

COSAM GRADUATE STUDENT TRAVEL FUNDS APPLICATION

Submit 1 original and four (4) copies; forms must be typewritten

REVISED 6 June 2005

Name: _____ Department: _____

Phone: _____ Campus Address: _____

Degree sought (specify): _____ Major Professor: _____

Date Application Submitted: _____ Amount Requested: \$ _____

Travel Dates: Depart: _____ Return: _____

Date you need notification if this request is approved: _____

Have you received previous awards from this source for your current degree? _____

Date and Amount: _____

Reason for Travel (check one):

_____ Presentation of thesis or dissertation research;

_____ Presentation of non-thesis or dissertation research;

Briefly describe other attempts to acquire travel funds for this purpose and identify all funds (source and amount):

DIRECTIONS:

On a separate, attached sheet, provide a brief (1/2 page or less) justification of the travel (i.e., importance and benefits of the travel to the applicant's research and/or instructional training, etc.). Give the name and location of meeting and title of paper to be presented, and append an abstract to this form. Digital versions of this form are available from the COSAM web page: (http://www.auburn.edu/academic/science_math/research/index.html). Click on the "Student Travel Assistance Form.

Send to the Chair of this Committee, one original + four (4) complete copies of this application form including the brief justification and abstract. Also include with each copy:

1. Request for Authority to Travel (RAT) form signed by applicant and department head. Be sure to itemize ALL anticipated expenses associated with your meeting.
2. Short curriculum vita (not to exceed one page) that describes educational background, research and teaching experience at AU and elsewhere, list of publications, and other significant experience.

TO BE COMPLETED BY MAJOR PROFESSOR:

1. I certify that the paper presented by _____ represents research as specified under "Reason for Travel" on the reverse side of this form.
2. How does the meeting rank in discipline: Top ___ 10%, ___ 25%, ___ 50%, ___ 75%
3. Is the meeting regional _____, national _____, or international _____? (Check one)
4. Is this an invited presentation? _____ Yes _____ No (check one)
5. Will your student give a talk or poster? _____ Talk _____ Poster (Check one)
6. Graduate degree start date: Term: _____ Year: _____
7. Projected graduation date: Term: _____ Year: _____
8. In the space below, please provide a brief statement that describes why your student should be considered for a COSAM Travel Award. Use additional sheets if necessary.

Major professor's signature

Date

Campus phone