



FACILITIES MANAGEMENT
DESIGN AND CONSTRUCTION
MEMORANDUM

TO: **OFFICE OF THE EXECUTIVE VICE-PRESIDENT & AUBURN UNIVERSITY ADMINISTRATIVE GROUPS**
PAT HARRIS, EXECUTIVE ASSISTANT TO THE EXECUTIVE VP, DONALD L. LARGE, JR.

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **06/01/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management. If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

Dan Berry
Design and Construction, Program Manager
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berrycd@auburn.edu

ADDITIONAL INFORMATION:

The ADMINISTRATIVE group currently includes all projects that fall within the following offices or departments:

President's Office, Executive VP, CFO/VP for Business & Finance, VP for Research & Economic Development, Assoc. VP for Human Resources, Assoc. VP for Audit & Compliance, Enrollment Services, Secretary to the BOT, University Ombudsperson

However, the **VP & Associate Provost for Student Affairs, VP for Alumni Affairs, VP for Development, Intercollegiate Athletics, Assoc. VP for Auxiliary Services, Assoc. VP for Facilities Management, Auburn Montgomery (AUM)**, and the **Alabama Cooperative Extension System (ACES)** are covered through separate reports issued directly to each of those offices.

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:

<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:

FAC MGMT SAFETY MANAGEMENT:

FAC MGMT FINANCIAL SERVICES:

FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)

Martha Koontz (*communications specialist*)

Margaret Smith (*manager*)

Bob Moseley (*director*), and **Zilun Fan**

Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:

CAMPUS PLANNING & SPACE MGMT:

JIM CARROLL (*University Architect*), and **Barrett Warren** (*OUA coordinator*)

Simon Yendle (*director*)

Richard Guether (*campus planner*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:

DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):

PROJECT SUPPORT / ESTIMATING:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)

Mark Aderholdt (*University Engineer*)

Matt Wagner (*asst-director*), **Bob Hix** (*asst-director*),

and **Vanessa Kleypas** (*DES SERV coordinator*)

Mitch Walley (*director*), and **Ben Chapman** (*asst-director*)

Walker Davis (*manager*)

FACILITIES OPERATIONS:

IN-HOUSE CONSTRUCTION (IHC):

MAINTENANCE (MAINT):

UTILITIES & ENERGY MGMT (UTIL):

CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Woodruff** (*admin. sup. assoc.*)

Bruce Arnold (*interim manager*)

Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)

Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)

Barnese Adair-Wallace (*director*), and **Burl Sumlin** (*asst-director*)



AUBURN UNIVERSITY FACILITIES MANAGEMENT

1161 W. Samford Ave, Auburn University, AL

Client Projects

ADMINISTRATION

16 Projects

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name Project Status	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
17-169	D: Anna Gattlin C: Burl Sumlin	Samford Hall - 1st Floor, Interior Refurbishments & New Furnishings Status: DESIGN	5/16/17	B: 8/1/17 E: 8/2/17 A: \$60,000	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/24/17 Anna Gattlin	Budget: #60,000 Schedule: working on schedule Current task: ordered furniture, awaiting POs; getting carpet ordered this week Next step: turn over to construction (Burl) for execution						
17-145	D: Matthew Wagner C: William Ledbetter	Quad Center - New Card Access System For All Exterior Doors Status: ORIG BUDGET APPR	4/25/17	B: 7/11/17 E: 6/13/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/1/17 Matthew Wagner	PIF assigned to Matt Wagner on 5/1/2017.						
17-104	D: Margaret Devall C: William Simons	Ingram Hall - 1st, 2nd & 3rd Floors, Interior Refurbishments For Office Spaces Status: BIDDING	3/16/17	B: 5/31/17 E: 6/13/17 A: \$118,400	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/21/17 Margaret Devall	Budget: \$118,400 Will review with client this week. Schedule: Complete by end of August 2017. Current Task: Review project budget with client and obtain approval. Complete design review drawings and LPW docs. Next Step: Budget approval, advertise bid.						
17-068	D: Philip Johnson C: Daniel Dix	Quad Center - Restroom Renovations & Refurbishments Status: CONSTRUCTION	2/22/17	B: 5/8/17 E: 4/7/17 A: 4/7/17 \$12,000	B: E: 4/7/17 A: 4/7/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 4/7/17 E: 4/7/17 A: 4/7/17	B: 10/16/17 E: 10/16/17 A:
Grp: IHC	5/18/17 Daniel Dix	Schedule: On schedule Budget: In budget Current status: Material procurement in process. Next step: Schedule field crews upon material delivery.						

