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Note to Committee Chairs: Please spend some time with the student representatives on your committees to teach them about the purpose of the committee, its charges and operations. We must engage each person fully for them to contribute.
Admissions Committee

Membership:
Heather Whitley, Pharm.D. - (Chair)  
Allison Chung, Pharm.D.  
Sarah Vest Cogle, Pharm.D.  
Dan Surry, Ed.D.  
Rebecca Maxson, Pharm.D.  
Michael Scalese, Pharm.D.  
Taylor Steuber, Pharm.D.  
Jingjing Qian, Ph.D.  
Angela Calderon, Ph.D.  
Forrest Smith, Ph.D.  
Paul Jungnickel, Ph.D., ex-officio  
Charlotte Cheatham, B.B.A., Staff  
Laurie Gann, B.S., Staff  
Melissa Webb, MBA, Staff  
Charles Woosley, Pharm.D., Staff

Student interviewers:
Chelsy Palmer, P1  
Lauren Tait, P1  
Lauren Tepool, P1  
Perry Thompson, P1  
Sybil Timms, P1  
Hayden Payne, P1  
Jacob Calahan, P1  
James Miracle, P1  
Morgan Wood, P1  
Samantha Sloan, P1  
Kristen Herr, P2  
Samantha Rodriguez, P2  
Hayes Turner, P2  
Lauren Wright, P2  
Brittney Arnett, P3  
Leanna Barker, P3  
Jasleen Bolina, P3  
Jenna Lee, P3  
Taylor Moody, P3  
Elizabeth Newton, P3  
Paul Paratore, P3  
Kelly Groover, P3  
Brook Yordy, P4

Note—Students whose cumulative GPA has fallen below the required 2.25 will be removed from the committee and replaced with interested students with satisfactory GPAs.

Committee charges:
1. Evaluate applicants to the PharmD program and make recommendations to OASA on a candidate’s probability of success and admission into the program.
2. Engage in continuous assessment and subsequent revision of the admissions format and process prior to initiation of the interview process for the class entering HSOP in August 2018. Aspects of the “Practice Ready Curriculum” should be considered in making changes.
3. Engage in a continuous assessment and subsequent revision of the interviewer training program in order to maintain the reliability of data collected from interviewees and standardizing interviewer evaluations of candidates. The committee is encouraged to strengthen interviewers’ abilities in conducting “fluid” conversational interviews and extemporaneous discussions which probe applicant strengths and skills at a deeper level.

4. The committee is encouraged to evaluate and improve the face validity and reliability of the interview questions and process relative to the constructs (professional values previously established by HSOP) we are attempting to evaluate.

5. Align “Group Activities” in the interview schedule to contribute to the assessment of candidates’ behaviors which would be consistent with practice ready competencies.

6. Develop a follow up program with candidate offered admission designed to increase the “yield” (e.g. telephone calls, newsletters).

7. Recommend updates to the HSOP web site pertaining to committee’s responsibilities (especially in light of the implementation of the new curriculum)

8. A yearly report is due October 15 of each calendar year.

Committee for Academic Requirements and Professionalism (CARP)

Membership:
Marilyn Bulloch, Pharm.D., Chair
Amber Hutchison, Pharm.D.
Wes Lindsey, Pharm.D.
Nicole Slater, Pharm.D.
Sean Smithgall, Pharm.D.
Jan Kavookjian, Ph.D.

Raj Amin, Ph.D.
Jay Rampuram, Ph.D.
Paul Jungnickel, Ph.D., ex-officio
Charlotte Cheatham, B.B.A., Staff
April Staton, M.Ed., Staff
Melissa Webb, MBA, Staff

Committee charges:
1. Review and revise existing academic standards to be congruent with the requirement of the “Practice Ready Curriculum”
2. Considering the new curriculum pedagogical and assessment approaches, propose how policies should be designed to accommodate students demonstrating academic difficulty.
3. Engage in continuous evaluation and revision of the professionalism assessment practices implemented in 2011 adding more objective measures to the process. The committee should maintain a proactive approach to encouraging faculty and staff’s engagement in the process.

