

**AUBURN UNIVERSITY - SOCIAL WORK PROGRAM  
MID-SEMESTER EVALUATION FORM  
SW 3910: FIELD PRACTICUM**

**Student:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Agency:** \_\_\_\_\_

**Field Instructor:** \_\_\_\_\_

**Date Student Began Assignment:** \_\_\_\_\_

**Brief description of student's duties, activities, and responsibilities in the field practicum:**

**Please evaluate the student on the following dimensions. Place the appropriate number in the space to the left of each item. All Ratings of 1 or 5 should be accompanied by written explanation.**

1. Does not meet expectations
2. Marginally meets expectations
3. Meets expectations
4. Exceeds expectations
5. Far exceeds expectations

- \_\_\_ 1. Organization of time and work tasks -- ability to follow through.
- \_\_\_ 2. Dependability
- \_\_\_ 3. Ability to set appropriate short and long term work goals.
- \_\_\_ 4. Ability to utilize supervisory review and criticism.
- \_\_\_ 5. Commitment to organizational purposes.
- \_\_\_ 6. Ability to operate within established organizational procedure.

- 7. Knowledge of social services offered by agency.
- 8. Ability to relate to clients/commitment to client interest
- 9. Sensitivity to clients from diverse backgrounds.
- 10. Ability to relate to co-workers.
- 11. Confidence in performance of work tasks.
- 12. Written communication skills.
- 13. Demonstrates appropriate social work values.
- 14. Ability to set appropriate limits with clients.

**Please include any further statements of evaluation concerning student's performance in field practicum so far this semester.**

**Please briefly state particular goals for student for the remainder of field practicum.**

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**Signature, Field Instructor**

**I have read this evaluation and had an opportunity to discuss its content with my field instructor.**

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**Signature, Student**

**Auburn University**  
**Social Work Program**  
**SOWO 3910- Social Work Field Practicum**  
**Final Evaluation Guide for Field Instructors**

The following questions are meant to be used as a guide in the construction of your final narrative evaluation of your field practicum student. These questions are drawn from the general learning goals which the program has set for all SOWO 3910 students. You, as field instructor, should feel free to place emphasis where you see fit, and add whatever dimensions you feel are appropriate. Students will receive a letter grade for SOWO 3910. Although you are not required to submit a recommended grade you are welcome to do so if you wish. Such a recommendation would be helpful to faculty in determining the final grade.

Please discuss the evaluation with your student and have her/him sign before submitting it to the Field Coordinator at the end of the semester.

We in the Social Work Program appreciate your commitment in time and effort to the training of our students.

1.     Functioning with the Organization
  1. Is the student familiar with the goals, operations, procedures, and services of the agency?
  2. Is the student familiar with the processes of decision and adaptation, as well as constraints that operate within the organization?
  3. Is the student familiar with community resources utilized within the organization?
  4. Has the student demonstrated a commitment to agency purpose?
  5. Has the student demonstrated an ability to relate well to co-workers?
  
2.     Client Contact- (If applicable: If student has not had contact with clients, please explain why this has been the case.)
  1. Has the student shown an ability to relate to clients in a professional manner, demonstrating a commitment to client interest?
  2. Has the student demonstrated acceptance of clients regardless of such differences as race, age, sex, handicap, socioeconomic class, national origin, religion?
  3. Has the student shown the ability to carry out assigned tasks with clients in a systematic and responsive manner?
  
3.     Personal Characteristics
  1. Has the student demonstrated values which are consistent with those of the profession?
  2. Has the student demonstrated confidence in performance of work tasks?
  3. Has the student organized her/his time and work tasks adequately?
  4. Has the student demonstrated an ability to set short and long term work goals and follow through on them?
  5. Has the student demonstrated adequate capability in verbal and written presentation?

**Recommendations**

What areas does the student need to work on prior to engaging in future social work endeavors.

Would you consider hiring this individuals following subsequent training? If not, explain why.