,000	B: 12/5/17 E: 12/5/17 A: 12/5/17	B: 12/5/17 E: 12/5/17 A: 12/5/17	B: 12/12/17 E: 12/12/17 A: 12/12/17	B: 2/21/18 E: 2/21/18 A:
Grp: IHC	11/16/17 Philip Johnson	Budget: Approved R&R for IHC project Schedule: Not determined Current Status: Initial Client Meeting (ICM) with Nolan Torbert held. Existing conditions examined. Moisture testing of slab requested and performed. Noland has requested that maintenance check AC operation. Unit replacement being evaluated as work order. Units on order Next step: Final scope of work submitted for estimate of carpet replacement 9/21/17						
17-289	D: Margaret Devall C: Johnny Clark	Ingram Hall - 1st, 2nd & 3rd Floors, Interior Refurbishments (Phase II) Status: BUYOUT Phase: CONSTRUCTION	9/6/17	B: 11/14/17 E: 11/6/17 A: 11/6/17 \$122,500	B: 12/12/17 E: 12/12/17 A:	B: 12/14/17 E: 12/14/17 A:	B: E: 12/15/17 A:	B: E: 5/11/18 A:
Grp: IHC	11/20/17 Margaret Devall	Budget: Approved \$122,500. Schedule: Design drawings almost complete and will be turned over to IHC in the next few days. Current Task: Order carpet Next Step: Turnover to IHC; coordinate schedule with Cale to integrate with 17-104.						

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

CONSTRUCTION 10 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-297	D: Philip Johnson C: Johnny Clark	Samford Hall - Rm 107N, Renovate & Convert into Office Space	9/12/17	B: 11/14/17 E: 11/21/17 A: \$29,000	B: E: A:	B: E: 11/13/17 A: 11/13/17	B: 11/13/17 E: 11/13/17 A: 11/13/17	B: 1/2/18 E: 1/2/18 A:
Grp: IHC 12/13/17 Gary Arnold Schedule On schedule Budget in Budget Current status Project underway; demo complete, painting complete; installing wainscot paneling; scheduling for the carpet work to be completed week of 18 December.								

CLOSEOUT 4 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
15-076	D: Contina Mccall C: William Simons	Mary Martin Hall - 1st Floor, Renovate Space For Use By University Scholarships	3/6/15	B: 5/9/16 E: 5/9/16 A: 5/9/16 \$563,584	B: 10/3/16 E: 10/6/16 A: 10/6/16	B: 11/8/16 E: 11/10/16 A: 11/10/16	B: 1/30/17 E: 1/30/17 A: 1/30/17	B: 9/15/17 E: 9/15/17 A: 9/15/17
Grp: CPM 9/22/17 William Simons This project is substantially complete as of September 15th. Client moved in on September 18th. Some aesthetic punchlist items still need to be completed.								
16-133	D: Joseph Ruscini C: Johnny Clark	East Glenn Administrative Complex - Safety & Security Improvements	3/31/16	B: 11/17/16 E: 11/17/16 A: 11/17/16 \$40,431	B: 4/27/17 E: 4/17/17 A: 4/17/17	B: 5/23/17 E: 4/17/17 A: 4/17/17	B: 4/21/17 E: 4/21/17 A: 4/21/17	B: 11/20/17 E: 11/20/17 A: 11/20/17
Grp: IHC 11/28/17 Gary Arnold Needed to close project: Close IHC WO #17-383262.								
17-041	D: Adam Mcmanus C:	Samford Hall - Main East Entrances, Exterior Stair Restoration	2/2/17	B: 4/18/17 E: 4/17/17 A: 4/17/17 \$8,427	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES 11/29/17 Adam Mcmanus Budget: In budget Schedule: Delays - M&O delays in 2nd repair/Regroup for Contractor Installation Current Task: OUA review new mock-up installation for approval Next Step: Scoping for Comprehensive Restoration								

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

CLOSEOUT 4 Projects


		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-068	D: Philip Johnson C: Daniel Dix	Quad Center - Restroom Renovations & Refurbishments Status: WARRANTY/CLOSEOUT Phase:CLOSEOUT	2/22/17	B: 5/8/17 E: 4/7/17 A: 4/7/17 \$12,000	B: E: 4/7/17 A: 4/7/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 12/7/17 E: 10/13/17 A: 10/13/17	
Grp: IHC	10/18/17 Gary Arnold	Needed to close project: Close IHC W/O #17-374276.							

HOLD_SCOPE 1 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-343	D: John Lyons C: Gary Arnold	Samford Hall - Suite 011, Reconfigurations To Provide Additional Office Space Status: HOLD_SCOPE Phase:HOLD_SCOPE	10/5/17	B: 12/15/17 E: 2/2/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	12/1/17 John Lyons	Budget: To be determined once scope is prepared and estimate is received. Schedule: To be determined once budget is approved. Current Task: 11/16/2017-Awaiting for client's input on alternate option. 11/2/2017-Informed client that Daniel Clarke determined that there is no feasible method of supplying air conditioning to proposed enclosed office. Recommended option to have 6' high partitions to privacy. Next Step: Upon client's input, submit scope to Estimating Dept.							

HOLD 2 Projects

		B: = Baseline Date E: = Estimated Date A: = Actual Date							
Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion	
17-394	D: Sarah Rakestraw C:	RSA Plaza Building - Suite 520, New Furnishings For AU Governmental Affairs Status: HOLD Phase:HOLD	11/9/17	B: 1/2/18 E: 1/4/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:	
Grp: DES	12/19/17 Sarah Rakestraw	Budget: no budget Schedule: no schedule, as soon as possible, furniture orders only Current task: complete scope review with client - after holiday break Next step: Schedule meeting to present new options							

 denotes "Client Priority Projects"

Client Projects (by Phase)

ADMINISTRATION	Total Projects: 19	PROGR.: 2	CONSTR.: 10	HOLD_SCOPE: 1
	Total Approved Budgets: \$15,974,819	DESIGN: 0	CLOSEOUT: 4	HOLD: 2

HOLD **2 Projects**

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-406	D: Sarah Rakestraw C:	Samford Hall - Suite 101, New Furnishings For Office Of The General Counsel Status: HOLD Phase:HOLD	11/27/17	B: 1/15/18 E: 1/18/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	12/19/17 Sarah Rakestraw	Budget: no budget Schedule: New GC begins 01.08, furniture decisions are ok to wait for new GC start Current Task: complete scope - project to be picked up after holidays when new GC arrives on campus. Next Step: Complete plans and organize move out existing/move in new						