

Minutes of the Undergraduate Studies Committee
Friday, 4 March, 2005
2:05 to 3:20 p.m.
HC 9030D

Members present: Craig Bertolet (Chair), Jim Ryan, Dennis Rygiel, Isabelle Thompson, Don Wehrs

I. Announcements

- a. Craig announced that the Undergraduate Poetry Writing Committee and the Achievement Award Committees have made their recommendations. The committee approved the following procedure for soliciting nominations for the achievement awards beginning this term: Craig will no longer seek letters of recommendation but will instead ask faculty members teaching upper-division English classes after they turn in their grades to send him the names their top three English majors. He will ask for these names after the Spring, Summer, and Fall terms. For next year, he will then cull through the lists, eliminating those students who have graduated or switched majors, and sort the remainder by the awards for which they are qualified. He will turn over this sorted list to an awards committee to determine the winners.
- b. Craig announced two new internships with the Jule Collins Smith Museum for undergraduate English majors for the Summer and Fall.

II. Approval of Minutes for 18 February 2005

The minutes of the February 18, 2005 meeting were approved with the recommendation that comments from absent committee members be made during discussion and not after the fact.

III. Discussion of Proposals for Revision of the Senior Seminar

The committee voted to accept the proposed revisions to the Senior Seminar (now titled Seminar in English) with the prerequisite of ENGL 1120 & ENGL 1127. The committee recommended that the guidelines for the seminar be revised.

Submitted by Craig Bertolet