4. Review ongoing student progress, both academically and professionally (including Milestone exams), and determine necessary interventions and follow-up.

5. Student appeals to academic progression decisions will be heard by this committee. The committee will meet with individual student pharmacists to discuss student performance. The committee will make recommendations to the Associate Dean for Academic and Student Affairs for any action required.

6. The committee is encouraged to identify behaviors associated with academic success, problems interfering with academic success and develop plans to assist student pharmacists both at the individual and group level. Whenever possible, the committee should recommend efforts that allow focused remediation of specific educational competencies that would facilitate on-time graduation.

7. Determine if at some point accumulated Professionalism On the Fly assessments that indicate a lack of professionalism for an individual student should trigger a referral to the Honor Board.

8. Recommends updates to the HSOP web site pertaining to committee’s responsibilities.

9. A yearly report is due October 15 of each calendar year.

**Professional Education Committee (PEC)**

**Steering Committee:**

**Membership:**

*Brad Wright, Pharm.D., Chair
Lea Eiland, Pharm.D.
Kimberly Braxton Lloyd, Pharm.D.
Bobby Helmer, Pharm.D.
*Lori Hornsby, Pharm.D.
*Karen Marlowe, Pharm.D.
Emily McCoy, Pharm.D.
Haley Phillippe, Pharm.D.
Nathan Pinner, Pharm.D.

Jessica Starr, Pharm.D.
Salisa Westrick, Ph.D.
*Timothy Moore, M.D./Ph.D.
Vishnu Suppiramaniam, Ph.D.
*Julaine Fowlín, Ph.D., ex-officio
*Dan Surry, Ed.D., ex-officio
Lisa Black, Staff
Description: The Professional Education Committee’s purpose is to integrate all aspects of curriculum development and improvement by capturing the synergism of groups of individuals working on similar tasks towards a common purpose. It is anticipated that through the work of subcommittees and “Learning Communities” quality and timeliness of work can be enhanced. The Steering Committee is the body that oversees the work of the Professional Education Sub-Committees and Learning Communities and brings final curricular recommendations to the faculty for consideration. It is the responsibility of the Steering Committee to encourage feedback from all PEC members through the subcommittees prior to their final recommendations to the Steering Committee.

Purpose:
1. Design and manage the professional and post graduate education curriculums.
2. Establish educational outcomes and educational requirements (credit and non-credit), allocate curricular time, and identify appropriate learning/teaching method(s).
3. Maintain continuous improvement for all courses utilizing data provided by the “Assessment Committee”

Committee charges:
1. Develop and implement a new curriculum utilizing the approved curricular vision which should consider: requirements of new ACPE standards; the need for flexibility; further integration of disciplinary topics; and necessary content adjustments (unnecessary content and gaps in the curriculum), August, 2017.
2. Develop and maintain a complete map of the “Practice Ready Curriculum”.
3. Review all continuing professional develop programs to be offered by Post Graduate Education. The committee is responsible for approval of these courses and recommending approval by the faculty.
4. Monitor the results of school and national assessments to determine if HSOP students are Practice Ready at the end of the P4 year. Make recommendations for additional requirements or assessments, such as a P4 Milestone exam, that may be needed to ensure graduates are Practice Ready.
5. A yearly progress report is due October 15 of each calendar year.
Professional Education Subcommittee: Experiential Education  
(IPE, IPPE, APPE)

Membership:
Bobby Helmer, Pharm.D., Chair  Abigail Grimm, P2
Lynn Stevenson, Pharm.D.  Alexis Skarupa, P2
Spencer Durham, Pharm.D.  Addison Upton, P2
Katelin Lisenby, Pharm.D.  Emily Tsiao, P3
Kaitlin McGinn, Pharm.D.  Stephen Gamble, P4
April Staton, M.Ed., Staff  Ashleigh Lancaster, P4
Olivia Shanks, M.Ed., Staff  Addison Ragan, VA Montgomery
Shannon Jones, B.A., LBSW, Staff  Steve Guenther, R.Ph., Kroger 260, Auburn
Kaitlyn Claybrook, P1  Vicky Turberville-Vega, Pharm.D., Mobile Infirmary
Ashley Flowers, P1
Carrie Ellison, P2

Committee charges:
This committee is responsible for the curricular improvement of experiential educational courses.

