

Auburn University

Office of International Education

201 Hargis Hall
Auburn University
Auburn, AL 36849-5150

Web:
www.auburn.edu/academic/international/oie/

E-mail: intled@auburn.edu
Phone: (334) 844-5001
Fax: (334) 844-4983

I-20/DS-2019 Extension Request Form

Revised: March 2009

General Information and Eligibility

The program extension request form is to be used by an F-1 or J-1 student at Auburn University who is unable to complete his/her course of study by the program end date on the form I-20 (F-1 student) or DS-2019 (J-1 student). To allow sufficient time for the extension procedure and SEVIS update, students should submit their request approximately 30 days prior to the expiration date of the I-20 or DS-2019. A student who fails to request an extension prior to the program expiration date will be considered to be out of status and must apply for reinstatement or depart the country.

In order to be eligible for a program extension a student must:

- Have continually maintained full-time F-1/J-1 student status;
- Have a valid academic/medical reason requiring him/her to apply for an extension (Note: Probation or Suspension is not considered as an adequate reason for an extension)
- Apply for an extension BEFORE the program completion date on your current I-20/DS-2019;
- Provide financial documentation which covers your educational and living expenses for the extension period

Procedure

To apply for an extension of your I-20/DS-2019, please carefully read and complete the extension request form. You and your academic advisor/department chair must complete parts I and II of this form. Once your form is complete, submit it to the Graduate School (graduate students) or the Office of Undergraduate Admissions (undergraduates), along with the required financial documentation. They will pass your paperwork onto OIE after they have updated OASIS. If you are eligible, an OIE advisor will process your request and print you a new I-20 or DS-2019. Any J-2 or F-2 dependents will also be issued new forms at that time.

Financial Documentation

To request a program extension, you must provide proof that you will be able to continue to meet the expenses (living and tuition) of studying at Auburn University during the period for which you are seeking an extension. The estimated cost of attendance for one year (excluding the summer) is \$34,395. The estimated cost of attendance for one semester is \$13,550. If you have dependents, you must also be able to provide sufficient funding support (\$6,000/yr for a spouse; \$3,170/yr for a child). For the cost of attendance for students in the Intensive English Program students, please visit the IEP website at:

<https://fp.auburn.edu/esl/schedule.aspx>

Please bring in documentation of one, or a combination of the following, showing funding for the duration of your extension:

- A recent original bank statement, issued within the past 6 months. If the bank statement does not have your name on it, you must also provide an original affidavit of financial support signed by the person providing you with funding that has been notarized.
- A copy of an updated Auburn University Graduate Assistantship Award Statement or a letter from your department on letterhead outlining the financial amount of your assistantship and duration.
- An original statement showing proof of renewed sponsorship or financial aid. Funding amounts must be clearly stated.

NOTE: The extension procedure will extend your I-20 or DS-2019 but not your visa stamp. If you have an expired visa in your passport, you are allowed to remain in the United States so long as you have a valid I-20/DS-2019. If you travel abroad, however, you will need to see the consulate in your country to renew your visa before you will be permitted to reenter the United States.

Auburn University, Office of International Education I-20/DS-2019 Extension Request Form

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Student: Submit this completed form, along with new financial documentation, to the Graduate School (graduate students) or to the Office of Undergraduate Admissions (undergraduates) at least 30 days prior to the expiration of your I-20/DS-2019. They will pass your paperwork on to OIE.

Part I: To be completed by the Student

Current Immigration Status: F-1 J-1 **Current Expiration Date of I-20/DS-2019:** _____

Last Name: _____ First Name: _____

Banner ID #: _____ SEVIS ID No.: N _____

Auburn Email: _____@auburn.edu Phone: _____

School/Department: _____ Level of study: _____

Please check the appropriate box if you will need an I-20/DS-2019 for your F-2/J-2 dependents:

Spouse Child/Children

Part II: To be completed by the Academic Advisor/Department Head

Is this student making normal progress towards his/her current degree? Yes No

Do you recommend this student be given additional time to continue his/her studies? Yes No

If yes, please complete the following:

This student has not yet completed required coursework due to the follow reason(s). (Please check all that apply AND provide a brief explanation):

- Delay caused by a change of major field of study _____
- Delay caused by a change in research topic _____
- Delay caused by unexpected research problems _____
- Delay caused by lost credits upon transfer to our school _____
- Delay caused by documented illness _____
- Delay caused by unexpected problems (due to no fault of the student) _____

Other (Please specify) _____

New estimated date of completion (month/year): _____

I certify that the preceding information is correct to the best of my knowledge:

Advisor Signature: _____ Date: _____

Name (Printed): _____ Title: _____

Phone: _____ Email: _____

Advisor: If you have questions or need further information, please contact the Office of International Education at x4-5001 or by email at intledu@auburn.edu.

FOR INTERNAL USE ONLY

Approved by: Graduate School _____ Undergraduate Admissions _____ IEP _____

FOR OIE USE ONLY:

GOAINTL _____ GOASEVS _____ SOAHOLD _____ SPAIDEN _____ SHATERM _____ SFAREGQ _____

Approved by: _____ Date: _____ Extended in SEVIS? Yes No