Purpose: The purpose of the African American Faculty Outreach Fund is to supplement costs of hosting conferences for African American faculty and administrators. Program organizers will submit proposals with attendee recruitment goals and outcomes and costs of projects such as Brothers of the Academy, Human Development & Family Studies, Minority Faculty Mentoring Workshop(s), and the African American Entrepreneurship Summit. Assessment for this award includes: recruitment rate of program participants to faculty positions, retention rate of program participants, identification of potential faculty/administrator recruits, and establishment of networking groups.

Objective: To acquaint Auburn faculty with potential African American faculty candidates and provide an opportunity for the attendees to learn more about Auburn University.

Awards: $5,000 in Title VI funds annually. For Title VI awards some level of cost from sharing is anticipated. Total amount available for all awards in this category is $5,000.

General Regulations:
1. Awards will be announced sixty (60) days prior to the event.
2. Priority will be given to projects for which departmental and other funds are available.
3. Detailed information regarding the name, date, time, location, etc., for which funds will be used.
4. Title VI funds cannot be used:
   a. To support research activities, or publications of research results, which partially fulfill the requirements for a higher degree.
   b. For work or activities which are not carried out during the applicant’s appointment at Auburn University.
   c. To support a graduate student’s thesis or dissertation research.

Budget:
1. These funds cannot be used to travel to conferences and workshops for the purpose of presenting papers or developing academic leadership skills.

Procedure/Timeline:
1. Awards will be announced sixty (60) days prior to the event.
2. At the completion of the proposed outreach activity, the applicant shall submit a brief report (no more than five pages) to the committee outlining how funds were utilized, and the effect of the networking activities on recruitment goals and outcomes (identification of potential faculty/administrator recruits, etc.)

Requirements:
1. A plan of work that describes the proposed project.
2. A report is due within thirty days after the award of the proposal.
Proposal Development:
The proposal should contain the following sections:
1. Cover Sheet – to include signatures of the applicant’s dean, department head/chair, and applicant.
2. Proposal summary - not to exceed 1 page.
3. Detailed description, which should include the following information:
   a. Proposed networking conference/workshop for which funds are being requested.
   b. Letter of support from the applicant’s department head and dean.
   c. Proposed source of matching funds.
   d. Proposed attendance dates for the networking workshop/conference.
   e. Budget
   f. Qualifications of the applicant.
   g. Summary Proposal Budget, which includes budget justification/explanation.

If you need additional information, please contact:

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