Date: ______

From: Senior Naval Science Instructor, NJROTC Unit ____________
High School
To: Commanding Officer, Auburn-Tuskegee Naval ROTC Consortium

Subj: NJROTC FIELD MEET

1. This letter is to inform you that we will participate in the NJROTC SuperMeet competition hosted by your unit.

2. For your further planning, the unit’s competitive team will have a total of _______ cadets (no more than 40 for SuperMeet), _______ males and _______ females. We also plan to bring _______ male and _______ female cadets as spectators, for a total of _______ cadets. The SNSI/NSI and _______ adults will accompany the cadets.

3. Berthing accommodations have been reserved at ____________________________. Their telephone number is _____________________. We plan to arrive at approximately _________ hours on _________. Additional assistance is requested as follows: ____________________________

4. The unit’s team will participate in the events checked below:

   ___ Academic Exam       ___ Color Guard
   ___ Personnel Inspection ___ Armed Drill-Basic
   ___ Push-Ups            ___ Armed Drill-Exhibition
   ___ Sit-Ups             ___ Unarmed Drill-Basic
   ___ 16X100 YD Relay     ___ Unarmed Drill-Exhibition
   ___ 8X220 YD Relay      ___ Unarmed Knockout Drills
   ___ Tug-of-War

   ____________________________
   (Signature of SNSI or NSI)

Copy to:
NJROTC Area Manager, Area Eight