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17-041	D: Adam Mcmanus C:	Samford Hall - Main East Entrances, Exterior Stair Restoration Status: STUDY	2/2/17	B: 4/18/17 E: 4/17/17 A: 4/17/17 \$3,980	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/9/17 Adam Mcmanus	Budget: In budget Schedule: on schedule Current Task: Additional Patch Repair Mock-up rescheduled for 05-10-17/Scoping Next Step: Recommendations/Budget						
16-362	D: Philip Johnson C: Daniel Dix	Quad Center - Suite 116 & Room 117, Expand Media Room To Provide Additional Seating Status: HOLD	9/20/16	B: 11/21/16 E: 4/12/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	5/19/17 Philip Johnson	Hold						
16-345	D: Margaret Devall C: William Simons	Ingram Hall - 1st, 2nd & 3rd Floors, Interior Refurbishments For Corridors & Foyer Areas Status: WARRANTY/CLOSEOUT	9/19/16	B: 11/21/16 E: 10/19/16 A: 10/19/16 \$64,400	B: 11/1/16 E: 11/15/16 A: 11/15/16	B: 11/9/16 E: 11/22/16 A: 11/22/16	B: 12/13/16 E: 12/12/16 A: 12/13/16	B: 1/11/17 E: 1/13/17 A: 1/13/17
Grp: CPM	5/3/17 William Simons	Additional flooring work complete. There are a few areas where the flooring is popping up that the contractor needs to glue down properly. Once successful completion of that, final pay can be processed.						
16-304	D: John Lyons C: David Johnson	Biological Research Facility - Rms 021 & 023, Wall Opening For New Autoclave Installation Status: HOLD_SCOPE	8/17/16	B: 10/19/16 E: 2/7/17 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	2/22/17 John Lyons	2/22/2017-Followed up with Tim Knox to maintain hold on project. 10/26/2016-Project has been placed on hold requested by the client Tim Knox until they review more autoclave options.						
16-303	D: Raymond Kirby C: William Ledbetter	Samford Hall - 1st Floor, Provide A New Security Alarm System Status: CONSTRUCTION	8/16/16	B: 10/19/16 E: 9/26/16 A: 9/26/16 \$2,300	B: 10/27/16 E: 10/27/16 A: 10/27/16	B: 10/27/16 E: 10/27/16 A: 10/27/16	B: 9/27/16 E: 9/27/16 A: 9/27/16	B: 6/5/17 E: 6/5/17 A:
Grp: IHC	2/23/17 Gary Arnold	Budget: R&R request (\$2,300) has been approved. Schedule: Being Developed Current status: Coordinating work schedule Next Step: Construction						

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16-277	D: Matthew Wagner C: Matthew Wagner	Campus Green Parking Deck - 3rd Level, Install A Weather Camera For WVTM Status: WARRANTY/CLOSEOUT	7/21/16	B: 12/16/16 E: 1/10/17 A: 1/10/17 \$4,210	B: 1/11/17 E: 1/11/17 A: 1/11/17	B: 1/18/17 E: 1/18/17 A: 1/18/17	B: 1/19/17 E: 1/19/17 A: 1/19/17	B: 1/29/17 E: 1/29/17 A:
Grp: DES	1/20/17 Matthew Wagner	Budget: In budget. Schedule: In schedule. Current Status: Construction. Estimated completion date is 1/25/17. Next Step: Warranty/Closeout.						
16-150	D: John Lyons C: Johnny Clark	Samford Hall - Suites 301 & 303, Renovate For Use By Internal Auditing Status: WARRANTY/CLOSEOUT	4/13/16	B: 6/9/16 E: 4/28/16 A: 4/28/16 \$128,435	B: 2/24/17 E: 1/31/17 A: 1/31/17	B: 2/28/17 E: 1/31/17 A: 1/31/17	B: 2/1/17 E: 2/1/17 A: 2/1/17	B: 5/1/17 E: 4/21/17 A: 4/21/17
Grp: IHC	5/22/17 Gary Arnold	Needed to close project: Close PO0051337 w/AMCO (\$5,450), PO0051063 w/KelleyBros (#3,419.85)and W/O #17-372078 w/PLUMBING; W/O #17-374658 w/SERVICE SUPPORT and IHC W/O #17-364655.						
16-133	D: Joseph Ruscin C: Johnny Clark	East Glenn Administrative Complex - Safety & Security Improvements Status: BUYOUT	3/31/16	B: 11/17/16 E: 11/17/16 A: 11/17/16 \$40,431	B: 4/27/17 E: 4/17/17 A: 4/17/17	B: 5/23/17 E: 4/17/17 A: 4/17/17	B: E: 4/21/17 A: 4/21/17	B: E: 7/6/17 A:
Grp: IHC	3/30/17 Joseph Ruscin	Budget: on budget Schedule: on schedule Current task: Incorporate footing design for bollards Next step: Turn over to IHC						
15-252	D: Contina Mccall C: William Simons	Mary Martin Hall - Stairway Renovations & Improvements Status: CONSTRUCTION	8/25/15	B: 2/12/16 E: 2/12/16 A: 2/12/16 \$222,796	B: 9/7/16 E: 10/6/16 A: 10/6/16	B: 10/4/16 E: 11/10/16 A: 11/10/16	B: 1/30/17 E: 1/30/17 A: 1/30/17	B: 6/29/17 E: 6/29/17 A:
Grp: CPM	5/22/17 William Simons	Budget: No budget concerns Schedule: Behind schedule. Work in south stair was to be complete by 18 April. Dre'Co got off to a very slow start in the stair well. Current ETA for completion of south stair is 30 May. Very poor planning and even worse execution by Dre'Co. Current status: Work is proceeding on hand rails in the South Stair very slowly. Next Step: Continue with work in South Stair and contractor to implement measures to recover lost time. Dre'Co claims to be able to recover significant lost time in the other two stairs due to already have materials available to work with.						

