Mentor Expectation Worksheet

Auburn University Office of the Provost
New Faculty Mentoring Program

Mentor Name: ____________________________  Date: ____________________

Department: _____________________________________

Directions: Use this worksheet to help you develop an understanding of what you expect to gain from your mentoring relationship. Add your own items whenever you do not find them listed. Check all that apply.

The reasons I want to be a mentor are to:
☐ Encourage and support less senior faculty
☐ Establish close professional relationships
☐ Challenge myself to achieve new goals
☐ To have a positive impact on AU
☐ Pass on knowledge and experience
☐ Create a network of talented faculty
☐ Other: ____________________________

I want my mentee and me to:
☐ Tour my labs/facilities, learn about my projects/activities
☐ Go to formal mentoring events
☐ Meet over coffee, lunch, dinner
☐ Go to educational events such as lectures, talks, documentaries
☐ Go to local professional meetings
☐ Other: ____________________________

I hope my mentee and I will discuss:
☐ Academic activities that will most benefit my mentee’s future career
☐ Promotion preparation
☐ My work
☐ How to network
☐ How to manage work and home life
☐ Writing for publication
☐ Developing and funding research
☐ Getting resources to support professional development
☐ Preparing teaching presentations
☐ Handling evaluations of teaching
☐ Learning contract renewal and tenure strategies
☐ Working with senior faculty in the department
☐ Working with the department chair
☐ Balancing and using time effectively
☐ Other: ____________________________

I would feel comfortable mentoring others in the following areas:
☐ Manuscript preparation/Publishing
☐ Developing a vita
☐ Grant writing/Securing funding
☐ Promotion/tenure process
☐ Understanding department/college culture
☐ Giving a brownbag lunch presentation on
☐ Service opportunities
☐ Teaching/Course preparation
☐ Managing a lab
☐ Working with graduate students
☐ Work Life Balance
☐ Other: ____________________________

The types of mentoring relationships I am most interested in are:
☐ One-on-one mentoring
☐ Mentoring circles with one mentor and a few new faculty
☐ Being a mentor for a specific area, such as teaching, research and service
☐ Mentoring outside my field
☐ Other: ____________________________

The amount of time, on average, I can spend engaging in mentoring activities will be:
_____ Hours each week
_____ Hours every other week
_____ Hours each month

Adapted from: A Curriculum for Training Mentors and Mentees by Brainard, Harkus, and St. George.  All responses will be confidential.

Please return completed form to: Dr. Donna L. Sollie, Assistant Provost for Women’s Initiatives
Office of Diversity and Multicultural Affairs, 311 Mary Martin Hall, Auburn, AL 36849
Phone: 334-844-4392  Fax: 334-844-4304