

TO: **OFFICE OF THE EXECUTIVE VICE-PRESIDENT & AUBURN UNIVERSITY ADMINISTRATIVE GROUPS**
PAT HARRIS, EXECUTIVE ASSISTANT TO THE EXECUTIVE VP, DONALD L. LARGE, JR.

SUBJECT: **MONTHLY CLIENT PROJECT REPORT**

DATE: **04/02/2018**

Please find attached this month's report for all projects specific to your office or department that are currently being managed by Facilities Management. If you have any questions or comments about these reports or any of the projects contained therein, please let us know.

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Program Manager, Design and Construction
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ADDITIONAL INFORMATION:

The ADMINISTRATIVE group currently includes all projects that fall within the following offices or departments:

President's Office, Executive VP, CFO/VP for Business & Finance, VP for Research & Economic Development, Assoc. VP for Human Resources, Assoc. VP for Audit & Compliance, Enrollment Services, Secretary to the BOT, University Ombudsperson

However, the **VP & Associate Provost for Student Affairs, VP for Alumni Affairs, VP for Development, Intercollegiate Athletics, Assoc. VP for Auxiliary Services, Assoc. VP for Facilities Management, Auburn Montgomery (AUM)**, and the **Alabama Cooperative Extension System (ACES)** are covered through separate reports issued directly to each of those offices.

If you need to submit a new project request, the Project Initiation Form (PIF) is located on our website as follows:
<http://www.auburn.edu/administration/facilities/projects/documents/pif.pdf>

For reference, below are the primary contacts for each directorate within Facilities Management:

FACILITIES MGMT ADMINISTRATION:

FAC MGMT COMMUNICATIONS:
FAC MGMT SAFETY MANAGEMENT:
FAC MGMT FINANCIAL SERVICES:
FAC MGMT INFORMATION TECHNOLOGY:

DAN KING (*AVP of Facilities Mgmt*), and **Gina Mann** (*admin. sup. assoc.*)
Martha Gentry (*manager*)
Margaret Smith (*manager*)
Bob Moseley (*director*), and **Zilun Fan**
Shanda Foster (*manager*)

UNIVERSITY ARCHITECT (OUA):

CAPITAL PROJECTS:
CAMPUS PLANNING & SPACE MGMT:

Simon Yendle (*interim Univ. Architect*), and **Barrett Warren** (*OUA coord.*)
Simon Yendle (*director*)
Richard Guether (*director*)

DESIGN AND CONSTRUCTION:

UNIVERSITY ENGINEER:
DESIGN SERVICES (DES):

CONSTRUCTION MGMT (CPM):
PROJECT SUPPORT:

SCOTT FULLER (*executive director*), and **Susan Miller** (*D&C coordinator*)
Mark Aderholdt (*University Engineer*), and **Nolan Yon** (*FCA program mngr.*)
Mickey Allen (*director*), **Matt Wagner** (*asst-director*), **Bob Hix** (*asst-director*),
and **Vanessa Kleypas** (*DES SERV coordinator*)
Mitch Walley (*director*)
Walker Davis (*manager*)

FACILITIES OPERATIONS:

MAINTENANCE (MAINT):
IN-HOUSE CONSTRUCTION (IHC):
UTILITIES & ENERGY MGMT (UTIL):
CAMPUS SERVICES (CSERV):

RON BOOTH (*executive director*), and **Anne Wilbourne** (*admin. sup. assoc.*)
Dan Whatley (*director*), and **Bruce Arnold** (*asst-director*)
Bruce Arnold (*interim manager*)
Ken Martin (*director*), and **Malcolm Dailey** (*asst-director*)
Burl Sumlin (*asst-director*), and **Vic Walker** (*asst-director*)

■ denotes "Client Priority Projects"



AUBURN UNIVERSITY

FACILITIES MANAGEMENT

Client Projects (by Phase)

ADMINISTRATION	Total Projects: 4	PROGR.: 2	CONSTR.: 0	HOLD_SCOPE: 1
	Total Approved Budgets: \$43,089	DESIGN: 1	CLOSEOUT: 0	HOLD: 0

PROGRAMMING 2 Projects

B = Baseline Date E = Estimated Date A = Actual Date


Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
18-032	D: Adam Mcmanus C: William Simons	Samford Hall - Main East Entrances, Exterior Sandstone Stairway Restoration Status: ORIG BUDGET APPR Phase:PROGRAMMING	1/26/18	B: 3/14/18 E: 3/14/18 A: 3/14/18 \$31,999	B: E: A:	B: 3/29/18 E: 3/29/18 A: 3/29/18	B: 5/10/18 E: 5/10/18 A:	B: 7/9/18 E: 7/9/18 A:
Grp: DES	3/22/18 Adam Mcmanus	Budget: TBD Schedule: TBD Current Status: SPW Contract Next Step: Contract Award/Construction						

18-091	D: John Lyons C:	Samford Hall - Suite 304, New Workstations For Additional Office Space Status: SCOPING Phase:PROGRAMMING	2/27/18	B: 4/3/18 E: 3/28/18 A: 3/28/18 \$11,090	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	3/28/18 John Lyons	Budget: Budget approved covering Room 306A. Schedule: No issues. Current Task: 3/26/2018-Rabren started construction with substantial completion date of April 1. 3/22/2018-Client approved budget. 3/20/2018-Received Rabren's JOC bid for Room 306A only. 2/27/2018-Held scope meeting with client Stacey Walker & John Talmage/Rabren Construction. Next Step: Complete for remaining areas identified in PIF.						

DESIGN 1 Projects

B = Baseline Date E = Estimated Date A = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
18-083	D: Walker Davis C:	Quad Center - Main Lobby, Installation Of An Emergency Panic Button Status: CONST CONTR Phase:DESIGN	2/21/18	B: E: A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES								

 denotes "Client Priority Projects"

Client Projects (by Phase)

ADMINISTRATION	Total Projects: 4	PROGR.: 2	CONSTR.: 0	HOLD_SCOPE: 1
	Total Approved Budgets: \$43,089	DESIGN: 1	CLOSEOUT: 0	HOLD: 0

HOLD_SCOPE **1 Projects**

B: = Baseline Date E: = Estimated Date A: = Actual Date

Project Num	D = Design Lead C = Construction Lead	Project Name	Project Initiation	Budget Approved	Final Design	Bid Date	Notice to Proceed	Substantial Completion
18-118	D: Margaret Devall C:	Quad Center - 1st Floor, Interior Renovations & New Furnishings Status: HOLD_SCOPE Phase:HOLD_SCOPE	3/9/18	B: 5/16/18 E: 5/16/18 A:	B: E: A:	B: E: A:	B: E: A:	B: E: A:
Grp: DES	3/13/18 Matthew Wagner	PIF assigned to Margaret Devall on 3/13/2018.						