Note: The committee serves dual purposes: 1) oversight of the academic issues related to the experiential components of the curriculum, 2) advisory to OEL re: IPE, IPPE and APPE operations. The committee should be diligent to separate the academic/operational functions as well as what is and isn’t referred to PEC.

1. Maintain a continuous curricular improvement process for experiential learning based on assessments of approved ability-based outcomes.
2. Continue coordination between the Assessment Committee and Professional Education Subcommittee: Experiential Education to ensure appropriate assessment of experiential learning. The Assessment committee will provide data from individual courses and annual assessments (e.g. course and preceptor evaluations) for use in the process. The Sub Committee, with assistance from the Assessment Committee, must provide feedback to PEC which in turn will provide feedback to faculty and appropriate Department Heads regarding how to improve or modify course content, teaching methods (i.e., ensuring that the educational process involves student-centered active learning) and recommend assessment measures as part of the process.
3. Work with the Office of Academic and Students Affairs, the Office of Teaching
Learning and Assessment, the Co-Curricular Subcommittee, and other relevant committees and individuals to determine how IPPE, IPE, APPE could be modified or expanded if the School implemented a Village System.

4. Advise OEL regarding aspects for comprehensive training program for all preceptors (full time and affiliate faculty).

5. Enhance the availability of diverse patient care experiences through experiential learning including expansion of international experiential learning opportunities through APPE.

6. Develop and/or improve student evaluation forms/rubrics for IPE experiences which are congruent with the “Practice Ready” Curriculum.

7. Determine what development system will replace SPEEC’s system which is terminating.

8. Provide oversight to insure that consistency exists across all IPPE mentors regarding their mentoring of student pharmacists.

9. Address areas of improvement for experiential learning identified by the Assessment Committee.

10. Develop a consistent approach to pre-rotation self-assessment.

11. Develop global course objectives for specific APPE rotation types for mapping purposes. Must be congruent with AACP/ACPE core APPE rotations and coordinated with the Practice Ready Curriculum Team.

12. A yearly report is due October 15 of each calendar year to PEC Steering.

**Professional Education Subcommittee: Post Graduate Education**

**Membership:**
- Haley Phillippe, Pharm.D., Chair
- Cherry Jackson, Pharm.D.
- Brent Fox. Pharm.D./Ph.D.
- Forrest Smith, Ph.D.
- Dan Surry, Ed.D., ex-officio
- Cole Allen, B.S., Staff
- Marian Williams, M.S., Staff
- Amanda Fowler, M.Ed., Staff
- Sarah Hill, B.S., Staff
- Lauren Smith, P4

**Committee charges:**
This committee specifically addresses issues related to outreach education. Outreach education and the outreach curriculum is the responsibility of the faculty. All post graduate education offerings must be presented to the Steering Committee and subsequently approved by the faculty. The office of the Associate Dean for Curriculum and Assessment is responsible for operations of
postgraduate education programming.

1. Develop post graduate educational offerings for the next two academic years, including the following:
   a) Program objectives, format, and venue;
   b) Identification and procurement of speakers;
   c) Develop speaker guidelines and provide guidance to speakers prior to their presentations;
   d) Development and review of program marketing materials; and
   e) Review of program handout materials for appropriateness prior to each program.
2. Review and evaluate programs after they are conducted to identify strengths and areas for improvement. Incorporate improvements into subsequent programming.
3. Continue to develop and implement learner-centered post graduate approaches (CPD-Continuous Professional Development).
4. Offer a technician certification course by PGE which perhaps utilizes the HSOP facilities after hours and the available distance technology in a flipped classroom environment.
5. Develop a proposal to the Alabama Board of Pharmacy to recognize Continuous Professional Development as an alternative to traditional graduate education requirements.
6. Explore options for updating and expanding the Resident Teaching and Learning Program and for marketing it to internal and external groups.
7. A yearly report is due October 15 of each calendar year to PEC Steering.

