

Minutes
Undergraduate Studies Committee Meeting, September 8, 2006, 2:00

Members Present: Craig Bertolet (Chair), Chris Forhan, Cedrick May, Jim McKelly, Bonnie Jean Shamp, Mark Silverstein, Isabelle Thompson

Announcements

The committee reviewed and unanimously voted to accept the minutes from the August 30, 2006 Undergraduate Studies Committee.

Assessment

Work on the topic of assessment opens with a discussion over a set of common standards to use for scoring papers turned in for evaluation. It is recognized by the Chair that because so few portfolios were turned in this year, the committee's findings may not yield much useful information because of the small sample by which to draw conclusions.

The committee begins a norming session using a common portfolio. During the course of the session, the committee discusses the wording and meaning of outcome three, which is a new objective recently added to assessment scoring, and changed the wording to reflect more accurately the types of linguistic and /or rhetoric assignments that may appear in portfolios. It is also pointed out that outcome one seems to apply only to literature papers, and can not be applied to creative works or many assignments required by linguistics and rhetoric.

The Chair distributes the student portfolios for evaluation and sets a deadline of September 25 for committee members to complete and return the evaluated packets.

2007-08 Schedule

The Chair passes out the tentative undergraduate course offerings for 2007-08 and explained several of the changes made to the schedule since the 2005-06 academic years.

The meeting is adjourned at 3:08

Reported by Cedrick May