Graduate Student Dependent Checklist
Chapter 33 Post 9/11 GI Bill

For Graduate Students that are Dependents using Chapter 33 Post 9/11 GI Bill. This form is applicable for graduate students seeking a degree from Auburn University.

In order for the VA Office to complete your VA Educational Benefits verification, we will need the following items completed and returned to the Auburn University Veterans Resource Center room 217 Foy Hall Auburn University as soon as possible. Call (334) 844-8167, or email veterans@auburn.edu.

Meet with your Graduate Faculty Advisor or Graduate Degree Program Coordinator. Return to AUVRC with the following documents from GA:

___ Graduate Transfer Letter (if applicable)– Official letter from Graduate Program Advisor reporting all approved credit applied to degree, on Graduate School letterhead, addressed to the University VA Certifying Official, out with transfer credit from other schools, colleges, or within Auburn University (e.g. a change of major) listed.

___ Graduate Plan of Study – A listing of all required courses for your specific Degree. If a complete plan of study is not available upon initiation of benefits a Temporary Plan of Study may be accepted but must be updated at a later date. This must be an official document from the applicable Graduate School and signed by the student’s Graduate advisor or Degree Program Coordinator.

The following forms MUST be completed by the student and returned to the AUVRC: Some may be submitted to the VA and copies then submitted to AUVRC.

___ Transfer of Entitlement Benefits (TEB) – This must be completed by the service member and approved before the dependent can apply for benefits. This form is required unless a COE can be provided instead. **Do not complete this step if you are already using benefits at another school.**

___ VA Form 22-1990E or VA Form 22-995 (fill out & return or apply on-line at www.gibill.va.gov on VONAPP) – Complete the VA-1990E if you are starting benefits for the first time. If you are already using benefits at another school or college and you are transferring to AU, please fill out a VA Form 22-1995, PROOF that a VA Form 22-1990E/1995 has been submitted is needed. A copy of the submitted 1990E/1995 with the confirmation number on it will suffice.

___ Certificate of Eligibility (COE) from the VA indicating a VA Form 22-1990E/1995 has been submitted and the student is approved for Ch 33 Benefits. Note: VA Form 22-1990E/1995 with confirmation number will suffice until the COE is received.

___ Statement of Understanding: Read, fill out, & return AU’s VA Office.

___ Post 9/11 GI Bill Additional Resources for Tuition and Fees Only. Student must report all scholarships, Federal Tuition Assistance, waivers, fellowships, and grants to the AUVRC. (Post 9/11 only).