Chapter 33 (Post 9/11) Checklist

In order for the Auburn University Veterans Resource Center to complete your VA Educational Benefits verification, we will need the following items completed and returned to the Auburn University Veterans Resource Center (AUVRC) located on the 2nd floor Rm 217 in Foy Hall as soon as possible. Call (334) 844-8167 if you have any questions, or email veterans@auburn.edu:

The following forms MUST be first completed by the applicant. Some items may be submitted first to the VA, then provided to the AUVRC:

- **Transfer of Entitlement Benefits (TEB)** – This must be completed by the service member and approved before the dependent can apply for benefits. This form is required unless a COE can be provided instead.

- **VA Form 22-1990E** – Required of those applying for benefits for the first time. Unless a COE can be provided instead.
  (If you have used benefits previously at another school, then you must complete a VA Form 22-1995 instead.) Otherwise, fill out the VA 22-1990E online at www.gibill.va.gov through the VONAPP application. PROOF that a VA Form 22-1990E/1995 has been submitted is needed. A copy of the submitted 1990E/1995 with the confirmation number on it will suffice.

- **Certificate of Eligibility (COE)** – A copy of the COE issued by the VA, approving student for use of GI Bill benefits, must be provided to AUVRC upon receipt in mail by the student.

Please visit the AUVRC prior to meeting with your Academic Advisor (AA). Request that your AA complete the AA letter provided by the AU VA Office. Return to AUVRC with the following documents from AA:

- **Academic Advisor Letter** – Filled out with transfer credit from other schools, colleges, or within Auburn University (e.g. a change of major) listed. Letter must be signed and dated by your AA.

- **Curriculum Sheet** – For your Major. Filled out, listing all accepted coursework toward degree to date.

- **Class Schedule** – For current or future terms, whichever is appropriate and contains an AA signature with date. AA must also list yes (approval)/no (disapproval) next to each class.

Additional required forms:

- **Statement of Understanding (SoU)**-Acquire from either AUVRC or through AUVRC website. Read, fill out, & return to AUVRC.

- **Post 9/11 GI Bill Additional Resources for Tuition and Fees Only**. Student must report all scholarships, Federal Tuition Assistance, waivers, fellowships, and grants to the AUVRC.