Precepting in Alabama:
School of Pharmacy
Expectations/Requirements & State Board Rules/Regulations

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Associate Clinical Professor of Pharmacy Practice
Auburn University Harrison School of Pharmacy

www.albop.com
Disclosure Statement

• Programming offered by Auburn University Harrison School of Pharmacy shall exhibit balance, providing the audience information of different perspectives from which to develop an informed professional opinion.

• I, Lynn Stevenson, have no actual or potential conflict of interest in relation to this program.
Objectives for Today’s Presentation

• Describe school requirements and expectations of preceptors
• Understand ALBOP requirements for preceptors and training sites
• Describe preceptor qualifications, training and certification
• Summarize practical training program standards
Expectations of sites & preceptors
Expectations of Sites/Preceptors

- Teach student pharmacists to be pharmacists; teach them to do what you do
  - Students should not be an extra technician
- Be a positive role model
- Teach them to
  - manage personnel
  - counsel patients under proper supervision by pharmacist
  - function as part of a team
  - communicate with other health care professionals
Expectations of Sites/Preceptors

- Involve them in the activities/responsibilities of being a good pharmacist
- Provide guidance, structure and honest/constructive feedback (verbal, written, frequent)
  - Midpoint evaluations—requirement now based on Accreditation Standards 2016
  - Final evaluations
  - Schedule time to review evaluations with students
- Keep all student information confidential
- Explain what/why/relevance
- Allow periodic site visits by the schools for quality assessment/compliance with accreditation standards
- Participate in preceptor development programs
Review article by Twenge

• Published in Medical Education 2009;43:398-405
• Review of studies looking at generational changes among students
• How these changes impact teaching
Review article by Twenge

• This generation may benefit from:
  • More structure
  • More interactive
  • Tempering of their overconfidence

• Preceptors/teachers should give:
  • Very specific instructions
  • Frequent feedback
  • Explanation of relevance

• Rules strictly enforced
• Shorter segments of instruction
• Use of media (videos, interactive formats)
• Set clear expectations to avoid conflicts
Student feedback

• Regional meetings
• Provide a thorough orientation for students at beginning of rotation
• Provide a syllabus for your rotation
• Provide schedule/calendar of student activities at beginning of rotation
  • Daily patient care assignments
  • Dates/Deadlines for assignments
What can externs/interns do???

• Anything you do EXCEPT
  • Perform the final check of a prescription
    • But they should be taught how to perform the final check
  • Perform pharmacist’s functions without a licensed pharmacist being present
Affiliate Faculty Appointment Process

• For Auburn
  • Preceptor application
  • CV or resume’
  • Pharmacy school transcripts

• Reviewed and approved by:
  • Pharmacy Practice Department at school
  • Provost office at AU
If you change places of employment...

• Notify ALBOP within 10 days of change
• Notify the schools
  • Auburn-April Staton at statoag@auburn.edu
  • Samford-Betty McCullough at esmccull@samford.edu
Activity

• In Auburn, get together in groups of 3-5 people
• Webinar attendees will need to participate individually
• Take 5 minutes to complete one of two activities
  • Develop a weekly schedule for your rotation
  • Develop 3-5 learning objectives for your rotation
• Share your group’s thoughts with the rest of attendees
An example of how a two-week IPPE institutional rotation might be scheduled for a student.

<table>
<thead>
<tr>
<th>Day 1</th>
<th>Day 2</th>
<th>Day 3</th>
<th>Day 4</th>
<th>Day 5/Midpoint of rotation</th>
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<tr>
<td>AM</td>
<td>Orientation to Site</td>
<td>Dispensing Process</td>
<td>Sterile Product</td>
<td>Calculations for correct compounding and preparation</td>
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<td>Day 8</td>
<td>Day 9</td>
<td>Day 10/Last day of rotation</td>
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<td>Technician Role</td>
<td>Quality Improvement</td>
<td>Use of technology</td>
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<td>Controlled Substances</td>
<td>Budgeting, purchasing,</td>
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<td>inventory</td>
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This is not a required schedule for the rotation - just a suggestion, if needed.
Alabama state board of pharmacy rules & regulations of sites & preceptors
Reference for Today’s Information

• Title 34 Chapter 23, Code of Alabama 1975-Practice of Pharmacy Act 205
• Statues/Rules
  • www.albop.com
Terms to Understand

• Extern-candidate prior to graduation (P1, P2, P3, P4 student pharmacists)

• Intern
  • Qualified applicant awaiting licensure examination
  • Graduate who is completing practical experience for licensure
  • Individual currently licensed to practice under direct supervision of a pharmacist and is satisfactorily progressing toward licensure
Importance of Supervision

