

# Auburn University

Auburn University, Alabama 36849-5108

Office of the Provost  
and Vice President for Academic Affairs  
208 Samford Hall

REC'D AUBURN UNIVERSITY

2003 OCT 21 A 9 58  
Telephone: (334) 844-5771  
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October 17, 2003

OFFICE OF INT'L EDUCATION

MEMORANDUM TO: Deans, Department Heads/Chairs, and Directors

FROM: John F. Pritchett  
Interim Provost and Vice President for Academic Affairs

SUBJECT: Auburn University Student Participation in International Education

In support of our efforts to expand the global presence and mission of Auburn University, and based on recommendations from the International Education Advisory Committee, faculty, and deans, the following policy is in effect regarding student participation in international programs and activities sponsored and approved by Auburn University.

Effective immediately:

- All Auburn University student participants in study abroad programs, including those with international experiences embedded in regular on-campus or distance courses, will be registered for Auburn Abroad (UNIV3900 or UNIV6900) through the Office of International Education. The purpose of this registration requirement is to provide an easily accessible record for tracking student participation in international study and travel, to insure these students are properly documented and supported, and to insure these students are covered under the new AU Corporate Risk Management and Emergency Medical Assistance Plan.

- All study abroad programs, including those with international experiences embedded in regular on-campus or distance courses, must be approved by the appropriate department heads/chairs, deans, the Office of International Education, and the Office of the Provost.

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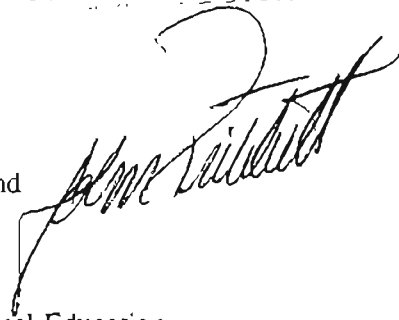
Office of the Provost  
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208 Samford Hall

November 11, 2003

UNIVERSITY

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OFFICE OF INTERNATIONAL EDUCATION



TO: Deans, Department Heads/Chairs, and Directors

FROM: John F. Pritchett, Vice President for Graduate Studies and  
Associate Provost for Academic Affairs

SUBJECT: Auburn University Student Participation in International Education

Based on recommendations from the International Education Advisory Committee, faculty, and deans, we are establishing the following policy regarding student participation in international education involving travel abroad on officially sanctioned university activities.

Effective Spring 2004:

- All Auburn University student participants in study abroad programs, including those with international experiences embedded in regular on-campus or distance courses, will be registered for Auburn Abroad (UNIV2940/2945 for freshmen-sophomores, 4940/4945 for juniors/seniors, 5940/5945 for professionals, and 7940/7945 for graduates) through the Office of International Education. The purpose of this registration requirement is to provide an easily accessible record for tracking student participation in international study and travel, to insure these students are properly documented and supported, and to insure these students are covered under the new AU Corporate Risk Management and Emergency Medical Assistance Plan. The old Auburn Abroad courses, UNIV3900, 5900, and 6900, will be deleted from the course inventory.

- The Auburn Abroad registration fee for Spring and Summer 2004 will be a standardized \$365 per term for all participants, regardless of their residency status for fee purposes, enrolled in UNIV2940, 4940, 5940, or 7940. This fee will be increased (or decreased) in future years at the same percentage as any general Board of Trustee-approved changes in the university's tuition and fee rates. Students paying Auburn tuition as part of regular on-campus or distance courses with an embedded international experience must register for Auburn Abroad UNIV2945, 4945, 5945, and 7945, but will have the Auburn Abroad registration fee waived. There will be no fee charged for UNIV2945, 4945, 5945, and 7945.

- All new study abroad programs, including those with international experiences embedded in regular on-campus or distance courses, must be approved by the appropriate department heads/chairs, deans, the Office of International Education, and the Office of the Provost.