Professional Education: Learning Communities

**Learning Community 1 – P1 Fall**

**Membership:**  
Brad Wright, Chair  
Kimberly Garza  
Miranda Reed  
Dana Carroll  
Lea Eiland  
Channing Ford  
Karen Marlowe  
Nicole Slater  
Dan Surry  
Vishnu Suppiramaniam  
Julaine Fowlin  
Lisa Black
Learning Community 2 – P1 Spring
Membership:
Lori Hornsby, Chair
Salisa Westrick
Jianzhong Shen
Dan Surry
Gordon Sacks

Nathan Pinner
Emily McCoy
Amber Hutchison
Tim Moore
Julaine Fowlin
Lisa Black

Learning Community 3 - P2 Fall
Membership:
Emily McCoy, Chair
David Riese
Spencer Durham
Erika Kleppinger
Katelin Lisenby
Rebecca Maxson

Bernie Olin
Jan Kavookjian
Angela Calderon
Julaine Fowlin
Anna Solomon

Learning Community 4 - P2 Spring
Membership:
Nathan Pinner, Chair
Marilyn Bulloch
Karen Marlowe
Michael Scalese
Taylor Steuber
Heather Whitley

Brent Fox
Raj Amin
Rusty Arnold
Channing Ford
Julaine Fowlin

Learning Community 5 - P3 Fall
Membership:
Jessica Starr, Chair
Dan Surry
Allison Chung
Sarah Cogle
Kelly Hester
Allison Meyer
Jeanna Sewell

Pam Stamm
Jingjing Qian
Peter Panizzi
Murali Dhanasekaran
Julaine Fowlin
Georgia Fox
Learning Community 6 - P3 Spring

Membership:
Lea Eiland, Chair
Bobby Helmer
Kristi Kelley
Kaitlin McGinn
Haley Phillippe
Sean Smithgall
Lynn Stevenson
Edward Chou
Timothy Moore
Forrest Smith
Channing Ford
Julaine Fowlin
April Staton

Community Action Steps:
1. The Learning Communities will work collaboratively to create each of the following elements of the “Curricular Development Plan”.
   - Develop the concept outline for all learning experiences and submit for peer review.
   - Implement and coordinate the learning and instructional activities.
   - Develop the learning objectives for the assigned semester and submit to PEC for peer review.
   - Develop authentic assessments based on the assigned competencies for the learning experiences assessments.
   - Develop an outline for the learning experiences including proposed activities linked to the competencies for the integrated learning experiences. These activities should be in support of student success for the assessments designed for the learning experiences. These outlines will include proposed resource needs, personnel, equipment, and physical space to allow for advance planning.
   - Develop each syllabus for submission to PEC and faculty approval.
   - Develop proposed activities, instructional content, cases, and problems for use in the learning experiences.
   - The learning communities will also assist in the preparation of instructions for use with future teams to use in preparing their materials. (e.g., design guides, assessments guides, etc).
   - The design teams will be instrumental in the initial process of creating a new system of teaching peer feedback and student course evaluation for
the new curriculum in collaboration with PEC steering and Assessment committees.

- Work with the Professional Education Committee to ensure all aspects of the LC assignments are reviewed and modified as needed in a timely manner.
- Ensure that all aspects of the learning experiences are mapped and tagged to standards using the Rubicon-Atlas System.

2. Based on competencies, contexts, and other information provided to the team by PEC, develop all of the objectives, learning activities, learning materials, assessments, and other materials necessary to complete their learning experiences by stated deadline.

