AUBURN UNIVERSITY

FACILITIES MANAGEMENT
DESIGN AND CONSTRUCTION
MEMORANDUM

TO: **OFFICE OF THE EXECUTIVE VICE-PRESIDENT & AUBURN UNIVERSITY ADMINISTRATIVE GROUPS**

PAT HARRIS, *EXECUTIVE ASSISTANT TO THE EXECUTIVE VP, DONALD L. LARGE, JR.*

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **07/06/2017**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management. If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Design and Construction, Program Manager
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ADDITIONAL INFORMATION:

The ADMINISTRATIVE group currently includes all projects that fall within the following offices or departments:

President's Office, Executive VP, CFO/VP for Business & Finance, VP for Research & Economic Development, Assoc. VP for Human Resources, Assoc. VP for Audit & Compliance, Enrollment Services, Secretary to the BOT, University Ombudsperson

However, the **VP & Associate Provost for Student Affairs**, **VP for Alumni Affairs**, **VP for Development**, **Intercollegiate Athletics**, **Assoc. VP for Auxiliary Services**, **Assoc. VP for Facilities Management**, **Auburn Montgomery (AUM)**, and the **Alabama Cooperative Extension System (ACES)** are covered through separate reports issued directly to each of those offices.

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf

For reference, the following are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:	**DAN KING** *(AVP of Facilities Mgmt)*, and **Gina Mann** *(admin. sup. assoc.)*
FAC MGMT COMMUNICATIONS:	**Martha Koontz** *(communications specialist)*
FAC MGMT SAFETY MANAGEMENT:	**Margaret Smith** *(manager)*
FAC MGMT FINANCIAL SERVICES:	**Bob Moseley** *(director)*, and **Zilun Fan**
FAC MGMT INFORMATION TECHNOLOGY:	**Shanda Foster** *(manager)*
UNIVERSITY ARCHITECT (OUA):	**JIM CARROLL** *(University Architect),* and **Barrett Warren** *(OUA coordinator)*
CAPITAL PROJECTS:	**Simon Yendle** *(director)*
CAMPUS PLANNING & SPACE MGMT:	**Richard Guether** *(campus planner)*
DESIGN AND CONSTRUCTION:	**SCOTT FULLER** *(executive director)*, and **Susan Miller** *(D&C coordinator)*
UNIVERSITY ENGINEER:	**Mark Aderholdt** *(University Engineer)*
DESIGN SERVICES (DES):	**Matt Wagner** *(asst-director),* **Bob Hix** *(asst-director),* and **Vanessa Kleypas** *(DES SERV coordinator)*
CONSTRUCTION MGMT (CPM):	**Mitch Walley** *(director),* and **Ben Chapman** *(asst-director)*
PROJECT SUPPORT / ESTIMATING:	**Walker Davis** *(manager)*
FACILITIES OPERATIONS:	**RON BOOTH** *(executive director),* and **Anne Woodruff** *(admin. sup. assoc.)*
IN-HOUSE CONSTRUCTION (IHC):	**Bruce Arnold** *(interim manager)*
MAINTENANCE (MAINT):	**Dan Whatley** *(director)*, and **Bruce Arnold** *(asst-director)*
UTILITIES & ENERGY MGMT (UTIL):	**Ken Martin** *(director),* and **Malcolm Dailey** *(asst-director)*
CAMPUS SERVICES (CSERV):	**Barnese Adair-Wallace** *(director),* and **Burl Sumlin** *(asst-director)*