

**STATEMENT OF UNDERSTANDING  
VETERAN'S EDUCATIONAL BENEFIT RECIPIENT AUBURN UNIVERSITY**

I understand that Veterans Educational Benefits will only pay for course work that is a required part of my academic program, which is my major on record with the registrar's office of Auburn University. I understand that the VA may pay for more than one major at a time, dual degrees or double majors only if the dual major or double major are in related areas and are published in the University Bulletin. **VA will NOT pay for a minor,** but you can have a minor as part of your major through creative use of electives and with the help of your academic advisor. \_\_\_\_\_ Initials

I understand that my schedule will be approved by my academic advisor, who is not always my individual advisor in my degree program, but it is the academic advisor that is authorized to approve class schedules for VA purposes. I understand that **it is my responsibility to know what classes count toward my degree and which do not.** Graduate students must follow their graduate plan of study or temporary plan. \_\_\_\_\_ Initials

I understand that I should **NOT** depend on my VA checks for any vital living expenses (**rent, car payment, University Bursar Bills etc.**). While VA checks should come on a regular basis, this is not guaranteed by Auburn University's VA Office or Atlanta VA Office. \_\_\_\_\_ Initials

I understand that my benefits will be processed over a period of time by the Regional VA Office in Atlanta. I also understand that it may **take 12 – 14 weeks, sometimes longer,** after Auburn has sent my enrollment certification, before I will begin to receive any money. \_\_\_\_\_ Initials

I understand that once Auburn VA has sent my paperwork to Atlanta VA Regional Processing Office (VARPO), the process is in Atlanta's hands, and the length of time it takes for me to receive any money is totally dependent on Atlanta's processing time of my paperwork. If I have any questions concerning money issues, I will verify my enrollment was sent to Atlanta by contacting the Auburn University VA Office, and then I will contact the VARPO for all money issues by calling 1-888-442-4551 or going to [www.gibill.va.gov](http://www.gibill.va.gov) and ask a question on the VA Website. \_\_\_\_\_ Initials

I have received a copy of the information letter from the Auburn VA Office which contains Atlanta's phone number and Auburn University VA Office number. \_\_\_\_\_ Initials

I understand that ***I MUST REPORT ANY OF THE FOLLOWING CHANGES TO THE AUBURN UNIVERSITY VA OFFICE IMMEDIATELY.*** Failure to do so **WILL** result in the **suspension or denial of future benefits and/or require repayment of benefits already received.** \_\_\_\_\_ Initials

<u>Undergraduate Course Loads:</u> FULL TIME: 12 + hours	<u>Graduate Course Loads:</u> As determined by the
Initials: _____	Graduate School or Department for special
¾ TIME: 9 – 11 hours	programs such as Executive MBA & Physician's
½ TIME: 6 – 8 hours	MBA. Initials: _____
< ½ TIME: 1 – 5 hours	

1. **Resignation or withdrawal from school.** \_\_\_\_\_ Initials
2. **Dropped course work.** \_\_\_\_\_ Initials
3. **Added course work and REGISTER for CLASSES.** \_\_\_\_\_ Initials
4. **Substituted courses & required remedial/prerequisite courses. This MUST be verified by Academic Advisor's signature on you schedule. You must bring to our office. Paperwork must go into your VA file.** \_\_\_\_\_ Initials
5. **Changes in major.** \_\_\_\_\_ Initials
6. **Changes in Address must be reported to Atlanta.** \_\_\_\_\_ Initials

Student's Signature: \_\_\_\_\_

SSN: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

AU ID #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_