3. Ensure that all aspects of the learning experiences conform to the Vision and Philosophy of the Curricular Change.

4. Develop a plan to benchmark assigned competencies and have it reviewed by PEC.

5. A yearly report is due to PEC Steering October 15 of each year.

Professional Education Sub-Committee: Co-Curricular

**Membership:**
Miranda Andrus, Pharm.D., Chair               Paul Jungnickel, Ph.D.
Lori Hornsby, Pharm.D.                        Charlotte Cheatham, B.B.A., Staff
Pam Stamm, Pharm.D.                          Melissa Webb, MBA, Staff

**Committee Charges:**
1. Review and update what competencies can be addressed via co-curricular activities.
2. Determine what activities the student must engage in to demonstrate the competencies.
3. How the co-curricular activity will be documented.
4. How to address accountability.
5. Establish a longitudinal formative/summative Continuous Professional Development Plan, to include portfolios for HSOP.
6. Establish the assessment goals related to the portfolio and related format to achieve those goals.
Professional Education Sub Committee: Interprofessional Education

Membership:
Kimberly Braxton Lloyd, Pharm.D., Chair
Kristen Helms, Pharm.D.
Kristi Kelley, Pharm.D.
Haley Phillippe, Pharm.D.
Nicole Slater, Pharm.D.
Jeanna Sewell, Pharm.D.
Jan Kavookjian, Ph.D.
Channing Ford, Ph.D., Ex-Officio
Melanie Pryor, P2
Kiara Parker, P2
Melissa Bradley, P3
Lindsey Hamrick, P3
Madeleine King, P3

Committee charges:
1. Identify opportunities for IPE implementation for HSOP students (all campuses).
2. Identify a list of IPE activities (curricular/co-curricular) in which HSOP student pharmacists could participate.
3. Recommendations should be made to PEC III for integration into experiential program.
4. Interact with the Sub-Committee on Curricular Model Development and with the AU IPE Implementation Committee with the goal of fostering interprofessional educational efforts involving multiple discipline students across campus.

Assessment Committee

Membership:
Dan Surry, Ed.D., Chair
Kaitlin McGinn, Pharm.D.
Allison Meyer, Pharm.D.
Lynn Stevenson, Pharm.D.
Kim Garza, Ph.D.
Murali Dhanasekaran, Ph.D.
Channing Ford, Ph.D., Ex-Officio
Julaine Fowlin, Ph.D., Ex-Officio
Kathy Kyle, B.A., Staff
Marian Williams, M.S., Staff
Ayah Abu-Spetani, P1
Courtney Dobbel, P1
Devon Burhoe, P4

Committee charges:
1. Develop and maintain an HSOP Assessment Plan.
2. Review all internally and externally generated evaluation/assessment data (e.g. NAPLEX, OSCE, Milestones, AACP Surveys, PCOA, evaluation/assessment results) and make recommendations to responsible individual(s)/committee(s) [i.e. PEC] about areas for potential improvement.

3. Working with the CARP and Admissions committees, assess the student data of those who have been enrolled in the curriculum to determine predictors of success including completion of residencies, involvement in student organizations, IP group facilitation assessments, and assessments on the P4 PCAP grading tool. The information will be used in admissions criteria and in identifying students who would benefit from additional support.

4. A yearly report is due October 15 of each year.

Milestone Committee

Membership:
Erika Kleppinger, Pharm.D., Chair
Kelly Hester, Pharm.D.
Katelin Lisenby, Pharm.D.
Nicole Slater, Pharm.D.
Anna Solomon, Pharm.D.
Jan Kavookjian, Ph.D.
Jay Ramapuram, Ph.D.
Channing Ford, Ph.D, Ex-Officio
Julaine Fowlin, Ph.D, Ex-Officio
Kathy Kyle, B.A., Staff
Marian Williams, M.S. Staff

Committee charges:
1. Review policies and procedures for all clinical assessments conducted in the program and make recommendation to appropriate stakeholders.
2. Advise the Assessment Committee about whether clinical assessments are adequately represented in the HSOP Assessment Plan.
3. Design Milestone OSCEs which are aligned with the expected competencies of Practice Ready graduates.
3. Participate in Milestone OSCE administration.
4. Participate in the evaluation (grading) of student performance on Milestone OSCEs.

