

Chapter 35 Checklist (Dependent of Disabled Vet)

In order for the VA Office to complete your VA Educational Benefits verification, we will need the following items completed and returned to room 203 Mary Martin Hall Auburn University as soon as possible. Call (334) 844-2517 if you have any questions:

Meet with your **Academic Advisor**. Request that your Academic Advisor complete the copy of the AU Letter to Academic Advisors. Return the three (3) forms (**Signed letter, curriculum sheet, and course schedule**) as soon as possible to the address above.

____ The **Transfer Credit** letter from other schools or colleges or within Auburn University (e.g. a change of major).

____ Obtain **Curriculum Sheet** for your Major.

____ Obtain a signed and dated copy of **your Class Schedule**.

The following forms **MUST be completed by the applicant and returned** to the AU VA Office:

____ **VA Form 22-5490** (fill out & return) – Unless you have used benefits before...use VA Form 22-5495... or turn in your Letter of Eligibility provided to you by the VA Regional Office. If a Transfer Student see below the VA Form 22-5495

____ **Statement of Understanding**...fill out & return.

If you are **transferring** from another school or college or have **changed your major** within Auburn and you have used VA benefits there or before, you must fill out:

____ **VA Form 22-5495**...fill out and return.