From: Commanding Officer, Naval ROTC Unit, Auburn-Tuskegee Consortium  
To: Incoming Tuskegee University (TU) Naval ROTC Freshman  
Subj: NROTC FRESHMAN ORIENTATION SUPPLEMENTAL INFORMATION  
Encl: (1) Statement of Understanding of Financial Responsibility

1. **Timeline.**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>0630</td>
<td>Nichols Center (AU)* Gear Drop-off</td>
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<tr>
<td>0730</td>
<td>Haley Center (AU) Initial Check-In</td>
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<tr>
<td>0830</td>
<td>Haley Center 2730 Parents’ Brief</td>
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<tr>
<td>1100-1230</td>
<td>As desired Family Lunch</td>
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<tr>
<td>1230</td>
<td>Nichols Center Lawn Orientation Continues</td>
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<tr>
<td>1200</td>
<td>Saturday, 11 Aug TU Housing check-in</td>
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<tr>
<td>1600</td>
<td>TU F-4 Phantom AU Family Picnic</td>
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<tr>
<td>0800</td>
<td>Monday, 13 Aug TBD TU Registration Assistance</td>
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<tr>
<td>TBD</td>
<td>Tuesday, 14 Aug TBD TU Freshman Orientation</td>
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* Because TU will not allow anyone to occupy housing prior to Saturday, 11 August, there is no need for you to be on the TU campus prior to this date and there is no transportation planned from TU to AU the morning of August 6th. Please report directly to Nichols Center on the Auburn University campus not later than 0630 on Monday, 06 August. This will be the drop off point for your civilian gear to go into storage for the duration of NROTC Orientation (please separate your Orientation gear from the personal items going to storage).

2. **Financial Clearance.** You will hear this term again and again as incoming freshmen: YOU MUST BE FINANCIALLY CLEARED TO MOVE INTO HOUSING. What does this mean?

1) You have paid the $500 pre-enrollment fee. This is akin to a one-time registration fee and is NOT paid by NROTC.

2) You must have paid or made arrangements to pay your tuition (Scholarship, Financial Aid, Rich Uncle, etc.). Your ROTC scholarship covers this requirement (see paragraph 6 below). HOWEVER, ALL STUDENTS SHOULD HAVE A FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) ON FILE WITH TUSKEGEE UNIVERSITY. This allows both you and TU maximum flexibility in funding your education.

3) You must be registered for classes. For incoming freshmen, academic advisors do this for you. If you are not already registered, contact your departmental advisor.
3. **Housing.** Assuming you are financially cleared, you will be able to check into temporary dorms on the Tuskegee Campus on Saturday, 11 August. The Unit will provide sleeping quarters from Monday evening (06 August) through Friday evening (10 August). You will be provided with transportation from Auburn to arrive in Tuskegee at 1000 on Saturday, 11 August at which point you will check into a dorm room. It may or may not be the same room you will be assigned for the year. If placed in temporary housing, your permanent room will be available on Tuesday, 14 August. If you would like to have your family meet you in Tuskegee to assist with your move-in, they are welcome and encouraged to share this experience with you.

4. **Meals.** The Unit will provide all meals beginning with dinner on Monday, 06 August through breakfast on Saturday, 11 August. With the exception of the picnic on Saturday, 11 August, you will be responsible for any meals consumed outside of these times. After reporting not later than 0730 Monday morning, Midshipmen will be dismissed for lunch on Monday, 06 August, for one last meal with friends and family prior to continuing with orientation. There are many fast-food restaurants within easy walking distance of Haley Center. Although TU’s Chambless Dining Hall will be open and available for your use, Tuskegee will NOT pay for meals from Saturday, 11 August through Monday, 13 August and you will need to have cash available to eat during this period. As a reminder, there will be a mandatory picnic at 4 p.m. on Saturday, 11 August, that friends and family are welcome to attend (transportation for Midshipmen to and from Tuskegee will be provided).

5. **Housing Costs.** TU provides free Room and Board to all ROTC scholarship recipients. Again, housing and meals are not covered by your Naval Scholarship, but rather through the generosity of Tuskegee University and they reserve the right to control, reduce or rescind this offer at any time. Any residence hall that Tuskegee University assigns to you will be covered in full by the TU Room and Board Scholarship. If you do not wish to live in the assigned hall and request an upgrade, you will be charged a monthly fee that varies from hall to hall. The halls that are always fully covered are males: Banneker, Bethune, and Young; and females: Olivia Davidson, Russell Sage, and Tantum. There is a $65 renter’s insurance fee that must be paid by the student regardless of which hall they are assigned to.

