In an effort to maintain the aesthetics of our professional home, the School asks everyone to adhere to the following guidelines concerning food and beverages:

- Sodas may be consumed in the building (except auditoriums) only if they are in screw-capped containers. Coffee and other hot drinks must be in sturdy containers with lids.
- No beverages allowed in the auditoriums except for lecturing professors during class, who may have containers of water.
- Special events in which food is served in the Atrium or Flat Auditorium requires authorization in writing from the OASA (i.e., Dr. Jungnickel or, in his absence, Ms. Cheatham). Faculty advisors from respective organizations must approve these requests before they are submitted to the OASA and the faculty advisor must be present at the event. The organization will be required to thoroughly clean the event location afterwards. The organization is also required to submit the appropriate room reservation request.
- If there is an accidental spill, the responsible person is expected to clean it up. Supplies are maintained in the restrooms on every floor along with instructions for materials for carpet cleaning. Do not leave any spills for housekeeping or for the next person. Timing for cleanup is critical for some liquids, especially if they contain sugar. If the spill is beyond the scope of supplies provided, please contact the Dean’s Office for assistance between 7:45 a.m. to 4:45 p.m. or see the custodian in the building before 1:00 p.m.
- Eating in the student lounge is encouraged. However, if meals are eaten in Team Rooms, tables must be cleaned with the appropriate cleaning materials. Excessive trash such as pizza boxes must be taken to the dumpster behind the building immediately. Please do not overfill the trash containers within the Team Rooms.
- No coffee pots, small refrigerators or other small appliances may be utilized in Team Rooms.
- Please report damages to the Team Rooms to the Chief Operations Officer to insure that the spaces are maintained.
- No food or beverages are allowed in laboratories under any circumstances.

Any questions or concerns may be directed to the Office of Academic and Student Affairs.