Strategic Planning Committee

Membership:
Lee Evans, Pharm.D., Chair
Paul Jungnickel, Ph.D.
Committee charges:
3. Recommend the 2017-18 HSOP Strategic Initiatives (to include uncompleted initiatives from previous year plus new initiatives from current CQI Report).

Student Honors, Awards and Scholarship Committee

Membership:
Kristi Kelley, Pharm.D., Chair
Kelly Hester, Pharm.D.
Miranda Reed, Ph.D.
Brent Fox, Pharm.D./Ph.D.
Paul Jungnickel, Ph.D., Ex-Officio

Kori Caldwell, B.S., Staff
Charlotte Cheatham, B.B.A., Staff
Melissa Webb, M.B.A, Staff
Charles Woosley, Pharm.D., Staff

Committee charges:
1. Nominate/select individuals for student awards (PPE awards needs patient care examples to be included) and scholarships.
2. Identify the extramural scholarships/grants that are available to student pharmacists and work with Manager of Communications and Marketing to place links on the web site. (These awards are ones routinely offered on an annual basis)
3. Monitor the distribution of student scholarship funds to ensure maximum utilization and provide necessary documentation to the Dean’s office upon request.
4. Provide information about available scholarships, the history of the respective
donors, criteria and application information to be posted on the web site. The information should be directed to prospective and current students. In addition, routine student competitions for scholarships offered by external sponsors should be included.

5. Identify and recognize recipients of graduate student awards.
6. A yearly report is due October 15 of each calendar year.

Faculty Awards Committee

Membership:
Gordon Sacks, Pharm.D., Chair
Lynn Stevenson, Pharm.D.
Kimberly Garza, Ph.D.
Jianzhong Shen, Ph.D.
Jennifer Johnston, M.S.Ed., Staff
Maggie Phillips, B.A., Staff

Committee charges:
1. Disseminate information regarding deadlines and requirements for internal and external awards as described below.
2. Oversee nominations of HSOP faculty for external (e.g. APA, ASHP, AACP, ACCP, APhA) and internal awards (e.g. HSOP, university awards, outstanding teacher, researcher).
3. Make recommendations to the Executive Committee regarding recipients of awards.
4. A yearly report is due October 15 of each calendar year.

Office of Information Technology Advisory Group

Membership:
Amy Carbajal, MPA, Chair, Staff
Wes Lindsey, Pharm.D.
Edward Chou, Ph.D.
Dmitriy Minond, Ph.D.
Channing Ford, Ph.D., ex-officio
Dan Surry, Ed.D., ex-officio
Greg Peden, Pharm.D., Staff
Cole Allen, B.S., Staff
Chuck Bolivar, M.S., Staff
Don Davino, B.A., Staff
Sarah Hill, B.S., Staff
Kathy Kyle, B.A., Staff
Chris Gerhart, P1
Haden Bunn, P2
Sainath Kamath, P2
Charles Vawters, P3

The OIT Advisory Group represents the end users of faculty, staff and student
pharmacists. Its purpose is to advise the IT Director about services. The committee does not report directly to the faculty.

**Committee charges:**
1. Assist with the changes in specific software programs utilized in curricular program as requested by other committees.
2. Monitor and recommend changes/additions to the HSOP’s technology infrastructure that supports the school’s mission, focusing especially on connectivity between Auburn and all off-campus locations.
3. Review on-going technology developments, which could be utilized to increase the effectiveness of School’s educational programs and communication.
4. Recommend faculty and staff development programs which would facilitate optimal utilization of the HSOP technological resources.
5. Review and recommend necessary security and privacy policies related to data collection, management, storage, and distribution.
6. Collaborate with other HSOP committees and organizations to identify information technology needs. The OIT committee will address these needs as appropriate and/or work with others within the school to address the needs.
7. Assist in examining current mechanisms for end user support for HSOP personnel and student pharmacists and make recommendations for improvement if needed.
8. A yearly report is due October 15 of each calendar year.

