

**APPLICATION FOR  
THE DANIEL F. BREEDEN ENDOWMENT FOR FACULTY ENHANCEMENT**

Project Leader \_\_\_\_\_

Faculty Rank \_\_\_\_\_ Years on Faculty \_\_\_\_\_

Department \_\_\_\_\_ Office Address \_\_\_\_\_

Office Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Other Participants in Project (Give Name, Rank, Department) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Title \_\_\_\_\_

\_\_\_\_\_

Project budget \_\_\_\_\_  
(Funds will be available May 19)

Project start date \_\_\_\_\_ End date \_\_\_\_\_

Dates of Your Previous Breedend Endowments \_\_\_\_\_

**Instructions:**

The application should include:

- This form
- An abstract of 250 words or less
- A complete description following the outline (no longer than 7 pages)
- A 2-page vita listing relevant publications (include a vita for each participant)

Please submit four complete sets of your application packet. Failure to follow all the procedures outlined in this application form will result in disqualification of your proposal.

The deadline for submittal of proposals is March 17. All proposals should be submitted to the Office of Assistant Provost for Academic Affairs, 209 Samford Hall, 844-5779.

For an explanation of the Daniel F. Breedend Endowment for Faculty Enhancement, please contact this office. The policies and procedures related to the Endowment are also available on the website of the Assistant Provost for Academic Affairs.

Approvals

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Assistant Provost, Academic Affairs

\_\_\_\_\_  
Dean of College

\_\_\_\_\_  
Amount of Grant

# Outline for Proposal

Be sure to cover the following topics in the order listed in your proposal for the Breeden Endowment.

## **Instructional Merit**

Explain the rationale and significance of the proposed project in terms of its potential contributions to teaching. Be sure to indicate how the project benefits you, your students, and the University's overall teaching program.

## **Project Objectives**

List the goals and objectives of the proposed project. Describe the relationship between the project objectives and the objectives of the courses involved or between the proposed project and teaching at Auburn generally.

## **Methods and Procedures**

Describe the procedures you will use to achieve the project objectives. Provide a time line for the completion of activities and objectives.

## **Assessment of the Effectiveness**

Discuss how you will evaluate the effectiveness of the project at achieving its objectives.

## **Dissemination of Results**

Describe your methods for disseminating the results of your project.

## **Budget**

Provide a detailed budget for this project. If there are matching funds, clarify what the Breeden will cover. Justify each expenditure. List by major expenditure category: faculty salary and employee benefits (14% of salary, if appropriate), wages (give hourly rate and number of hours requested), expendable supplies (list specific items and/or categories and estimated costs), travel required to conduct project (number of trips planned, where, when), requested equipment (include estimates for each item).

# Policies and Procedures

The purpose of the Breeden Endowment is to encourage enhancement of teaching through financial support of selected projects. Such projects should directly benefit the teacher, the students, and the University's overall teaching program. Instructional activities in any area can qualify for Breeden Endowment support.

## Eligibility and use of Funds

1. Grants are limited to tenured/tenure-track faculty from all disciplines or faculty from the clinician title series with appointments continuing through AY 2001-02. Faculty from Auburn University - Montgomery in collaborative, shared, or joint programs may apply if the project enhances instruction on the Auburn campus.
2. Personnel support
  - Faculty salaries (Summer Term, Release Time)
  - Consulting and travel expenses required to bring recognized experts in teaching to the Auburn University campus to conduct workshops
  - Travel expenses to participate in off-campus conferences, workshops, or programs which promote teaching
  - Purchase of instructional equipment, software, audiotapes and videotapes, compact discs, and other instructional supplies
3. Grants will customarily be made for one year, with extension for a second year possible.
4. Although faculty members who have been awarded funding from the Breeden Endowment in the last two years are eligible to reapply, their applications will receive lower priority than those from faculty members who have not recently been awarded funding from the Breeden Endowment.
5. Funds cannot be used for activities which partially fulfill the requirements for a higher degree or for work not carried out during the applicant's teaching appointment at Auburn University.
6. The use of graduate student labor on a faculty member's research funded through the Breeden Endowment is encouraged; however, the support of a graduate student's thesis or dissertation is not an appropriate program expense.