Facilities Safety Committee
Meeting Minutes
12/1/2010

Attendees:
Margaret Smith
Greg Harper
Matthew Bunn
James Lyons
Amie Hart
Tyree Torbert
Carolyn Brown
Mark Clement
Melissa Newton
Randy King
Johnny Clark

Meeting minutes from 10/27/2010 were approved.

Program Approvals
The committee was appraised how the safety programs are being approved at this time. Each program will be approved in writing by each director. This information is then brought to Dan King for final approval.

Program Summary Sheet
The program summary spreadsheet was proved to all members. Committee members informed of the program summary/appraisal process by M. Smith. Each committee member was asked to take the spreadsheet back to their areas for study. The programs will then be discussed at the January meeting to determine what our focus areas should be and which direction the committee sees that AUFD needs to move in regards to safety.

MRI Facility
The committee was informed that the MRI facility was online and that it is a limited access building due to the magnetic fields present. Persons who will need to have access from Facilities will need specialized training. Each Supervisor/Manager was asked to provide the names of two persons who meet the access criteria. These persons will then be provided training by MRI personnel for access.

Petrie Hall
The new lab in Petrie Hall used by Haibo Zu was discussed briefly. This lab is special in that it has no exposed metal, as the research involves nano-level of metals in rocks.

Discussion Items:
The new steam pipe at CWP1 was replaced. Personnel are concerned that it may need to be painted or labeled so it does not get hit again. This was brought to Buster Reese’s attention.

Hard hat/hearing protection signs were discussed for all our mechanical rooms.