

Auburn University Office of International Education Non-immigrant Responsibility Pledge (8/2/2003)

Auburn University is truly a global institution with students, scholars and visitors who come from around the world to participate in the intellectual life of the University. Just as these individuals played a major role in helping to make Auburn the place it is today, we fully expect that your academic achievements will contribute to our continued development as a center of learning. All members of the AU academic community are bound to uphold the highest standards of scholarship and responsibility. As an international student, scholar or visitor, you have an additional obligation to comply with the immigration laws and regulations of the United States. It is illegal to violate U.S. federal immigration laws and regulations for any reason whatsoever. **Being a non-immigrant, you are responsible for learning, understanding, and complying with the U.S. laws and regulations that apply to you. If you fail to do so, you could be deported from the United States and barred from returning for an extended period of time, thereby jeopardizing your academic career.**

AU wants you to be able to successfully complete your studies at the University. Your failure to be aware of and comply with these requirements could jeopardize not only your academic plans but all future plans. It is extremely important that you read and fully understand this responsibility which includes:

Requirement to Report Address Changes to the Office of International Programs

U.S. federal regulations require you to report any address change **within 10 days** of the address change to the USCIS. Students and scholars in F and J status must also do so **directly to the Office of International Education**. This includes address changes of any of your dependents as well. If you are subject to the U.S. Government's Special Registration Procedures, you must also follow all DHS regulations as well.

For STUDENTS (F/J) - Requirement to Obtain Prior Authorization from OIE to Drop Below a Full Course of Study

U.S. federal regulations require you to pursue a full course of study. You are allowed to deviate from this full course of study **only with PRIOR written authorization by an OIE international student advisor**, and only under very limited circumstances. **AFTER** obtaining written approval from OIE you must also get approval from your dean and or department as appropriate. Students who drop below the required hours will be reported automatically as being out of status and must apply for reinstatement.

Requirement to Report Departure Date and Reason to OIE

Sometimes, and for a variety of reasons, students leave the University early or unexpectedly. Some of these reasons include early departures, transfers, graduation, leave of absence, suspension, or expulsion. U.S. federal regulations require you to inform your OIE international office advisor if you plan to leave the University before the date on your immigration document (I-20 or DS-2019), and the reason for doing so.

Requirement to Abide by Employment Regulations

F-1 and J-1 students may work **NO MORE than 20 hours per week on-campus** while school is in session [8CFR214.2(f)(9)]. These 20 hours include the work you do for your assistantship if you have one. You are not permitted to work off-campus without receiving PRIOR written authorization from the U.S. Federal Government and/or your OIE international office advisor, depending upon your visa status type. Work under other status types is limited to that work related to the immigration petition submitted. There are severe limitations on work authorizations as well as options depending on your status.

There are numerous other requirements associated with your immigration status in addition to those listed above which can affect your status and that of any dependents. It is also your responsibility to ensure that you are in compliance at all times with AU policies including paying all your bills as well ensuring that you and your dependents are properly enrolled in the AU health insurance program for F and J status holders.

I agree to read all correspondence and email received from OIE. I agree to read the International Student Handbook that is online at <http://www.auburn.edu/academic/international/oie/iss/prospective/handbook.htm>

- **I also agree** that it is MY responsibility to make sure that I am aware of the expiration dates on MY immigration documents and that I will have secured all appropriate actions related to extensions, etc. WELL BEFORE the expiration dates or making changes to my program.
- **I also understand** that OIE is the only AU office authorized by AU and the federal government to provide you with advising regarding U.S. immigration regulations and that OIE is responsible for regularly reporting the conditions of my status to the USCIS SEVIS system.
- **I am aware that OIE requires a minimum of 30 days notice for ANY requests** for action such as re-issuance of I-20/DS-2019, travel authorization signatures, etc.
- **I have read and understand this information, and I knowingly accept full responsibility for maintaining my status as an international student or scholar during the duration of my stay at Auburn University.**

Non-immigrant Signature

Print Name

SID/SEVIS ID Date