



WHAT IS A "MOCK" INTERVIEW?

A mock interview is a practice interview conducted by a professional counselor in Career Development Services (CDS). The interviewer (counselor) asks the interviewee (student) the type of questions typically asked in an employment or professional school admissions interview. The session may be recorded and at the conclusion of the interview, the recording may be viewed together, with the counselor providing feedback and suggestions to help the student sharpen and enhance important interview skills. This recording may be emailed to you for future review.

HOW DO I SCHEDULE A MOCK INTERVIEW AND HOW LONG WILL IT LAST?

Call CDS at 844.4744 or drop by 303 Martin Hall to make an appointment for a mock interview. Length of each session varies, but typically a mock interview will last 45 minutes to an hour. **Be prepared to submit the following when scheduling your interview:**

- Name
- Major
- Classification
- Employer and job position with whom you will be interviewing

If you are seeking a more generalized exercise, you may want to utilize Perfect Interview.

WHAT DO I WEAR TO THE MOCK INTERVIEW AND WHAT SHOULD I BRING WITH ME?

The goal of the mock interview is to create a situation as close to the real interview as possible. In order to gain the maximum benefit from this experience, dress as you would for any other professional interview. It is important that you bring a current copy of your resume to present to the interviewer in order for questions to be directed to your background and experience.

*If the mock interview or *Perfect Interview* is for a class assignment, bring the required verification document to be completed for your instructor by the counselor at the conclusion of the session.

WHERE DO I GO FOR MY MOCK INTERVIEW?

Go to 303 Martin Hall and check-in with the receptionist. The counselor will then accompany you to the mock interview area.

WHAT TYPE OF INFORMATION SHOULD I BE PREPARED TO PROVIDE FOR THE INTERVIEWER BEFORE THE SESSION BEGINS?

Determine ahead of time a position or career area for which you would like to be interviewed (e.g. sales, accounting, graduate/professional school, retail, process engineer, etc.) and tell this to the interviewer before beginning the session so questions can be directed to your area of interest.

HOW CAN I GET AN IDEA OF THE TYPE OF QUESTIONS I WILL BE ASKED IN THE MOCK INTERVIEW?

Interview information and lists of questions frequently asked in employment interviews:

- *Auburn University Career Services Handbook* (available on-line and in 303 Martin Hall)
- *Job Choices Planning Guide* (303 Martin Hall)
- www.jobsearch.com
- www.monster.com

To research the company with whom you will interview utilize the following websites:

- VAULT (access through www.auburn.edu/career)
- Hoover (access through www.auburn.edu/career)

WHAT IF I WANT TO PRACTICE MY INTERVIEW SKILLS ON MY OWN OR HAVE TO FULFILL A CLASS REQUIREMENT?

Perfect Interview is what you need. Call 844.4744 to schedule an appointment or come by 303 Martin Hall at your scheduled time and get started.

Perfect Interview allows you to indicate what kind of interview you want to practice (e.g. entry-level), how long it is to be (brief, medium or long), and if you want it to make the question selections or if you prefer to work on a specific area (e.g. opening questions, accomplishments or education and training). You are asked questions and may choose to video-tape your responses via web cam. Suggested answers and advice are offered throughout. Afterwards, you may review your responses and make improvements if desired. Interviews may be saved for future practice.