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15-076	D: Contina Mccall C: William Simons	Mary Martin Hall - 1st Floor, Renovate Space For Use By University Scholarships Status: CONSTRUCTION	3/6/15	B: 5/9/16 E: 5/9/16 A: 5/9/16 \$563,584	B: 10/3/16 E: 10/6/16 A: 10/6/16	B: 11/8/16 E: 11/10/16 A: 11/10/16	B: 1/30/17 E: 1/30/17 A: 1/30/17	B: 5/30/17 E: 6/30/17 A:
Grp: CPM	5/22/17 William Simons	Budget: There are multiple design errors being discovered that is adding to the strain on the budget. We are waiting on cost impacts to be received and then formulate a plan ahead. Schedule: Schedule continues to slip further behind. Crew sizes remain inadequate to perform the scope. Multiple design errors noted have only worsened the schedule. Multiple meetings held with Dre'Co to recover lost time have been largely ineffective. Current ETA is early July. Current status: In wall rough in complete and drywall being installed. Overhead duct installation continues very slowly and has now encountered the bulk of the design errors due to the path in the drawings being impossible. New entryway work is finally underway, 25% complete. Next step: Resolve design errors discovered and continue pushing Dre'Co to provide additional crews to push the schedule.						
15-040	D: Kirby Brown C: George Reese	Samford Hall - Building Wide, Installation Of An Outside Air Unit Status: WARRANTY/CLOSEOUT	2/10/15	B: 3/17/15 E: 3/17/15 A: 3/17/15 \$593,000	B: 6/20/16 E: 6/20/16 A: 6/20/16	B: 8/11/16 E: 8/11/16 A: 8/11/16	B: 9/13/16 E: 9/13/16 A: 9/13/16	B: 4/21/17 E: 4/20/17 A: 4/20/17
Grp: CPM	5/19/17 George Reese	Budget: no budgetary issues at this time. Schedule: Construction finished. Current Status: Working on punch list and cleaning up attic. Next Step: Re-inspect and continue to collect close-out documents and close by 10/17/2017						
14-296	D: James Carroll C: Joshua Conradson	President's Home - Renovation And Expansion Status: CONSTRUCTION	10/24/14	B: E: 10/31/16 A: \$1,051,195	B: E: A:	B: 8/30/16 E: 8/30/16 A: 8/30/16	B: 9/26/16 E: 9/26/16 A: 9/26/16	B: 12/1/17 E: 12/1/17 A:
Grp: CPM	5/22/17 Joshua Conradson	Schedule: Project is currently on schedule. Budget: Project is currently on budget. Current Step: Addition -Above ceiling inspection passed. Begin insulation and drywall. Roofing ongoing. Existing House - MEP rough-in and roof installation. Above-ceiling inspection upcoming. Conservatory - Concrete slab and brick work. Utilities - Storm sewer installation ongoing. Utilities to begin in front yard. Next Step: Continue MEP rough-in, site utilities, and exterior skin.						

