Article I - Name

The name of this organization shall be the Auburn University Chinese Professional Association (hereafter referred to as the AUCPA).

Article II - Purpose

The AUCPA shall be a Faculty and Staff organization dedicated to the concerns of Chinese, Asian and other minorities on the Auburn University campus and at local community. The purpose of the organization shall be:

1. To assist the University in attaining its overall mission, particularly in the areas of recruitment, retention and promotion of Chinese.

2. To serve as both a contact group and liaison, at all levels within the University system and at local community, on matters pertaining to Chinese Faculty, Staff, and Students on campus and at local community.

3. To establish a program of seminars and courses for educating members of the University community about Chinese and Asian culture, history, and economy, and the Chinese-American experience.

4. To promote and maintain human diversity and equality on the Auburn University campus and at local community, and help create an atmosphere favorable to people of all colors, races, genders, religions, and nations of origin.

Article III - Membership

Section 1. Membership in this organization shall be open to individuals employed by, or affiliated with Auburn University (faculty, staff, and research associates) regardless of race, sex, color, creed or national origin - who is committed to the purposes outline above; Associate membership in this organization should be open to Auburn University retirees and others that works and lives in Auburn-Opelika-Tuskegee and surrounding community.

Section 2. Membership eligibility for individuals lacking these qualifications is subject to Executive Committee approval.

Section 3. Eligible members (associate members) become members (associate members) upon payment of annual dues assessed by the organization.

Section 4. Associate members have all rights and responsibilities as members except that that they are not eligible to serve as the President of the organization.
Article IV - Officers and Elections

Section 1. The organization shall include the following officers:

a. President
b. The Immediate Past President (Vice President for the first year)
c. Secretary and Parliamentarian
d. Treasurer

Section 2. Each officer shall serve a term of one year, with consecutive terms not exceeding two years, and life-time term not exceeding four years.

Section 3. Elections of officers shall be held in September of each year. Newly elected officers shall assume office on October 1. Nominations may be submitted in writing or made from the floor, provided the nominee has consented to run for the office in question.

Section 4. Officers may be removed by a two-thirds vote of active members.

Section 5. A vacancy occurring in any office shall be filled for the unexpired term by a person elected by majority vote of members present.

Section 6. The President shall appoint an advisory committee with broad representation.

Article V- Duties of Officers

Section 1. The President shall preside at all meetings, shall appoint committee chairs, shall coordinate the work of other officers and committees, and shall perform other duties as deemed necessary by the organization.

Section 2. The Immediate Past President (Vice President for the first year of AUCPA) shall preside over meetings in the absence of the President and shall perform other duties as deemed necessary by the organization.

Section 3. The Secretary and Parliamentarian shall record the minutes of meetings and keep all other records of the organization, shall notify the membership of meetings and other activities, and shall advise the organization on rules of order according to parliamentary authority.

Section 4. The Treasurer shall manage all of the financial affairs of the organization and keep precise records of all transactions and an updated list of paid membership.

Article VI - Committees

Section 1. The organization shall include the following committees, the chairs of which, unless specified below, shall be appointed by the President:

a. Executive Committee
b. Faculty and Staff Affairs, Membership, and Finance Committee
c. Education/Program, Social, Public Relations, and Nomination Committee
d. Ad Hoc Committees.

Section 2. The Executive Committee shall be composed of the chairs of other committees in the organization and all elected officers. This committee shall meet at least bi-annually to draft policy and plans for the organization, and conduct other necessary executive level business. It shall also serve an advisory role within the university system. The President shall chair the Executive Committee.

Section 3. The Faculty and Staff Affairs, Membership, and Finance Committee shall be responsible for all matters pertaining to faculty and staff (recruitment and retention of faculty, promotion and tenure, equal employment, etc.) and to membership and finance (membership drives, membership dues, fund-raising, grantsmanship, financial planning, etc.). The Immediate Past President (Vice President for the first year) and Treasurer shall serve as chair and deputy chair, respectively.

Section 4. The Education/Program, Social, Public Relations, and Nomination Committee shall be responsible for all special programs of the organization, educational and otherwise (seminars, workshops, symposia, guest speakers, etc) on campus or to local community (high schools, primary schools, etc.). The Committee shall also be responsible for public relations and all social activities of the organization (community relations, publicity, entertainment, etc.) and for all matters pertaining to the nomination and election of officers (accepting nominations, verifying consent, preparing ballots, tallying votes, etc.). The Secretary and Parliamentarian shall serve as chair.

Section 5. Ad Hoc committees shall be established as needed to investigate key issues and concerns of the organization and make recommendation to the membership at large.

Section 6. Committee chairs shall be responsible for forming their respective committees, planning their committee's activities, and reporting on these activities at bi-annual meetings.

Article VII - Meetings

Section 1. Regular biannual meetings of all members shall be held the first Monday of every February and September at 11:50 am. The September meeting may be combined with election.

Section 2. Special meetings may be called by the President or by a petition of members.

Section 3. Members in attendance at meetings shall constitute a quorum for the purpose of conducting official business. A quorum is defined as at least 50 percent participation by the members of the organization.

Article VIII - Parliamentary Authority

Robert's Rules of Order, Revised (http://www.constitution.org/rror/rror--00.htm) shall govern the organization in all matters not provided for in this constitution.

Article IX - Amendments

This constitution may be amended by a two-thirds vote of members present at any meeting, provided notice of proposed amendments be given to members in writing at least two weeks prior to voting.

1 Vice-President will be eliminated after the first year, and only three new officers need to be elected each year.