

## **Faculty responsibilities/ expectations in Tornado Warning situation:**

A tornado warning is issued when a tornado is reported on the ground or is indicated on doppler radar-- if this situation is proximate, the weather sirens are sounded.

### **Actions:**

- 1) Safety for students/ faculty/ staff is critically important;
- 2) If class has not started, instructors should recognize that a Tornado Warning is viewed as an excused absence. Students and instructors should not be walking to class during a Tornado Warning;
- 3) If class has already started, move the class to the appropriate designated shelter within the building;
- 4) If the class has begun an exam, the instructor should collect the exams, move the class to the appropriate designated shelter and announce (via email or in next class) when/ how the exam will be made-up;
- 5) If a lab has begun, the instructor should make sure it is safe to leave the lab and move the students to the appropriate designated shelter;
- 6) The tornado warning will last for an hour from the last siren unless a shorter time is indicated by the National Weather Service. Building occupants should remain in the shelter area for at least that long unless a new warning is issued and the sirens activate again, or the National Weather Service issues a release.
- 7) If severe weather and/or the warning last for several hours, the President will determine if classes should be cancelled.