## Important Information for International Students Obtaining or Renewing an Alabama Driver's License:

- A valid letter from OIP is required to apply for or renew your license. Currently enrolled degree-seeking students may request their letter and their dependent's online through AU Access (see instructions at the end.) J1 Scholars, exchange students, Fulbright students, graduated students on OPT, and dependents of anyone in these categories will need to submit the <u>Driver's License Letter Request form</u> to the OIP front desk in Foy Hall.
- The letter from OIP is only valid for 30 days. If you have taken the written test and still need to complete the road test, you must have a letter issued within 30 days when you take your road test.
- If you have a Social Security Number, you will need to show your Social Security Card. If you do not have a SSN, you will need to go to the <u>Social Security Administration</u> and request a letter of denial. That letter remains valid until you exit the country or change status. If you leave the country and return or change your status and need to apply for or renew your license, you will need to obtain a new letter of denial.
- You will need your <u>most recent I-94</u>. Please make sure the I-94 number on your letter from OIP matches your most recent I-94. If not, please stop by the front desk in Foy Hall to update your information.
- To apply for or renew your AL license you must have a minimum of **160 days** remaining on your I-20/DS-2019 and a minimum of 6 months remaining on your passport. These are state requirements, and the Office of International Programs (OIP) cannot issue you a letter if you do not meet these requirements.
- OIP will not extend your I-20/DS-2019 solely for the purpose of obtaining or renewing your license.
- The 160 day requirement does not apply for replacing lost licenses provided your I-20/DS-2019 has not expired.
- (<u>NEW RULE</u>) If you have applied for OPT, you may request or renew your license using your I-20 that shows "OPT Requested" on the second page. If you have been approved for OPT and issued an EAD card, the DMV may want you to present your card and an I-20 showing "OPT Approved."
- You may renew your license up to 180 days before it expires, but it will not renew beyond the month of your end date on your I-20/DS-2019.
- In the state of Alabama *only*, you have a 60 day grace period after your license expires during which time you may still drive.

We understand the importance of reliable transportation for our students and scholars, particularly those of you who work for the university. We highly recommend you consider the information above and plan ahead for periods during which you may not have a license. If you are unable to obtain or renew your license, you may want to explore the following options:

- <u>Tiger Transit</u> buses are available to all Auburn students, scholars, faculty, and staff. Please see their website for routes and times.
- <u>Lee-Russell Public Transit</u> offers on-demand public transit for a fee. Please see their website for further information.
- If you have a valid license from your home country, it may be accepted in Alabama for a
  period of time. You will need to contact ALEA or the Lee County Driver's License office
  for further guidance. If the foreign license is not in English, you will likely need a
  certified translation. Auburn University does not offer translation services nor can we
  recommend any.
- You may want to explore carpooling with other students. <u>Auburn Cares</u> within the
  Department of Student Affairs is a good resource for exploring campus and community
  resources. The <u>Office of Student Involvement</u> is a good resource for connecting with
  other Auburn students. Consider asking around in your department and any student
  groups you belong to as well.

You are responsible for understanding the regulations governing Driver's Licenses in the state of Alabama. Any questions regarding your Driver's License should be directed to the <u>Alabama Law Enforcement Agency</u> or the <u>Lee County Driver's License Office</u>.

**Social Security Administration**: 2454 E. University Dr., Auburn, AL 36830. 1-800-772-1213 Tiger Transit – North Auburn Line, Exit Gentry Dr. at Drew Ln., Office is .6 miles from stop. Walking directions from stop: <a href="https://bit.ly/2IXeLDc">https://bit.ly/2IXeLDc</a>

Lee County Driver's License Office: 1220 Fox Run Ave., Opelika, AL 36801. 334-742-9986

## **Steps to Request your Driver's License Letter**

- 1. Go to www.auburn.edu
- 2. Login to AU Access
- 3. Go to 'My Campus' Tab.
- 4. Scroll to the bottom of the page
- Click 'Driver's License Letter Request'
- 6. Verify your information is correct don't forget your I-94 number must be from your most recent entry to the US! If anything is incorrect, you will need to come to the OIP front desk with the new documents to update your information. If everything is correct, check the box and submit the request.
- 7. Collect the Driver's License Letter from the front desk for the Office of International Programs at 228 Foy Hall.

## If you have a Social Security Number (SSN):

Go directly to the Driver's License office (see address above) with all your immigration documents (Passport, Visa, I-20/DS-2019, I-94) and Driver's License Letter.

## If you don't have a SSN:

Go to the Social Security Administration's office in Auburn (see address above) to obtain a <u>denial letter</u> stating you don't have a SSN. Take all your immigration documents with you (Passport, Visa, I-20/DS-2019, I-94).

Then go to the Driver's License office with all your immigration documents (Passport, Visa, I-20/DS2019, I-94,) Driver's License Letter, and the SSN denial letter.