**Honor Board**

**Membership:**
Luke Britton, Chair  
Pam Stamm, Pharm.D., Vice-Chair  
Bernie Olin, Pharm.D. – Alternate  
Edward Chou, Ph.D.  
Jingjing Qian, Ph.D – Alternate  
Randall Clark, Ph.D.  
Jay Ramapuram, Ph.D.-Alternate

P4: Kylie Noles, Ali Stringberg (alternate)  
P3: J. Luke Britton (Auburn, Chair); Emily Olivier (Mobile, alternate)  
P2: Chad Cate (Mobile); Gladys Heard (Auburn, alternate))  
P1: Jacob Calahan (Auburn); Matthew Bailey (Mobile, alternate)

*Class Justices will serve based on where the honor board case originates (i.e. Mobile justice serves on the Honor Board for cases that originated in Mobile)*
Committee charges:
1. Perform the duties and responsibilities of The Board of Ethical and Professional Conduct as established in the Code of Ethical and Professional Conduct.
2. Review and revise the Code of Ethical and Professional Conduct as required.
3. Assess the process for Honor Board review of students with multiple negative professional assessments.
4. A yearly report is due October 15 of each calendar year.

Clinical Services Advisory Committee

Membership:
Kimberly Braxton-Lloyd, Pharm.D., Chair
Gordon Sacks, Pharm.D.
Dana Carroll, Pharm.D.
Bernie Olin, Pharm.D.
Rick Hansen, Ph.D.
David Brackett, Pharm.D., Staff
Shannon Jones, B.A., LBSW, Staff
Paige Patterson, M.B.A., CPhT

Emily Campbell, P1
Holli Chandler, P1
Allison Duffy, P1
Hilary Higby, P1
Jillian Davis, P2
Cindy Doan, P2
Amber Keeton, P3
Katherine King, P4
Kristi Laxson, P4

The Clinical Services Advisory Committee’s purpose is to advise the Assistant Dean for Health Services about all clinical services for which the School is directly responsible. The committee does not report directly to the faculty.

Committee charges:
1. The committee will provide advice and or oversight for the following activities:
   - Programs, policies, procedures, outreach, services and pharmacy benefit management initiatives that are provided through PHS and HSOP. The chair of the committee may identify and engage external experts to serve in this role.
   - Continuous quality improvement (CQI) initiatives for pharmacy and clinical services provided through Pharmacy Health Services (PHS) (e.g. medication use evaluations, medication error review, pharmacy workflow issues,
model practice initiatives, nurse practitioner clinical protocols, etc.).

- Promotion, marketing and expansion of services that are offered through PHS including developing and improving collaborative relationships with physicians in the Auburn and Montgomery communities and with pharmacists throughout the state through the development of the Alabama Pharmacist Provider Network.
- Monitor software programs used for clinical services within HSOP and make recommendations for development and improvements through the OIT Advisory Committee.
- Monitor PHS content for HSOP web site.

2. A yearly report is due October 15 of each calendar year.

**Executive Committee**

**Membership:**
- R. Lee Evans, Pharm.D, Dean, Chair
- Kimberly Braxton Lloyd, Pharm.D.
- Rick Hansen, Ph.D.
- Paul Jungnickel, Ph.D.
- Karen Marlowe, Pharm.D.
- David Riese, Ph.D.
- Gordon Sacks, Pharm.D.
- Dan Surry, Ed.D.
- Timothy Moore, M.D./Ph.D.
- Vishnu Suppiramiam, Ph.D.
- Amy Carbajal, MPA, Staff
- Leigh Ann Ballard, B.A., Staff

**Committee charges:**
1. Facilitate multi-directional communication between faculty, School and University Administration.
2. Assist with establishing the vision and direction for the School.
3. Provide assistance with budgetary issues.
4. Advise on establishment of school committee charges and membership.
5. Participate in establishment of policy.
6. Assist in developing and maintaining quality teaching, research, outreach, faculty development and other special programs within the School.