6. **Medical Qualification.** Some of you will arrive in Tuskegee without being medically qualified. The Naval Services cannot pay your scholarship until you are found to be medically qualified! If you begin your classes and are subsequently found NOT medically qualified to serve, **YOU ARE RESPONSIBLE FOR ALL TUITION, FEES AND BOOKS TO INCLUDE ROOM AND BOARD FOR THE FALL 2012 SEMESTER.** In order for TU to allow you to start classes without being officially cleared to receive your scholarship, you must sign a statement of understanding that you are liable for all tuition, fees and room and board in the event you are not able to attain a fully qualified medical status (see enclosure 1). If you are already medically cleared by DoDMERB or BUMED, you do not need this step. Additionally, for those of you who are pending medical qualification, we need either a completed College Program physical (downloadable under Non-scholarship on the AU website) or a “sports physical” on file to allow you to participate in Freshman Orientation.
development activities throughout the year. This fee is similar to that charged by the Officer’s Mess aboard ships and squadrons in the fleet (except it is far more expensive in the fleet). Additionally, there is a mandatory Navy and Marine Corps Birthday Ball in the fall and a Joint Service Ball in the spring which will cost no more than $30 each to attend. Of note, your TU scholarship, including housing, tuition, books and stipend is worth over $100,000 and, of course, your Bachelor’s Degree is priceless.

8. **Registration.** Since TU pre-registers incoming freshmen based on their selected majors and most of the advisors are unaware of your affiliation with Naval ROTC, many of you will not see Naval Science 101 and 101L on the schedules that were mailed to you. Also, you may not be registered for MATH 107/110 or 207 since they may not be required for your major, but are for NROTC. Finally, you do NOT need to take a P.E. class since this is waived for all ROTC students. We will attempt to re-register you and fix these issues on Monday, 13 August, but failing this, you will need to adjust your schedules during TU Freshman Orientation which begins on Tuesday, 14 August.

9. **Welcome Aboard.** I would like to personally thank you for making the choice to serve your country and once again congratulate you on your selection for a Naval ROTC Scholarship. You are among the finest young men and women this great nation has to offer and I can assure you that when you succeed, you will know that you have earned your commission as a Navy or Marine Corps Officer. Luck is what happens when preparation meets opportunity...press on!

R. N. Fox
Captain, U.S. Navy
Commanding Officer/Professor of Naval Science
Subj: FINANCIAL RESPONSIBILITY WITH RESPECT TO PENDING SCHOLARSHIPS

Ref: (a) CNSTCINST 1533.2 Regulations for Officer Development

1. Please be aware that you will not receive your scholarship payments until you are fully medically qualified by the Department of Defense Medical Examination Review Board (DoD MERB) and the Bureau of Navy Medicine (BUMED). Your status may change from “pending” to “fully qualified” before you report for Freshman Orientation, but in the event it does not, the following information applies.

2. Ref. (a), paragraph 301 b(12) reads as follows:

Pending Physical Status. Individuals who accept a scholarship and are admitted at the school to which nominated, but are pending final physical status, may proceed to the university. However, they must be cautioned that their scholarship status is pending until their final physical status is known. Tuition should not be paid, but unit personnel may work with the university bursar’s office to accept a delayed payment. These individuals shall obtain a statement from a physician* that states he/she is physically fit to participate in physical activity before being allowed to participate in the physical requirements of orientation, PFT/PRT or drills that require physical activity.

* The physician’s statement is more commonly known as a “sports physical.” You may also download the College Program Application located on the Auburn NROTC website under the Non-Scholarship link. This application contains a basic physical that any family physician can sign.

2. By signing the form on the next page, you acknowledge that you will be liable to Tuskegee University for all tuition, fees and room and board costs IF it is determined you are NOT medically qualified for service as a Naval Officer. Return the signed form via mail, email or FAX as soon as possible. This will allow you to begin classes without requiring you to pay your tuition in advance (the $500 pre-enrollment fee is still required in advance and is not reimbursed by the Navy). If you are not medically cleared and you choose not to sign this form, you are also choosing not to participate in Naval ROTC this academic year since TU will not allow you to move into housing or attend classes. Only you know your true financial and physical status and the decision is between you and your family.

3. Please contact LT Chris Turner at (334) 724-4203; turnerc@mytu.tuskegee.edu (FAX: 334 844-3428) with any questions or concerns.
NROTC Midshipman Statement of Understanding of Financial Responsibility to Tuskegee University in the Event of a Physically Unqualified Scholarship Status

I understand that I am liable for all tuition, fees, and room and board costs associated with attending Tuskegee University for the semester in which I am enrolling if my pending Naval ROTC scholarship offer is not approved due to medical disqualification after due consideration of all waiver requests and supplemental material(s). Should my medical status be returned "fully qualified", my current semester’s tuition will be paid retroactively.

Student Signature

Witness Signature

Date

Printed Name (First MI Last)

Date

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Parent or Legal Guardian
(required if student is under 18 at the time of signing)
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I certify that I have read and comprehend the above statement of financial responsibility.

Parent or Legal Guardian Signature

Printed Name (First MI Last)

Date