

Mail to: Auburn University  
Payroll & Employee Benefits  
212 Ingram Hall  
Auburn University, AL 36830

\_\_\_\_\_  
Date of Request

Fax: 334-844-1799

## REQUEST FOR REISSUED IRS FORM W-2

PLEASE PRINT or FILL IN ONLINE

Please reissue my WAGE AND TAX STATEMENT (Form W-2) for the tax year \_\_\_\_\_.

EMPLOYEE NAME: \_\_\_\_\_

SOCIAL SECURITY NO.: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE/ZIP: \_\_\_\_\_ / \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_

Current employment status with Auburn University:      Active                      Separated

The Form W-2 is requested for the following reason:

\_\_\_\_\_  
Mail to above address                                      Call for pickup (picture ID required)

\_\_\_\_\_  
Signature of Employee

For Payroll & Employee Benefits use only:

W-2 reissued: \_\_\_\_\_  
Date

Mailed: \_\_\_\_\_  
Date

Processed by: \_\_\_\_\_

Picked up: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date