**Graduate Programs Committee**

**Membership:**
- *David Riese, Ph.D., Chair*  
  *Cherry Jackson, Pharm.D.*  
- *Salisa Westrick, Ph.D.*  
  *Vishnu Suppramaniam, Ph.D.*
Randall Clark, Ph.D.
Jack DeRuiter, Ph.D.
*Paul Jungnickel, Ph.D.
(subcommittee only)
*Dan Surry, Ed.D. ex-officio
Channing Ford, Ph.D, ex-officio
Amber Thomas, B.S., Staff
Kaleia Williams, MBA, Staff
*Jennifer Johnston, M.S.Ed., Staff
Natalie Hohmann, HORP graduate student
Jenna Bloemer, DDD graduate student

*Subcommittee for dual degree programs.

Committee charges:
1. Provide oversight and guidance in the development of interdisciplinary and joint degree and certificate programs (Pharmaceutical Engineering, Pharm.D./Ph.D., Pharm.D./ MPh or MBA, Residency/MS).
2. Provide input regarding policies and procedures of graduate student progress.
3. In collaboration with OTLA, establish programmatic outcome measures, appropriate assessment tools, and policies for reporting to outside stakeholders and AU Academic Assessment to be used in determining quality and improvement of graduate programs.
4. Approve new or modified graduate courses.
5. Coordinate graduate student recruiting and marketing.
6. Work with HSOP Communication Liaison and OIT to develop a coordinated web and print-based graduate program marketing campaigns.
7. A yearly report is due October 15 of each calendar year.

HSOP Space, Facilities and Safety Committee

Membership:
David Riese, Ph.D., Chair
Gordon Sacks, Pharm.D.
Rick Hansen, Ph.D.
Timothy Moore, M.D./Ph.D.
Peter Panizzi, Ph.D.
Christopher Smith, B.S., Staff
Kathy Kyle, B.A., Staff
Jennifer Johnston, M.S., Staff
Amy Carbajal, MPA, Staff

The committee is responsible for advising the dean on all space issues.

Committee charges:
1. Recommend space assignments, HSOP lab facilities, shared equipment and resources. (Recommendations must be congruent with V/M/O of the school.)
2. Once the Pharmaceutical Sciences Research building is approved, recommend a strategy for relocating DDD faculty to the new facility and HORP in closer proximity to Walker.
3. Develop a plan and coordinate monitoring safety, training and regulatory compliance programs throughout the Walker building (with exception of AUPCC).
4. Monitor post-event external inspections.
5. Develop and implement building and laboratory access control policies.
6. Determine the impact on space allocations with the new curriculum. Work with PEC regarding plans to accommodate (e.g., IPE, IPPE, ILE)
7. A yearly report is due October 15 of each calendar year.

Task Force for Master’s Degree in Pharmaceutical Technology and Systems

**Membership:**
- Paul Jungnickel, Ph.D., Chair
- Lynn Stevenson, Pharm.D.
- David Riese, Ph.D.
- Paige Patterson, M.B.A., Staff
- Erika Kleppinger, Pharm.D.
- Kathy Kyle, B.A., Staff
- Rebecca Maxson, Pharm.D.

**Committee charges:**
1. Investigate development of a non-thesis Master’s Degree in Pharmaceutical Technology.
2. Convene the necessary constituencies for input into the curriculum and aims of the program.
3. Conduct a market analysis of potential employers and of potential students.
4. Prepare to seek approval by ACHE and SACS (work with Graduate School).
5. A yearly report is due October 15 of each calendar year.

Professional Seminar Series Planning Committee

**Membership:**
- Paul Jungnickel, Ph.D., Chair
- Rusty Arnold, Ph.D.
- Jeanna Sewell, Pharm.D.
- Kori Caldwell, B.S., Staff
- Brent Fox, Pharm.D./Ph.D.
- Amanda Fowler, M.Ed. Staff
Preamble: The purpose of PSS is to broaden student pharmacists’ perspectives regarding pharmacy practice and health care in general as well the drug development process.

Committee charges:
1. Identify speakers for the PSS.
2. Maintain a repetitive rotation schedule of core topics which all students should be exposed.
3. Host the speaker prior to the event, if appropriate.
Alumni and Colleague Contact Information

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