• Supervision: Preceptor shall be in personal contact with and be giving professional instructions to extern/intern at all times
• Extern/Intern must be under immediate direct supervision of a registered pharmacist on the premises at all times
  • 680-X-2-.16 Practical Training Program Standards
Internship Training Sites

• Site must be managed so that the intern is provided with ample opportunity to meet the training requirements established by the Board.
• Site must employ or have an arrangement with a pharmacist who is registered as a preceptor.
• Section 34-23-72
Pharmacy Internship Training Agreement

• A site which meets qualifications of the Board may be approved for internship training

• Clinic sites or sites outside of Alabama that are not licensed by the Board of that state require an internship training agreement with the Alabama Board (i.e., Indian Health Services, clinics with no pharmacy on site)

• Form available at www.albop.com
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PHARMACY INTERNSHIP TRAINING AGREEMENT

BETWEEN,
(circle one) Facility / Practical Experience Rotation Program  City _______________________

AND THE ALABAMA STATE BOARD OF PHARMACY

The purpose of this agreement is to provide a means for ______________________ (circle one)
Facility / Practical Experience Rotation Program to conduct a fully accredited Internship
Program for pharmacy students graduates.

REFERENCE: Code of Alabama 1975 Title 34 Chapter 23 (as amended)

The Alabama State Board of Pharmacy grants ______________________ (circle one)
Facility / Practical Experience Rotation Program the rights and privileges approved by the

The ______________________ (circle one) Facility / Practical Experience Rotation Program
agrees to operate its facility and/or its internship program in conformity with the
Code of Alabama, as applicable, and to offer its full cooperation to the Alabama State Board
of Pharmacy and assure that all applicable provisions of the Code are being met. The
____________________ (circle one) Facility / Practical Experience Rotation Program
agrees to cooperate with the State Drug Inspectors in carrying out their duties, outlined in
§34-23-3, where related to the Internship Training Program for pharmacy students graduates,
and further agrees to report any violations and discrepancies occurring in the Internship
Training Program to the Alabama State Board of Pharmacy and the Supervising Preceptor.
The Supervising Preceptor will take appropriate action to assure that the
____________________ (circle one) Facility / Practical Experience Rotation Program
conforms to all applicable provisions of the law. No other section of §34-23-3 will be
applicable.

A copy of Code of Alabama 1975, Title 34 Chapter 23 (as amended) is attached to and made
a part of this agreement. This agreement may be terminated by either party upon thirty (30)
days notice in writing.

Date ______________________ Date ______________________

Susan Alverson-Executive Secretary
ALABAMA STATE BOARD OF PHARMACY

(Signature of Supervising Preceptor)

(Please print name/title)

(Facility / Practical Experience Rotation)

(Mailing address)

(Phone)
### Preceptor Qualifications

**Section 34-23-73**

- Willingness to serve as preceptor
- Approved by the Board
  - Preceptor license with Board
  - Approved preceptor of the school of pharmacy
- Be willing to cooperate with Board
  - Develop necessary training requirements
  - Provide appropriate documentation
- Certify to Board on commencement and completion of training period
- Report to Board, as requested, on progress of any extern/intern under their supervision
- Assure that each intern/extern receives proper training according to Board objectives for practical training
Preceptor Training/Certification

☐ Non-curricular precepting (work hours as an intern/extern)
   ☐ Preceptor license with ALBOP required
   ☐ To be eligible for preceptor license in AL
     ☐ Must be licensed pharmacist for a minimum of 2 years
     ☐ Must attend an ALBOP approved training seminar for preceptors every 3 years

☐ Curricular precepting (school rotation hours)
   ☐ Preceptor must be an approved preceptor of the school

☐ 680-X-2-.09.
ALBOP Preceptor Application

http://www.albop.com/
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[Image of the webpage with highlighted sections]
ALABAMA STATE BOARD OF PHARMACY

ALABAMA STATE BOARD OF PHARMACY
111 Village St.
Birmingham, AL 35242

PRECEPTOR APPLICATION

Name: ___________________________ License Number: ___________________________

Home Address: ___________________________

Social Security #: ___________________________

Have you been licensed to practice pharmacy at least two (2) years? __________

Name/Address of employer: ___________________________

Are you employed on a full-time basis? __________

Have you ever appeared before the Board for any type violation? __________

Any change in employment must be reported to the Board promptly.

Section 34-23-73, Title 34 Chapter 23, Code of Alabama 1975 states “Every pharmacist serving as a preceptor shall have expressed a willingness to serve as a preceptor. Pharmacists preceptors shall be approved by the board and shall be willing to cooperate with the board in developing the necessary training requirements and shall provide appropriate documentation to the board. Each preceptor shall certify as to the commencement and completion of the training period and may make recommendations to the board concerning the competency of his or her trainee. The preceptor shall report to the board from time to time as requested on the progress of any intern or extern under his or her supervision. It shall be his or her responsibility in a supervisory capacity to see that each intern or extern receives proper training under the objectives of the board for this practical training program.”

Paragraph 6, Rule 690-X-2-16, Title 34 Chapter 23, Code of Alabama 1975, states, “Internship may be accorded only under the supervision of preceptor who may supervise no more than three (3) interns at any one time.”

In signing this application, applicant agrees to abide by the above conditions.

Date attended Seminar: __________ Signed: __________

11:45 AM
8/25/2017
Being a Preceptor for Auburn or Samford

- Preceptors are “affiliate faculty” at universities
- Must be willing to **teach pharmacy practice and assess students** (i.e. counting of hours is not the objective)
  - Preceptors are teaching 1 – 5 credit hour courses for academic credit
- Must develop learning objectives/activities, complete ACPE-required documents for file with the university (application, CV)
- Provide syllabus to students at beginning of each rotation
  - Syllabus templates available from OEL
Doctor of Pharmacy Candidate Training

- Requirements for licensure
- Practical training program prescribed by the Board
- Reporting forms available from the Board
- Determine if preceptor is qualified
- Should keep records of all professional experience gained
- Board may accept internship affidavits from other states as long as the requirements are no less than those of NABP
  - Hours worked in other states
  - School curriculum hours completed in other states accepted by ALBOP

- Section 34-23-53
Extern registration limited to those actively engaged in meeting academic or practical experience requirements for licensure
- Must not be absent from school more than 2 consecutive semesters or 3 consecutive quarters
- Must have completed 2 academic years in pre-pharmacy and be attending classes in 1st professional year of an approved school of pharmacy
- Interns or Externs shall report their place of employment or any change to the Alabama State Board of Pharmacy within 10 days
- Must be under immediate, direct supervision of licensed pharmacist at all times
- 680-X-2-.16.
Practical Training Program Standards

- Externship/Internship
- Minimum of 1500 hours required for licensure
  - College structured
  - Non-structured
  - 400 traditional hours must be obtained after completing requirements of 2nd professional year
    - Traditional pharmacy where emphasis on distribution of medications, prescriptions & medical supplies
    - Within HSOP curriculum: APPE community pharmacy and health system practice (HSP) rotations, IPPE institutional
- Minimum 4 hours/week (no less than 1 hour increments)
- 680-X-2-.16
• Upon graduation, school will certify that each student has completed at least **1100 clinical hours PLUS any traditional hours** obtained within the practice experiences of the school’s curriculum
Practical Training Program Standards

• Supervision by a registered pharmacist at all times
• Hours must be acquired only under the supervision of a licensed preceptor or approved preceptor of the school
• No more than 3 externs/interns at one time for each preceptor
• All school curriculum (rotation) hours submitted by preceptor directly to the school via the rotation final evaluation.

• All “intern/extern work” (not school related) submitted by preceptor directly to the ALBOP using online reporting form.
  • Preceptor must be a licensed preceptor with the Board for these hours.
Reporting of hours to the ALBOP: hours “worked”
Practical Training/Internship Report

☐ To be completed for ALL non-school rotation hours

☒ Time deadline for submission of hours- NO LONGER IN THE RULES

☐ Recommend that students to submit work hours monthly
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Pharmacy Internship Training Agreement (TO BE COMPLETED BY NON-LICENSED PHARMACIES)
Name of Student ___________________________ Intern Number ___________________________

Student’s Email Address ___________________________

Preceptor’s Email Address ___________________________

Preceptor’s License number ___________________________

Samford_____ Auburn_____ Other_______ (check one)

If other- name of pharmacy school ___________________________

Name/Address of Pharmacy ___________________________

Total of NON-CURRICULUM HOURS ________________

Starting Date ___________ Ending date ___________

By signing this form, you are stating that the above is true and correct.

Signature of preceptor ___________________________

Email hour form to: LMartin@albop.com
What do you need to do today?

Previously, licensed as a preceptor with ALBOP

- No new application is required; just make sure you have signed in/out
- If more than a year or so since last licensed as preceptor, may need a new application with the Board

First time licensure as a preceptor with the ALBOP

- You will need to complete the preceptor application to be sent to the ALBOP
- Make sure you have signed in/out today
Questions

lynn.stevenson@auburn.edu
334-844-4329
Self-assessment question #1

Preceptors in Alabama who have interns/externs working for them are required to:

a. Attend a training seminar once every 3 years
b. Precept no more than 3 interns/externs at one time
c. Express a willingness to be a preceptor
d. Be licensed for at least 2 years
e. All of the above
Exam question #2

You are precepting a P2 student on an IPPE institutional rotation. You should submit hours for this student to:

- The school
- The ALBOP
You are precepting a third year student extern who is working for you during the summer at the local community hospital. You submit this extern’s hours to:

The School
The ALBOP
Questions